



Early Childhood Evaluation Advisory Subcommittee Meeting

May 11, 2026
3:30-4:30 p.m.

1700 S. El Camino Real
Miller Ream Room, 1st Floor
San Mateo, CA 94402

Participate via Zoom

Invite Link <https://smcgov.zoom.us/my/jdc.f5smc?omn=86234980312>
Meeting ID: 623 587 9847

*****HYBRID MEETING - IN-PERSON AND BY VIDEOCONFERENCE*****

This meeting of the Early Childhood Evaluation Advisory Subcommittee will be held in the Miller Ream Room on the first floor at 1700 S. El Camino Real, San Mateo, CA 94402. Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person in the Miller Ream room. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda.

F5SMC Commissioners: Colleen Chawla, Naveen Mahmood

Public Members: Heather Cleary, Peninsula Family Service; Carol Elliott, AbilityPath

EVALCORP Representatives: Sally Lee, Kristen Cunningham

Staff: Kitty Lopez, Michelle Blakely, Jenifer Clark

Minutes: Jenifer Clark

AGENDA

	Item	Presenter
1.	Agenda Review & Announcements	Clark/All
2.	Approval of the Minutes of the January 12, 2026 Meeting (Attachment 2)	Chawla
3.	Discussion: Collaborative Meeting Reporting Template	EVALCORP
4.	Update: Ongoing Evaluation Activities	EVALCORP/ Clark
5.	Next Steps	Clark
6.	Adjourn	Chair
Next Meeting Date(s): <i>July 20, 2026</i> <i>October 19, 2026</i>		

Public Participation:

The Early Childhood Evaluation Advisory Subcommittee meeting may be accessed through Zoom online at the Zoom link at the top of this agenda. The Early Childhood Evaluation Advisory Subcommittee meeting may also be accessed via telephone by dialing 1 669 900 6833 US. Enter the meeting ID: 975 7768 2498 then press #. (Find your local number:

<https://smcgov.zoom.us/j/acBJLZgb6r>). Members of the public can also attend this meeting physically in the Miller Ream Room.

*Written public comments may be emailed to jdclark@smcgov.org, and such written comments should indicate the specific agenda item on which you are commenting.

*Spoken public comments will be accepted during the meeting in person or remotely through Zoom at the option of the speaker. Public comments via Zoom will be taken first, followed by speakers in person.

***Please see instructions for written and spoken public comments at the end of this agenda.**

***Instructions for Public Comment During Hybrid Meetings**

During hybrid meetings of the Early Childhood Evaluation Advisory Subcommittee, members of the public may address the Members of the Subcommittee as follows:

***Written Comments:**

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to jdclark@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received by 5:00 p.m. on the day before the meeting, it will be provided to the Members of the Early Childhood Evaluation Advisory Subcommittee and made publicly available on the agenda website under the specific item to which your comment pertains. If emailed comments are received after 5:00p.m. on the day before the meeting, the Research & Evaluation Specialist will make every effort to either (i) provide such emailed comments to the Subcommittee and make such emails publicly available on the agenda website prior to the meeting, or (ii) read such emails during the meeting. Whether such emailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

***Spoken Comments**

In person Participation:

1. If you wish to speak to the Early Childhood Evaluation Advisory Subcommittee, please raise your hand during the Public Comment portion of the meeting (for items not on the agenda) or during the discussion of the agenda item you wish to comment on. If you have anything that you wish distributed to the Subcommittee and included in the official record, please hand it to the Research & Evaluation Specialists who will distribute the information to the Subcommittee members and staff.

Via Teleconference (Zoom):

1. The Early Childhood Evaluation Advisory Subcommittee meeting may be accessed through Zoom online at the links and telephone numbers listed above.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the Early Childhood Evaluation Subcommittee Chair calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.

***Additional Information:**

For any questions or concerns regarding Zoom, including troubleshooting, privacy, or security settings, please contact Zoom directly.

Public records that relate to any item on the open session agenda for a regular Early Childhood Evaluation Advisory Subcommittee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Early Childhood Evaluation Advisory Subcommittee.

FIRST 5 SAN MATEO COUNTY

Early Childhood Evaluation Advisory Subcommittee

Meeting Minutes

January 12, 2026

- Commission Members Present: Colleen Chawla, Naveen Mahmoud
- Public Members Present: Heather Cleary, Peninsula Family Service (via Zoom)
- EVALCORP Representatives via Zoom: Sally Lee, Kristen Cunningham
- F5SMC Staff: Kitty Lopez, Michelle Blakely, Jenifer Clark

1. Agenda Review & Announcements:

The agenda was approved with no changes. Jenifer Clark announced that Commissioner Rathod has transferred to the Finance Subcommittee, so we will need to elect another Chair for this calendar year.

2. Election of Subcommittee Chair for Calendar Year 2026:

Commissioner Chawla graciously offered to serve as Subcommittee Chair for calendar year 2026 and was unanimously elected to the position.

3. Approval of the Minutes of the July 21, 2025 Meeting:

Minutes were approved with no changes.

4. Discussion: Partner Network Mapping Results:

Kristen Cunningham from EVALCORP presented results from the Network Mapping research project. With responses from 25 of 29 invited participants, we achieved a response rate of 86%. Responses generated a densely interconnected network, with 70.6% of possible relationships between organizations appearing on the map. The most common level of connection was “Networking,” with 42% of relationships falling into this category. Coordination and Collaboration were reported in 18% and 11% of relationships, respectively. The F5SMC Healthy Children domain reported the higher levels of coordination and collaboration, and the Resilient Families domain reported the greatest level of connectivity.

Reported benefits of collaboration included:

- Improved ability to coordinate care for shared clients
- Streamlined service offerings
- Learning about available community resources

Reported facilitators of collaboration included:

- Willingness and ability to share information
- Shared organizational mission/goals
- Informal relationships between individuals within agencies
- Formal processes or protocols for referrals or data sharing

Reported barriers to collaboration included:

- Limited staff time to dedicated to partnering
- Not willing or able to share information
- Lack of accountability among partners

Partner recommendations to F5SMC regarding ways to support strong partnerships within its sphere of influence included:

- Nurturing stronger connections through networking opportunities, shared data systems, and streamlined referral processes
- Strengthening capacity through cross-sector training, joint programming, and portfolio-based learning circles
- Addressing systemic barriers around power dynamics and equity by establishing formal partnership processes that ensure shared decision-making and include diverse voices from initial planning through implementation

The subcommittee discussed respondents' stated desire to participate at all levels of systems-improvement efforts targeted at supporting collaboration, from conception to implementation, in light of the result that staff have limited time to dedicate to these activities. It is not unusual for there to be a discrepancy between desire and ability to participate.

The group suggested that Brown Bag lunch presentations/conversations may be in line with the partners' suggestions for more networking opportunities. F5SMC has a number of cross-organizational and cross-sector capacity-building efforts currently underway, including Friday CAFÉs, a Community of Practice for family-serving professionals, and trainings on Early Childhood Mental Health and Trauma-Informed Organizations.

Next steps include presenting results to participants and asking for their thoughts about and interpretation of the information. When planning out new systems-building efforts, it is important to ask what partners would find supportive and what might feel overwhelming, especially in light of the feedback that staff are interested in this work but have limited time.

5. Update: Planned Evaluation Activities for 2026:

- Sally Lee of EVALCORP provided an update on Strategic Plan indicators which are under development. The EVALCORP team has been working to identify appropriate data sources that map on to the indicators in the 2025-30 Strategic Plan. Staff are also vetting the available data; we hope to present an initial set of indicators to the Commission sometime this Spring.
- EVALCORP and F5SMC are developing a Provider Survey for implementation towards the end of this fiscal year. This survey will be administered to service providers who participate in F5SMC-funded trainings or capacity-building activities.

The next meeting of the Early Childhood Evaluation Advisory Committee is scheduled to be held in person on March 16, 2026 from 3:30-4:30pm.