



**FIRST 5 SAN MATEO COUNTY COMMISSION (F5SMC)
FINANCE AND ADMINISTRATION COMMITTEE MEETING**

**Monday, February 9, 2026
9:00 am to 10:00 a.m.**

**First 5 San Mateo County Office Building
1700 S. El Camino Real, 1st Floor – Miller Ream
San Mateo, CA 94402**

COMMISSION MEMBERS: Hanish Rathod, Sylvia Espinoza, Claire Cunningham, Carla Boragno

STAFF: Kitty Lopez, Khanh Chau, Michelle Blakely

AGENDA

	Item	
1.	Approval of the Finance and Administration Committee Agenda	All
2.	Election of Finance and Administration Committee Chair for Calendar Year 2026	All
3.	Approval of the October 20, 2025 Finance and Administration Committee Meeting Minutes <i>(See Attachment 3)</i>	Chair
4.	Review Budget Monitoring Report as of December 31, 2026 <i>(See Attachment 4, 4A, 4B, 4C)</i>	Lopez / Chau
5.	Action: Review and Recommend Approval of First 5 San Mateo County’s FY 2025-26 Revised Budget and the Use of Ending Fund Balance (Ending Reserves*) to Fund FY 2025-26 Revised Budget <i>(See Attachments 5, 5A, 5B, 5C)</i>	Lopez / Chau
	Next Finance and Administration Committee Meeting April 13, 2026	

**FIRST 5 SAN MATEO COUNTY
FINANCE AND ADMINISTRATION COMMITTEE
MEETING MINUTES**

October 20, 2025

- Commission Member: Claire Cunningham, Sylvia Espinoza, Carla Boragno (Chair)
- Staff: Kitty Lopez, Khanh Chau
- Minutes: Khanh Chau

1. Approval of the Finance and Administration Committee Meeting Agenda

A Motion for Approval of the October 20, 2025, Finance and Administration Committee Meeting Agenda was made by Commissioner Cunningham, seconded by Commissioner Espinoza. Unanimously approved.

2. Approval of the Finance and Administration Committee Meeting Minutes

A Motion for Approval of the June 9, 2025, Finance and Administration Committee Meeting Minutes was made by Commissioner Cunningham, seconded by Commissioner Espinoza. Unanimously approved.

3. Review and Recommend Approval of First 5 San Mateo County's FY 2024-2025 Budget Close Out.

Kitty Lopez briefed key highlights and key summaries of the FY2024-2025 Budget Close Out. Total Actual Revenue is \$5.893 M or 19% below planned budget as the net effects of higher Interest Revenue and Tobacco Tax Revenue offset lower Other Grant executions. Total Appropriations is 72% of the fiscal year budget due to lower Other Grant executions in TRISI and delayed Baby Bonus Program launch until late of March 2025. Overall, we have higher Ending Fund Balance in the FY 2024-25 Budget Close Out, which is \$13.107M or 10% higher than the planned budget. Admin Cost rate of 12% is within the Commission's approved Admin Cost Rate Policy of 15%.

Committee members reviewed, discussed, and asked questions for clarification. Committee members endorsed the approval of F5SMC FY 2024-25 Budget Closeout.

A Motion for Recommend Approval of First 5 San Mateo County's FY 2024-2025 Budget Close Out was made by Commissioner Cunningham, seconded by Commissioner Espinoza. Unanimously approved.

4. Review and Recommend Approval of First 5 San Mateo County (F5SMC)'s Basic Financial Statements for the Year Ending June 30, 2025, Audit Report and its Submission to First 5 California and to California State's Controller Office.

Kitty Lopez stated the agency has hired Brown Armstrong Accountancy Corporation for the professional audit services since 2020. Kitty Lopez briefed summary of Independent Auditors' Report Outcomes are as following:

- Independent Auditors' Report on the Financial Statements (pages 1-3): Unmodified opinion (clean opinion).

- Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards (pages 44-46): No instances of noncompliance or other matters that are required to be reported under the Government Audit Standards were identified (clean opinion)
- Independent Auditors' Report on State Compliance (pages 47-48): F5SMC complied in all material respects with the compliance requirements (clean opinion). There were no current year findings.

Committee members reviewed, discussed, asked questions for clarification about Communications to Those Charged with Governance and key outcomes of the audit. Committee members endorsed the approval of First 5 San Mateo County (F5SMC)'s Basic Financial Statements for the Year Ending June 30, 2025, Audit Report and its Submission to First 5 California and to California State's Controller Office.

A Motion for Recommend Approval of Recommend Approval of First 5 San Mateo County (F5SMC)'s Basic Financial Statements for the Year Ending June 30, 2025, Audit Report and its Submission to First 5 California and to California State's Controller Office was made by Commissioner Cunningham, seconded by Commissioner Espinoza. Unanimously approved.

Next Finance and Administration Committee Meeting is on Monday February 9, 2026

Commissioner Espinoza adjourned the meeting at 9:24 AM.

DATE: February 9, 2026
TO: First 5 San Mateo County Finance and Administration Committee
FROM: Kitty Lopez, Executive Director
RE: Budget Monitoring Report as of December 31, 2025

BUDGET MONITORING REPORT as of December 31, 2025, HIGHLIGHTS

Budget Monitoring Report as of December 31, 2025, Highlights

The Budget Monitoring Report as of December 31, 2025, is presented in **Attachments 4A, 4B, and 4C**. Key Budget Monitoring Report highlights are as following:

YTD Benchmark: 50%

REVENUES

- YTD Interest Revenues are \$353K or 147%, that represents a positive variance or 97% higher than YTD Benchmark due to higher Interest Revenue than initial projection.
- YTD Tobacco Tax Revenue projections are \$1.431 million or 38%, that represents a negative variance or 12% lower than YTD Benchmark due to delayed Prop 56 Tax revenue disbursement and lower Tobacco Tax Revenue, as per F5CA Tobacco Tax Revenue projections released on 1.23.2026.
- YTD Other Grant Revenue – Non Baby Bonus program is \$780K million or 50%, which is in line with the plan budget.
- YTD Other Grant Revenue – Baby Bonus program is \$334K or 17%, that represents a negative variance or 33% below YTD Benchmark. Major attributable factors to this negative variance are due to higher budget planning at the initial program launch and lower program execution due to delayed hiring of Community Health Workers in the program.
- YTD Total Revenues projections are \$2.898 million or 38%, that represents a negative variance or 12% lower than YTD Benchmark. Major attributable factors to this net negative variance are associated with delayed Prop 56 Tax disbursements, lower Tobacco Tax Revenues, and low execution in the Baby Bonus program.

APPROPRIATIONS

- YTD Program Expenditures projections are \$2.505 million or 33%, that represents a positive variance or 17% below YTD Benchmark. Major contributions to this positive variance are low Baby Bonus program executions due to the delay in hiring Community Health Workers in the program. .
- YTD Admin Expenditures of \$388K or 46% that represents a positive variance or 4% below YTD Benchmark. Major contributions to this positive variance are attributable to savings in various Admin Expenses due to staff working in hybrid format and unfilled vacant position.
- **YTD Total Appropriations (Net Appropriations*)** projections are \$2.893 million or 34%, that represents a positive variance or 16% below YTD Benchmark. Major contributions to this positive variance are attributable to low Baby Bonus program executions and under spending in various Administrative Operation budget lines.

ENDING FUND BALANCE (RESERVES*)

- Currently, we are projecting Ending Fund balance (Reserves*) of \$11.975 million or 108%, that represents a positive variance of 8% or \$937K higher than the planned budget due to higher Interest Revenue and low Baby Bonus program executions.

CHALLENGES: None at this time.

FIRST 5 SAN MATEO COUNTY

SUMMARY FY 2025-26 BUDGET MONITORING
REPORT AS OF 12.31.2025

Benchmark: 50%

	FY25-26 Adopted Budget	YTD Actuals as of December 31, 2025	Accruals	YTD Combined Actual & Accrual	YTD Combined vs. FY25-26 Adopted Budget (%)
BEGINNING FUND BALANCE (Beginning Reserves*)	11,969,912	11,969,912		11,969,912	100%
A. Interest Revenue	240,000	353,227		353,227	147%
B. Tobacco Tax Revenue	3,774,088	1,431,174		1,431,174	38%
Tobacco Tax Revenue Fiscal Year Allocations	3,774,088	1,431,174		1,431,174	38%
C1. Other Grant Revenues	1,560,000	779,885		779,885	50%
C2. Other Grant Revenues- Baby Bonus Program	2,015,000	333,781		333,781	17%
TOTAL REVENUES	7,589,088	2,898,067		2,898,067	38%
TOTAL AVAILABLE FUNDS (TOTAL SOURCES*)	19,559,000	14,867,979		14,867,979	76%
PROGRAM APPROPRIATIONS					
D1. Strategic Plan Investment - SPIP FY 25-28	2,600,000	445,223		445,223	17%
Resilient Family	746,000	39,427		39,427	5%
Healthy Children	670,000	118,772		118,772	18%
Quality Care and Education	600,000	95,746		95,746	16%
Grant Management and Other Evaluation Projects	98,000	66,775		66,775	68%
Policy Advocacy, Communications & Systems Change	486,000	124,503		124,503	26%
D2. Strategic Plan Investment - SPIP FY 23-25 Carry Over	325,000	508,342		508,342	156%
Community Investments (RF, HC, QC & E)	150,000	490,667		490,667	327%
Evaluation	0	17,345		17,345	
Policy, Advocacy, & Communications (PAC) & Emerging Projects	175,000	330		330	0%
E1. Other Grant Appropriations - Non Baby Bonus Program	1,400,000	657,878		657,878	47%
E2. Other Grant Appropriations - Baby Bonus Program	2,015,000	332,709		332,709	17%
F. Program Operations	1,340,226	561,003		561,003	42%
Program Shared Operating Budget	210,050	100,217		100,217	48%
Program Staff S&B & Shared Admin Staff Time	916,830	364,057		364,057	40%
Evaluation Staff S&B	213,346	96,729		96,729	45%
Total Program Appropriations (D1+D2+D3+E1+E2+F)	7,680,226	2,505,155		2,505,155	33%
ADMIN APPROPRIATIONS					
G. Admin Shared Operating Budget	210,050	100,217		100,217	48%
H. Admin Staff S&B	631,226	287,567		287,567	46%
Total Admin Appropriations (G+H)	841,276	387,784		387,784	46%
TOTAL APPROPRIATIONS (Net Appropriations*)	8,521,502	2,892,940		2,892,940	34%
Surplus / (Deficit) (Total Revenues - Total Appropriations)	-932,414	5,127		5,127	-1%
ENDING FUND BALANCE	11,037,498	11,975,039		11,975,039	108%
Total S&B	1,761,402	748,353		748,353	42%

FIRST 5 SAN MATEO COUNTY

FY 2025-26 DETAILS BUDGET MONITORING REPORT AS OF 12.31.2025

Benchmark: 50%

	ORG/ACCT#	FY25-26 Adopted Budget	YTD Actuals as of December 31, 2025	Accruals	YTD Combined Actual & Accrual	YTD Combined vs. FY25-26 Adopted Budget (%)	Notes of Budget Monitoring Report
BEGINNING FUND BALANCE (Beginning Reserves*)		11,969,912	11,969,912		11,969,912	100%	
A. Interest Revenue	19510-1521	240,000	353,227		353,227	147%	Higher interest revenue in the county investment pool.
B. Tobacco Tax Revenue		3,774,088	1,431,174		1,431,174	38%	Prop 56 is not disbursed yet
Tobacco Tax Revenue Fiscal Year Allocations	19510-1861	3,774,088	1,431,174		1,431,174	38%	Lower Tobacco Tax revenues per the new FSCA Tobacco Tax Revenue released on 1.23.2026
C1. Other Grant Revenues - Non Baby Bonus Program		1,560,000	779,885		779,885	50%	
F5 San Benito IMPACT LEGACY Grant FY25-26	19510-2643		116,860		116,860		
F5 San Benito IMPACT HUB TA FY25-26	19510-2643		1,201		1,201		
San Mateo County BHRS - Mental Health Services MHSA #4 FY25-26	19510-2643	1,000,000	371,720		371,720	37%	
Peninsula Healthcare District - Help Me Grow SMC CY2025	19510-2643	60,000	29,548		29,548	49%	
Sequoia Healthcare District - Special Needs Grant FY25-28	19510-2643		72,809		72,809		
Sequoia Healthcare District - Mental Health Grant FY25-28	19510-2643		75,625		75,625		
Children and Youth Behavior Health Initiatives Round 2	19510-2643	500,000	112,122		112,122	22%	
C2. Other Grant - Baby Bonus Program		2,015,000	333,781		333,781	17%	Low Baby Bonus Program execution due to the enrollment pace has changed
SMC Health, Family Health Services - Baby Bonus Dividend Program**	19510-2647	182,700	90,449		90,449	50%	
Health Plan of San Mateo - Baby Bonus Program	19510-2647	1,240,000			0	0%	
County CEO - Measure K - Baby Bonus Program	19510-2647				0		
Silicon Valley Community F. - CZI - Baby Bonus Program	19510-2647	300,000	204,905		204,905	68%	
Sobrato Family Foundation - Baby Bonus Program	19510-2647	180,000			0	0%	
Jackie Speier Foundation - Baby Bonus Program	19510-2647				0		
Sequoia Healthcare District - Baby Bonus Program	19510-2647		37,355		37,355		
Peninsula Healthcare District - Baby Bonus Program	19510-2647	112,300			0	0%	
Wellness Grant			1,072		1,072		
TOTAL REVENUES		7,589,088	2,898,067		2,898,067	38%	Negative variances of 12% due to lower Tobacco Tax Revenue due to delayed Prop 56 disbursement and lower Baby Bonus program execution
TOTAL AVAILABLE FUNDS (TOTAL SOURCES*)		19,559,000	14,867,979		14,867,979	76%	Major contributions to 24% negative variances due to lower Tobacco Tax Revenue and lower execution in the Baby Bonus program.
APPROPRIATIONS							
PROGRAM APPROPRIATIONS							
D1. Strategic Plan Investment - SPIP FY 25-28 - Primary Domains		2,600,000	445,223		445,223	17%	Prioritize spending leverage fundings (MHSA) with grant term ends 6.30.2026
Resilient Family	19540-6125	746,000	39,427		39,427	5%	
Healthy Children	19540-6156	670,000	118,772		118,772	18%	
Quality Care and Education Grant Management and Other Evaluation Projects	19540-6263	600,000	95,746		95,746	16%	
Policy Advocacy, Communications & Systems Change	19540-6265	98,000	66,775		66,775	68%	
	19540-6814	486,000	124,503		124,503	26%	
D2. Strategic Plan Investment - SPIP FY 23-25 Carry Over		325,000	508,342		508,342	156%	Continue execute SPIP FY 23-25 agreements with ending dates 10.31.2025
Healthy Children	19540-6156		144,043		144,043	96%	AbilityPath ISCSN Amendment through 9.30.2025
Quality Care and Education Grant Management and Other Evaluation Projects	19540-6263		346,624		346,624		SMCOE EOIP Amendment through 9.30.2025
	19540-6265		17,345		17,345		EvalCorp and Susan Wolfe agreements end 10.31.2025
Healthy Children	19540-6156	150,000					
Policy Advocacy, Communications & Systems Change	19540-6814	115,000	330		330	0%	
Emerging Projects	19540-6814	60,000			0	0%	
E1. Other Grant Appropriations - Non Baby Bonus Program		1,400,000	657,878		657,878	47%	Prioritize spending leverage fundings (MHSA) with grant term ends 6.30.2026
F5 San Benito IMPACT LEGACY Grant FY25-26	19540-6126		93,353		93,353		New grant award
F5 San Benito IMPACT HUB TA FY23-25	19540-6126		1,201		1,201		New grant award
County of San Mateo BHRS - Mental Health Services MHSA #4 FY25-26	19540-6131	900,000	336,720		336,720	37%	
Peninsula Healthcare District - Help Me Grow SMC CY2025	19540-6131	50,000	26,048		26,048	52%	
Sequoia Healthcare District - Special Needs Grant FY25-28	19540-6131		52,809		52,809		New grant award
Sequoia Healthcare District - Mental Health Grant FY25-28	19540-6131		55,625		55,625		New grant award
Children and Youth Behavior Health Initiatives Round 2	19540-6131	450,000	92,122		92,122	20%	
E2. Other Grant Appropriations - Baby Bonus Program		2,015,000	332,709		332,709	17%	Low execution due to the enrollment pace has changed.
SMC Health, Family Health Services - Baby Bonus Dividend Program**	Salaries & Benefits	182,700	90,449		90,449	50%	Community Health Planner - WOC position
Health Plan of San Mateo - Baby Bonus Program	6135 / 6264	1,240,000			0	0%	
County CEO - Measure K - Baby Bonus Program	6135 / 6264				0		

	ORG/ACCT#	FY25-26 Adopted Budget	YTD Actuals as of December 31, 2025	Accruals	YTD Combined Actual & Accrual	YTD Combined vs. FY25-26 Adopted Budget (%)	Notes of Budget Monitoring Report
Silicon Valley Community F. - CZ1 - Baby Bonus Program	6135 / 6264	300,000	204,905		204,905	68%	
Sobrato Family Foundation - Baby Bonus Program	6135 / 6264	180,000			0	0%	
Jackie Speier Foundation - Baby Bonus Program	6135 / 6264				0		
Sequoia HealthCare District - Baby Bonus Program	6135 / 6264		37,355		37,355		
Peninsula Healthcare District - Baby Bonus Program	6135 / 6264	112,300			0	0%	
F. Program Operations		1,340,226	561,003		561,003	42%	0
Program Shared Operating Budget		210,050	100,217		100,217	48%	
Program Staff S&B & Shared Admin Staff Time		916,830	364,057		364,057	40%	Excluding WOC - Community Health Planner position for the Baby Bonus Program
Evaluation Staff S&B		213,346	96,729		96,729	45%	
Total Program Appropriations (D1+D2+D3+E1+E2+F)		7,680,226	2,505,155	0	2,505,155	33%	Major contributions to 17% positive variances are associated with lower execution in the Baby Bonus Program due to the enrolment pace has changed.
ADMIN APPROPRIATIONS							
G. Admin Shared Operating Budget		210,050	100,217		100,217	48%	
H. Admin Staff S&B		631,226	287,567		287,567	46%	
Total Administrative Appropriations		841,276	387,784		387,784	46%	
Administrative Cost Rate %		10%	13%				
TOTAL APPROPRIATIONS (NET APPROPRIATIONS*)		8,521,502	2,892,940		2,892,940	34%	Major contributions to 16% positive variances are associated with lower execution in the Baby Bonus Program due to the enrolment pace has changed.
ENDING FUND BALANCE (ENDING RESERVES*)		11,037,498	11,975,039		11,975,039	108%	Major contributions to 2% positive variances are associated with lower Tobacco Tax Revenues and lower execution in the Baby Bonus program.

Schedule 1- FY 2025-26 OPERATING BUDGET MONITORING REPORT AS OF 12.31. 2025

Attachment 4C

Benchmark: 50%

	ORG / ACCT#	FY25-26 Adopted Budget	YTD Actuals as of December 31, 2025	Accruals	YTD Combined Actual & Accrual	YTD Combined vs. FY25-26 Adopted Budget (%)	Notes of Budget Monitoring Report
I. Services and Supplies							
Outside Printing & Copy Svc	19510-5191	1,000			0	0%	
General Office Supplies	19510-5193	8,000	1,432		1,432	18%	
Photocopy Lease & Usage	19510-5196	5,000	582		582	12%	
Direct Communication Expenses	19510-5132	1,671	518		518	31%	
Computer Supplies	19510-5211	10,000			0	0%	New laptop replacements
Software License /Maintenance Expenses	19510-5215	1,090	16		16	1%	Slit to ISD account 6752 with budget of \$6,782 Update with services charge FY25-26 tab
County Memberships - (e.g. F5 Assn Dues)	19510-5331	33,200	32,708		32,708	99%	F5CA Association membership due increase
Auto Allowance	19510-5712	11,000	5,588		5,588	51%	
Meetings & Conference Expense	19510-5721	8,000	156		156	2%	5714
Commissioners Meetings & Conference	19510-5723	5,000	234		234	5%	
Other Business Travel Expense	19510-5724	8,000			0	0%	
Dept. Employee Training Expense	19510-5731	5,327	568		568	11%	
Wellness grant	19510-5856	0			0		
Other Professional Services	19510-5858	28,500	5,580		5,580	20%	County Controller Office Service agreements
Sub Total - Services & Supplies		125,788	47,382	-	47,382	38%	Saving from various operational expenses.
II. Other Charges							
Telephone Service Charges	19510-6712	434	210		210	48%	
Automation Services - ISD	19510-6713	36,664	18,682		18,682	51%	Slit to ISD accounts 6752,6754,6758,6763,6770
Annual Facilities Lease	19510-6716	80,000	49,254		49,254	62%	Inclusion of 2025 rent escalation
General Liability Insurance	19510-6725	22,059	11,030		11,030	50%	
Official Bond Insurance	19510-6727	298	149		149	50%	
Human Resources Services	19510-6733	264	264		264	100%	
Countywide Security Services	19510-6738	756	756		756	100%	
All Other Service Charges	19510-6739	60,210	21,679		21,679	36%	
Card Key Services	19510-6751	962	481		481	50%	
ISD Prvd Software Lic/Maint	19510-6752	6,789	6,130		6,130	90%	
Data Backup & Recovery Subsc	19510-6754	636	473		473	74%	
Desktop Support Subscription	19510-6758	8,150	3,967		3,967	49%	
Virtual Private Network Subs	19510-6763	303	149		149	49%	
Virtual Server Subscription	19510-6770	3,602	1,928		1,928	54%	
A-87 Expense	19510-6821	73,185	37,902		37,902	52%	
Sub Total - Other Charges		294,312	153,052	0	153,052	52%	Increase in AB87 and 2024 rent escalation
Total Operating Budget		420,100	200,434		200,434	48%	Major contributions to the 2% net decrease due to savings in various operational expenses.
Program Shared Operating Budget		210,050	100,217		100,217	48%	Allocation rate 50%
Admin Shared Operating Budget		210,050	100,217		100,217	48%	Allocation rate 50%

Schedule 2 - FY 2025-26 SALARIES & BENEFITS BUDGET MONITORING REPORT AS OF 12.31.2025

Program Staff & Shared Admin Staff		916,830	364,057		364,057	40%	27% Admin staff time allocated to Program; saving from unfilled vacant position
Evaluation Staff		213,346	96,729		96,729	45%	
Admin Staff		631,226	287,567		287,567	46%	
F5SMC Salaries and Benefits		\$ 1,761,402	\$ 748,353		\$ 748,353	42%	Saving from open vacant position.
Baby Bonus Dividend Program - WOC		\$ 182,700	\$ 90,449		90,449	50%	

DATE: February 9, 2026
TO: First 5 San Mateo County Finance and Administration Committee
FROM: Kitty Lopez, Executive Director
RE: Review and Recommend Approval of First 5 San Mateo County’s FY 2025-26 Revised Budget and the Use of Ending Fund Balance (Ending Reserves*) to Fund FY 2025-26 Revised Budget

ACTION REQUESTED

Review and Recommend Approval of First 5 San Mateo County’s FY 2025-26 Revised Budget and the Use of Ending Fund Balance (Ending Reserves*) to Fund FY 2025-26 Revised Budget.

1. BACKGROUND

- Commission approved FY 25-26 Adopted Budget at its May 26, 2025 Commission Meeting while SPIP FY 25-28 contracting was ongoing.
- Commission approved F5SMC’s financial audit report for the year ending 6.30.2025 at its October 27, 2025 after the FY 24-25 Year-End Closing financial information became available.
- Due to the timing issues above, FY2025-26 Revised Budget in February 2026 is necessary to update contract obligations (encumbrances) in the county accounting system for FY 2025-26 Revised Budget execution.

2. FY 2025-26 REVISED BUDGET SUMMARY

Please read this Revised Budget memo in conjunction with FY 2025-26 Revised Budget presented in **Attachments 5A, 5B, and 5C** (Schedule 1 and Schedule 2). F5SMC’s FY 2025-26 Revised Budget with the summary of budget changes as follows:

	FY25-26 Adopted Budget	FY25-26 Revised Budget	Increase / (Decrease) \$	Increase / (Decrease) %	Notes
Beginning Fund Balance (Beginning Reserves*)	11,969,912	13,395,495	1,425,583	12%	Adjusted Beginning Fund Balance as per audit report 6.30.2025
Total Revenues	7,589,088	7,557,253	(31,835)	-1%	Higher Other Grant Revenues (non Baby Bonus) offset lower Tobacco Tax Revenues and Baby Bonus Program Revenues
Total Available Fund (Total Sources*)	19,559,000	20,952,748	1,393,748	7%	Net effects of higher adjusted Beginning Fund Balance and lower Total Revenues
Total Appropriation (Net Appropriations*)	8,521,502	8,493,454	(162,389)	-2%	Higher Other Grant (non Baby Bonus) executions offset lower Baby Bonus Program execution.
Ending Fund Balance (Ending Reserves*)	11,037,498	12,459,294	1,421,797	13%	Net effects of higher adjusted Beginning Fund Balance and higher Other Grants Revenue (non Baby Bonus) offset lower execution in the Baby Bonus program.

Attachment 5

Total Requirements*(Net Appropriations*+Ending Reserves*)	19,559,000	20,952,748	1,393,748	7%	Net effects of higher Other Grant (non Baby Bonus) executions offset lower Baby Bonus Program execution.
Surplus / (Deficit) (Total Revenues – Net Appropriations*)	(932,414)	(936,201)	(3,786)	-1%	

Total Sources, Net Appropriations*, Reserves*, Total Requirements* are budget terminologies used by the County of San Mateo. Since March 2018, F5SMC has applied budget terminologies used by the County to the F5SMC Budget*

3. FY 2025-26 REVISED BUDGET KEY HIGHLIGHTS

- Adjusted Beginning Fund Balance as per the F5SMC’s audit report for the year ending 6.30.2025.
- 3% projected Interest earning rate on the Beginning Fund Balance of FY 2025-26 Revised Budget.
- 10% declining rate in Tobacco Tax Revenue projections released by First 5 California on January 23, 2026, from previous projected declining rate of 6% of Tobacco Tax Revenue projections. Major contributions to the lower projections are the dual negative impacts of the Flavor Ban on Tobacco products and a lower San Mateo County actual birth rate (noted in bullet #4 of the Glossary /References section below)
- 50% of fiscal revenues are from Other Grant Revenues (non Baby Bonus) and Baby Bonus Program Revenue
- 2 strategic plan implementation plans are being executed simultaneously: (1) the first year of the new funding cycle of the new Strategic Plan Implementation Plan SPIP FY 2025-28, and (2) continuation implementation of 4 agreements belonging to previous Strategic Plan Implementation Plan SPIP FY 2023-25.
- \$1,588 M Other Grant Revenue (Behavior Health & Recovery Services MHSA grant and Sequoia Healthcare District Special Needs and TRISI grant fundings) are utilized in FY 25-26 Revised Budget as leverage funding to 14 agreements in the SPIP FY 25-28 contracting; these Other Grant executions are in alignment with F5SMC ‘s new strategic plan implementation SPIP FY 25-28 and funding spending are based on these Other Grant terms and ending dates.
- \$150K SPIP FY 23-25 Carry Over is requested in addition to previous approved \$650K SPIP FY 23-25 Carry Over in the FY 25-26 Adopted Budget, bringing the total SPIP FY 23-25 Carry Over to \$800K. Major reasons for this request are:
- Revised Budget for the Baby Bonus program reflects the slower pace of hiring of Community Health Workers (CHWs) into the program.
- Continue current shared cost allocation to Program Appropriations with the following rates:
 - ✓ 100% Program and Evaluation Staff’s Salaries and Benefits.
 - ✓ 27% Shared Admin Staff time; and
 - ✓ 50% of Shared Operating Budget

4. FISCAL IMPACTS

FY 2025-26 Revised Budget changes result in a net Total Budget Deficit of \$936,201; this represents a higher Budget Deficit by \$3,786 or 1% lower than the Budget Deficit in the FY 2025-26 Adopted Budget of \$932,414. Major contributions to the Budget Deficit amount are associated with higher Beginning

Attachment 5

Fund Balance, higher Other Grant Revenues offset with lower Tobacco Tax Revenues. Therefore, we will draw and encumber a total of \$936,201 from the Ending Reserves* to support the implementation of the new strategic plan FY 2025-28, and to leverage additional funding sources.

The net change of Ending Fund Balance (Ending Reserves*) will be a decrease by (\$936,201) as a result of the budget adjustments in Total Revenues and Total Appropriations in the FY 2025-26 Revised Budget.

The Administrative Cost Rate is projected 10%, which is below 15% of the proposed approved Administrative Cost Policy for the FY 2025-26. F5SMC has implemented Administrative Cost rate of 15% since 2020.

ACTION REQUESTED

Review and Recommend Approval of First 5 San Mateo County's FY 2025-26 Revised Budget and the Use of Ending Fund Balance (Ending Reserves*) in the amount of \$936,201 to Fund FY 2025-26 Revised Budget.

FY 2025-26 REVISED BUDGET NARRATIVES are presented in Attachments 5A, 5B, and 5C (Schedule 1 and Schedule 2).

BEGINNING FUND BALANCE (Beginning Reserves*)

- Beginning Fund Balance (Beginning Reserves*) produces a net increase of \$1,425,583 or 12% increase as it is adjusted to Audited Ending Fund Balance of F5SMC Audit Report for the year ending 6.30.2025, page 39.

TOTAL REVENUES

	ORG/ACCT #	FY25-26 Adopted Budget	FY25-26 Revised Budget	FY25-26 Revised Budget (+/-) vs. FY25-26 Adopted Budget (%)	FY25-26 Revised Budget (+/-) vs. FY25-26 Adopted Budget (%)	Notes to FY2025-26 Revised Budget
BEGINNING FUND BALANCE (Beginning Reserves*)		11,889,912	13,395,496	1,425,583	12%	Adjusted to Ending Fund Balance of F5SMC Audit Report for the year ending 6.30.2025, page 39
A. Interest Revenue	19510-1521	240,000	401,865	161,865	67%	3.00% Interest earning rate
B. Tobacco Tax Revenue		3,774,088	3,412,448	(361,642)	-10%	
Tobacco Tax Revenue Fiscal Year Allocations	19510-1861	3,774,088	3,412,448	-361,642	-10%	update with Tobacco Tax Revenue Projections January 23, 2026
C1. Other Grant Revenues - Non Baby Bonus Program		1,690,000	2,489,597	909,597	58%	
F5 San Benito IMPACT LEGACY Grant FY25-26	19510-2643		324,605	324,605		New grant award
F5 San Benito IMPACT HUB TA FY25-26	19510-2643		48,206	48,206		New grant award
County of San Mateo BHRIS - Mental Health Services MHEA #4 FY 25-26	19510-2643	1,000,000	900,000	(100,000)	-10%	
Peninsula Healthcare District - Help Me Grow SMC CY 2025	19510-2643	60,000	60,000	0	0%	
Sequoia Healthcare District - Special Needs Grant FY25-26	19510-2643		373,400	373,400		New grant award
Sequoia Healthcare District - Mental Health Grant FY25-26	19510-2643		315,900	315,900		New grant award
Children and Youth Behavior Health Initiatives - Round 2	19510-2643	500,000	447,486	(52,514)	-11%	
C2. Other Grant - Baby Bonus Program		2,015,000	1,272,273	-742,727	-37%	The pace of enrollment has changed
SMC Health, Family Health Services - Baby Bonus Dividend Program**	19510-2647	182,700	182,700	0	0%	WOC Community Health Planner
Health Plan of San Mateo - Baby Bonus Program	19510-2647	1,240,000	202,033	(1,037,967)	-84%	
County CEO - Measure K - Baby Bonus Program	19510-2647		134,340	134,340		
Silicon Valley Community F. - CZI - Baby Bonus Program	19510-2647	300,000	320,200	20,200	7%	
Sobrato Family Foundation - Baby Bonus Program	19510-2647	180,000	140,000	(40,000)	-22%	
Jackie Speier Foundation - Baby Bonus Program	19510-2647		0	0		New grant award. Received \$350K grant funding.
Sequoia Healthcare District - Baby Bonus Program	19510-2647		243,000	243,000		New grant award
Peninsula Healthcare District - Baby Bonus Program	19510-2647	112,300	50,000	(62,300)	-55%	
Wellness Grant			1,072	1,072		
TOTAL REVENUES		7,689,088	7,667,263	(31,835)	-1%	
TOTAL AVAILABLE FUNDS (TOTAL SOURCE \$)		18,669,000	20,862,748	1,393,748	7%	Major contributions to 7% net increase in Total Available Fund are attributable to higher adjusted Beginning Fund Balance and Other Grant fundings offset with lower Tobacco Tax Revenue projections

Total Revenues produce a net decrease of (\$31,835) or 1% decrease.

- \$161,865 Interest Revenue increase or 67% increase due to higher interest revenue on higher adjusted Beginning Fund Balance.
- (\$361,642) Tobacco Tax Revenue decrease or 10% decrease per the new Tobacco Tax Revenue projections, released by First 5 California on January 23, 2026, as the result of dual negative impacts from the Flavor Ban on tobacco products and downward trend of actual birthrate in San Mateo County.
- \$909,597 Other Grant Revenues (Non Baby Bonus Program) increases or 58% increase as agency won various new grant awards including MSHA grant, Sequoia Healthcare District

Special Needs and TRISI grants, First 5 San Benito Impact Hub and Impact Legacy grants, in conjunction with First 5 CA.

- (\$742,727) decrease or 37% decrease in the Baby Bonus Program implementation as the pace of hiring of Community Health Care Workers has been slower. .

TOTAL AVAILABLE FUND (Total Sources*)

Total Available Funds (Total Sources*) produce a net increase of \$1,393,676 or 7% increase.

- Major contributions to 7% net increase in Total Available Fund are attributable to higher adjusted Beginning Fund Balance, higher Other Grant Revenues- Non Baby Bonus Program offset with the decreases in Tobacco Tax Revenues and the Other Grant Revenue- Baby Bonus Program.

APPROPRIATIONS

A. PROGRAM APPROPRIATIONS

Total Program Appropriations produce a net decrease of (\$162,389) or 1% decrease.

D1. Strategic Plan Investment - SPIP FY 2025-28; FY 25-26 Revised Appropriations Noted Below

	ORG/ACCT#	FY25-26 Adopted Budget	FY25-26 Revised Budget	FY25-26 Revised Budget (+/-) vs. FY25-26 Adopted Budget (\$)	FY25-26 Revised Budget (+/-) vs. FY25-26 Adopted Budget (%)	Notes to FY2025-26 Revised Budget
APPROPRIATIONS						
PROGRAM APPROPRIATIONS						
D1. Strategic Plan Investment - SPIP FY 25-28 - Primary Domains		2,600,000	1,841,968	(758,032)	-29%	\$1,588 M Other Grant Revenue (MHSA grant and SHD Special Needs and TRISI grant fundings) are utilized in FY 25-26 Revised Budget as leverage funding to 14 agreements of the SPIP FY 25-28 contracting
Resilient Family	19540-6125	746,000	366,766	(379,214)	-51%	
Healthy Children	19540-6156	670,000	858,081	188,081	28%	
Quality Care and Education	19540-6263	600,000	267,000	(333,000)	-56%	
Grant Management and Other Evaluation Projects	19540-6265	98,000	90,101	(7,899)	-8%	
Policy Advocacy, Communications & Systems Change	19540-6814	486,000	260,000	(226,000)	-47%	

FY 25-26 Revised Appropriations for the SPIP FY 2025-28 produce a net decrease (\$758,032) or 29% decrease.

- (\$379,214) decrease in Resilient Family
- \$188,081 increase in Healthy Children.
- (\$333,000) decrease in Quality Care and Education.
- (7,899) decrease in Evaluation
- (\$226,000) decrease in Policy, Advocacy, Communication, and System Changes PAC and Emerging Projects.

Major contributions to this decrease are:

- agency utilizes \$1.588 M leverage fundings (from MHSA grant and SHD Special Needs and TRISI grants) in 14 contracts of SPIP FY 2025-28 in F5SMC FY 25-26 Revised Budget;

- b) SPIP FY 2025-28 funding is anticipated to increase spending in the second and third years of funding cycle as the MHSA grant ends 6.30.2026.

D2. Strategic Plan Investment - SPIP FY 2023-25 Carry-Over

	ORG/ACCT#	FY25-26 Adopted Budget	FY25-26 Revised Budget	FY25-26 Revised Budget (+/-) vs. FY25-26 Adopted Budget (\$)	FY25-26 Revised Budget (+/-) vs. FY25-26 Adopted Budget (%)	Notes to FY2025-26 Revised Budget
APPROPRIATIONS						
PROGRAM APPROPRIATIONS						
D2. Strategic Plan Investment - SPIP FY 23-25 Carry Over		325,000	800,000	475,000	146%	Requested additional \$150K SPIP FY 23-25 Carry Over combined with previous approved \$650K in the FY 25-26 Adopted Budget, brings total SPIP FY 23-25 Carry Over to \$800K
Healthy Children	19540-6156		188,456	188,456		These agreements / amendments ended 10.31.2025
Quality Care and Education	19540-6263		346,624	346,624		These agreements / amendments ended 10.31.2025
Grant Management and Other Evaluation Projects	19540-6265		33,544	33,544		These agreements / amendments ended 10.31.2025
Healthy Children	19540-6156	150,000	100,000	(50,000)	-33%	
Grant Management and Other Evaluation Projects	19540-6265		25,000	25,000		
Policy Advocacy, Communications & Systems Change	19540-6814	115,000	100,000	(15,000)	-13%	
Emerging Projects	19540-6814	60,000	6,376	(53,624)	-89%	

FY 25-26 Revised Appropriations for the SPIP FY 2023-25 Carry Over produce a net increase of \$475,000 or 146% increase due to the followings:

- Requested additional \$150K SPIP FY 23-25 Carry Over in addition to previous approved \$650K in the FY 25-26 Adopted Budget, brings total SPIP FY 23-25 Carry Over to \$800K.
 - (1) to fulfill \$569K obligations of 4 agreements and amendments of the previous strategic plan SPIP FY2023-25, which were unknown at the time of the FY 25-26 Budget was adopted in May 2025; these agreements ended 10.31.2025.
 - ✓ \$188,456 in AbilityPath Amendment ended 9.30.2025
 - ✓ \$346,624 San Mateo Office of Education EQIP Amendment ended 9.30.2025
 - ✓ \$33,544 EvalCorp and Susan Wolfe agreements ended 10.31.2025
 - (2) to continue implementing \$231K SPIP FY 23-25 Carry Over for potential emerging projects and or joint funding opportunities (i.e Child Care Blue Print project) in coordination with 3-year time frame of SPIP FY 2025-28. Any underspending funds of SPIP FY 2023-25 Carry Over will be returned to Fund Balance by 6.30.2028.
 - ✓ (50,000) decrease in SPIP FY 2023-25 Carry Over – Healthy Children.
 - ✓ \$25,000 increase in in SPIP FY 2023-25 Carry Over – Grant Management and Evaluation.
 - ✓ (\$15,000) decrease in SPIP FY 2023-25 Carry Over – Policy, Advocacy, Communications, and Systems Changes.
 - ✓ (\$53,624) decrease in SPIP FY 2023-25 Carry Over – Emerging Projects.

E1. Other Grants Appropriations (non Baby Bonus Program):

Other Grant Appropriations (non Baby Bonus Program) produce a net increase of \$947,710 or 68% increase. Major contributions to this net increase are additional new grant awards:

- \$261,605 increase in F5 San Benito Impact Legacy new grant award.
- \$48,206 increase in F5 San Benito Impact Hub new grant award.
- \$3,000 increase in Peninsula Healthcare District Calendar Year 2025 grant
- \$336,600 increase in Sequoia Healthcare District – Integrated System of Children with Special Needs new grant award.
- \$298,300 increase in in Sequoia Healthcare District – Early Childhood Mental Health Initiatives new grant award.

	ORG/ACCT#	FY25-26 Adopted Budget	FY25-26 Revised Budget	FY25-26 Revised Budget (+/-) vs. FY25-26 Adopted Budget (\$)	FY25-26 Revised Budget (+/-) vs. FY25-26 Adopted Budget (%)	Notes to FY2025-26 Revised Budget
APPROPRIATIONS						
PROGRAM APPROPRIATIONS						
E1. Other Grant Appropriations - Non Baby Bonus Program		1,400,000	2,347,710	\$947,710	68%	Various new Other Grant award executions (non-Baby Bonus)
F5 San Benito IMPACT LEGACY Grant FY25-26	19540-6126		261,605	261,605		
F5 San Benito IMPACT HUB TA FY23-25	19540-6126		48,206	48,206		
County of San Mateo BHRS - Mental Health Services MHSA #4 FY25-26	19540-6141	900,000	900,000	0	0%	execution of \$1 M MHSA grant ending 6.30.2026.
Peninsula Healthcare District - Help Me Grow SMC CY2025	19540-6161	50,000	53,000	3,000	6%	
Sequoia Healthcare District - Special Needs FY25-26	19540-6131		336,600	336,600		
Sequoia Healthcare District - Mental Health Grant FY25-26	19540-6131		298,300	298,300		
Children and Youth Behavior Health Initiatives - Round 2	19540-6161	450,000	450,000	0	0%	

E2. Other Grants Appropriations – Baby Bonus Program

	ORG/ACCT#	FY25-26 Adopted Budget	FY25-26 Revised Budget	FY25-26 Revised Budget (+/-) vs. FY25-26 Adopted Budget (\$)	FY25-26 Revised Budget (+/-) vs. FY25-26 Adopted Budget (%)	Notes to FY2025-26 Revised Budget
E2. Other Grant Appropriations - Baby Bonus Program		2,015,000	1,272,273	-\$77,067	-44%	The pace of enrollment has changed.
SMC Health, Family Health Services - Baby Bonus Dividend Program**	Salaries & Benefits	182,700	182,700	0	0%	Community Health Planner - WOC position
Health Plan of San Mateo - Baby Bonus Program	6135 / 6264 / 6266	1,240,000	202,033	(1,037,967)	-84%	
County CEO - Measure K - Baby Bonus Program	6135 / 6264 / 6266		134,340			
Silicon Valley Community F. - CZI - Baby Bonus Program	6135 / 6264 / 6266	300,000	320,200	20,200	7%	Grant term ends 6.30.2026
Sobrato Family Foundation - Baby Bonus Program	6135 / 6264 / 6266	180,000	140,000	(40,000)	-22%	
Jackie Speier Foundation - Baby Bonus Program	6135 / 6264 / 6266					
Sequoia HealthCare District - Baby Bonus Program	6135 / 6264 / 6266		243,000	243,000		Grant term ends 6.30.2026
Peninsula Healthcare District - Baby Bonus Program	6135 / 6264 / 6266	112,300	50,000	(62,300)	-55%	

Other Grants – Baby Bonus Program produce a net decrease of (\$777,067) or 44% decrease. Major contributions to this net decrease are due to the slower enrollment pace and hiring of Community Health Workers..

- (\$1,037,967) decrease Health Plan of San Mateo – Baby Bonus Program
- \$20,200 increase in Silicon Valley Community Foundation - CZI – Baby Bonus Program

- (\$40,000) decrease in Sobrato Family Foundation – Baby Bonus Program
- \$243,000 increase in Sequoia Healthcare District - Baby Bonus Program
- (\$62,300) decrease in Peninsula Healthcare District – Baby Bonus Program

F. Program Operations Appropriations

	ORG/ACCT#	FY25-26 Adopted Budget	FY25-26 Revised Budget	FY25-26 Revised Budget (-/-) vs. FY25-26 Adopted Budget (\$)	FY25-26 Revised Budget (-/-) vs. FY25-26 Adopted Budget (%)	Notes to FY2025-26 Revised Budget
F. Program Operations		1,340,226	1,390,226	50,000	4%	
Program Shared Operating Budget		210,050	210,050	0	0%	
Program Staff S&B & Shared Admin Staff Time		916,830	968,830	50,000	5%	Excluding WOC - Community Health Planner position for the Baby Bonus Program
Evaluation Staff S&B		213,346	213,346	0	0%	
Total Program Appropriations (D1+D2+D3+E1+E2+F)		7,680,226	7,652,177	-162,389	-1%	Major contributions to 1% net decrease in Total Program Appropriations are associated with the increases in MHSA grant execution offset with lower Baby Bonus Program due to enrollment pace has changed.
ADMIN APPROPRIATIONS						
G. Admin Shared Operating Budget		210,050	210,050	0	0%	
H. Admin Staff S&B		631,226	631,226	0	0%	
Total Administrative Appropriations		841,276	841,276	0	0%	
Administrative Cost Rate %		10%	10%			
TOTAL APPROPRIATIONS (NET APPROPRIATIONS*)		8,521,502	8,493,454	-28,049	-1%	Major contributions to 1% net decrease in Total Program Appropriations are associated with the increases in MHSA grant execution offset with lower Baby Bonus Program due to enrollment pace has changed.
ENDING FUND BALANCE (ENDING RESERVES*)		11,037,498	12,459,294	1,421,797	13%	Major contributions to 13% net increase in Ending Fund Balance are associated with Beginning Fund Balance Adjustment, MHSA grant execution offset with lower Baby Bonus Program execution.

Program Operations Appropriations produce a net increase of \$50,000 or 4% increase in anticipation of vacant position hiring.

G. Administrative Operations Appropriations:

Administrative Operations Appropriations is budgeted net neutral.

H. FY 2025-26 Revised Operating Budget (Schedule 1)

FY 2025-26 Revised Operating Budget is budgeted net neutral.

I. FY 2025-26 Revised Budget Salaries and Benefits (Schedule 2)

FY 2025-26 Revised Budget Salaries & Benefits produce net increases \$50,000 or 3% increase in anticipation of filling of existing vacant position. .

J. TOTAL APPROPRIATIONS

Total Appropriations (Net Appropriations*) produce a net decrease of (\$162,389) or 2% decrease.

Major contributions to 1% net decrease in Total Appropriations are associated with the increase appropriations in SPIP FY 2023-25 Carry Over and Other Grants – non Baby Bonus Program

offset with the decreases in the Other Grant – Baby Bonus Program due to slower enrollment rate. .

K. ENDING FUND BALANCE

Ending Fund Balance (Ending Reserves*) produce a net increase of \$1,421,797 or 13% decrease.

Major contributions to 13% net increase in Ending Fund Balance are associated with adjusted Beginning Fund Balance, higher Other Grant Revenues offset with lower Tobacco Tax Revenues and slower execution of the Baby Bonus Program.

L. GLOSSARY / REFERENCES

1. Per the County Budget Act (Government Code §§ 29000-29144, 30200 and 53065), the County Manager's Office and the County Controller's Office have requested F5SMC to include the language of the use of Fund Balance (Reserves*) in its Budget memo to the Commission.
2. Since its inception, F5SMC has used different terminologies in its audit reports, budget documents, and Long-Term Financial Plan than those used by the County of San Mateo. The rationales are for (1) comparable terminologies used across F5SMC's audit reports, budget documents, and Long-Term Financial Plan; (2) for the usefulness of the public; and (3) for consistent language used by First 5 California and by other First 5 Commissions throughout the State. Since March 2018, F5SMC added budgetary terminologies used by the County to F5SMC Budget.
3. F5SMC has two main revenue streams: (a) monthly Tobacco Tax Revenue disbursements based on actual birth rate in each county; and (b) Other Grant Revenues are acquired from F5 California, Other F5 Commissions, and or other funders through competitive grant applications.
4. Tobacco Tax Revenue projections are based on estimated Proposition 10 tax revenue, Proposition 56 backfill, estimated interest earned by the account, less adjustments for California Department of Tax and Fee Administration's administrative costs and statewide assessments.

F5CA released annual Tobacco Tax Revenue Projections by county each fiscal year based on projected birth rate of each county. When the published birth rate data becomes available, State Finance Department will update Tobacco Tax Revenue Projections based on the actual birth rate of each county. The data can be found on Department of Finance's website at the following link: [P_CY_Births_Report.xlsx \(live.com\)](#).

5. F5SMC is a Non-General Fund Department or Zero Net County Cost Department of County of San Mateo, F5SMC funding sources is Tobacco Tax Revenue disbursed by the State of California; therefore, the San Mateo County's Reserves Policy is not applicable to F5SMC.

Per County Recommended Budget Instructions and Guide FY 2025-27, page 14, non-general fund department can retain 100% of fund balances unless there is agreement to do otherwise.

FIRST 5 SAN MATEO COUNTY

FY 2025-26 REVISED BUDGET SUMMARY

	FY25-26 Adopted Budget	FY25-26 Revised Budget	FY25-26 Revised Budget (+/-) vs. FY25-26 Adopted Budget (\$)	FY25-26 Revised Budget (+/-) vs. FY25-26 Adopted Budget (%)
BEGINNING FUND BALANCE (Beginning Reserves*)	11,969,912	13,395,495	1,425,583	12%
A. Interest Revenue	240,000	401,865	161,865	67%
B. Tobacco Tax Revenue	3,774,088	3,412,446	-361,642	-10%
Tobacco Tax Revenue Fiscal Year Allocations	3,774,088	3,412,446	-361,642	-10%
C1. Other Grant Revenues - Non Baby Bonus Program	1,560,000	2,469,597	909,597	58%
C2. Other Grant Revenues- Baby Bonus Program	2,015,000	1,272,273	-742,727	-37%
TOTAL REVENUES	7,589,088	7,557,253	-31,835	-1%
TOTAL AVAILABLE FUND (Total Sources*)	19,559,000	20,952,748	1,393,748	7%
PROGRAM APPROPRIATIONS				
D1. Strategic Plan Investment - SPIP FY 25-28	2,600,000	1,841,968	-758,032	-29%
Resilient Family	746,000	366,786	-379,214	-51%
Healthy Children	670,000	858,081	188,081	28%
Quality Care and Education	600,000	267,000	-333,000	-56%
Grant Management and Other Evaluation Projects	98,000	90,101	-7,899	-8%
Policy Advocacy, Communications & Systems Change	486,000	260,000	-226,000	-47%
D2. Strategic Plan Investment - SPIP FY 23-25 Carry Over	325,000	800,000	475,000	146%
Community Investments (RF, HC, QC & E)	150,000	635,080	485,080	323%
Evaluation	0	58,544	58,544	
Policy Advocacy, Communications & Systems Change	175,000	106,376	(68,624)	-39%
E1. Other Grant Appropriations - Non Baby Bonus Program	1,400,000	2,347,710	947,710	68%
E2. Other Grant Appropriations - Baby Bonus Program	2,015,000	1,272,273	-877,067	-44%
F. Program Operations	1,340,226	1,390,226	50,000	4%
Program Shared Operating Budget	210,050	210,050	0	0%
Program Staff S&B & Shared Admin Staff Time	916,830	966,830	50,000	5%
Evaluation Staff S&B	213,346	213,346	0	0%
Total Program Appropriations (D1+D2+D3+E1+E2+F)	7,680,226	7,652,177	-162,389	-2%
ADMIN APPROPRIATIONS				
G. Admin Shared Operating Budget	210,050	210,050	0	0%
H. Admin Staff S&B	631,226	631,226	0	0%
Total Admin Appropriations (G+H)	841,276	841,276	0	0%
TOTAL APPROPRIATIONS (Net Appropriations*)	8,521,502	8,493,454	-162,389	-2%
Surplus / (Deficit) (Total Revenues - Total Appropriations)	-932,414	-936,201	130,554	1%
ENDING FUND BALANCE	11,037,498	12,459,294	1,421,797	13%
Total S&B	1,761,402	1,811,402	50,000	3%

FIRST 5 SAN MATEO COUNTY

FY 2025-26 REVISED BUDGET DETAILS

	ORG/ACCT#	FY25-26 Adopted Budget	FY25-26 Revised Budget	FY25-26 Revised Budget (+/-) vs. FY25-26 Adopted Budget (\$)	FY25-26 Revised Budget (+/-) vs. FY25-26 Adopted Budget (%)	Notes to FY2025-26 Revised Budget
BEGINNING FUND BALANCE (Beginning Reserves*)		11,969,912	13,395,495	1,425,583	12%	Adjusted to Ending Fund Balance of F5SMC Audit Report for the year ending 6.30.2025, page 39
A. Interest Revenue	19510-1521	240,000	401,865	161,865	67%	3.00% Interest earning rate
B. Tobacco Tax Revenue		3,774,088	3,412,446	(361,642)	-10%	
Tobacco Tax Revenue Fiscal Year Allocations	19510-1861	3,774,088	3,412,446	(361,642)	-10%	update with Tobacco Tax Revenue Projections January 23, 2026
C1. Other Grant Revenues - Non Baby Bonus Program		1,560,000	2,469,597	909,597	58%	
F5 San Benito IMPACT LEGACY Grant FY25-26	19510-2643		324,605	324,605		New grant award
F5 San Benito IMPACT HUB TA FY25-26	19510-2643		48,206	48,206		New grant award
County of San Mateo BHRS - Mental Health Services MHSA #4 FY25-26	19510-2643	1,000,000	900,000	(100,000)	-10%	
Peninsula Healthcare District - Help Me Grow SMC CY2025	19510-2643	60,000	60,000	0	0%	
Sequoia Healthcare District - Special Needs Grant FY25-28	19510-2643		373,400	373,400		New grant award
Sequoia Healthcare District - Mental Health Grant FY25-28	19510-2643		315,900	315,900		New grant award
Children and Youth Behavior Health Initiatives - Round 2	19510-2643	500,000	447,486	(52,514)	-11%	
C2. Other Grant - Baby Bonus Program		2,015,000	1,272,273	(742,727)	-37%	The pace of enrollment has changed
SMC Health, Family Health Services - Baby Bonus Dividend Program**	19510-2647	182,700	182,700	0	0%	WOC Community Health Planner
Health Plan of San Mateo - Baby Bonus Program	19510-2647	1,240,000	202,033	(1,037,967)	-84%	
County CEO - Measure K - Baby Bonus Program	19510-2647		134,340	134,340		
Silicon Valley Community F. - CZI - Baby Bonus Program	19510-2647	300,000	320,200	20,200	7%	
Sobrato Family Foundation - Baby Bonus Program	19510-2647	180,000	140,000	(40,000)	-22%	
Jackie Speier Foudnation - Baby Bonus Program	19510-2647		0	0		New grant award. Received \$350K grant funding.
Sequoia Healthcare District - Baby Bonus Program	19510-2647		243,000	243,000		New grant award
Peninsula Healthcare Distric - Baby Bonus Program	19510-2647	112,300	50,000	(62,300)	-55%	
			1,072	1,072		
TOTAL REVENUES		7,589,088	7,557,253	(31,835)	-1%	
TOTAL AVAILABLE FUNDS (TOTAL SOURCES*)		19,559,000	20,952,748	1,393,748	7%	Major contributions to 7% net increase in Total Available Fund are attributable to higher adjusted Beginning Fund Balance and Other Grant fundings offset with lower Tobacco Tax Revenue projections
APPROPRIATIONS						
PROGRAM APPROPRIATIONS						
D1. Strategic Plan Investment - SPIP FY 25-28 - Primary Domains		2,600,000	1,841,968	(758,032)	-29%	\$1,588 M leavarge funding from MHSA grant and SHD grants are utilized in 14 agreements of the SPIP FY 25-28 contracting
Resilent Family	19540-6125	746,000	366,786	(379,214)	-51%	
Healthy Children	19540-6156	670,000	858,081	188,081	28%	
Quality Care and Education Grant Management and Other Evaluation Projects	19540-6263	600,000	267,000	(333,000)	-56%	
Policy Advocacy, Communications & Systems Change	19540-6265	98,000	90,101	(7,899)	-8%	
	19540-6814	486,000	260,000	(226,000)	-47%	
D2. Strategic Plan Investment - SPIP FY 23-25 Carry Over		325,000	800,000	475,000	146%	Requested additional \$150K SPIP FY 23-25 Carry Over in addition to previous approved \$650K in the FY 25-26 Adopted Budget, brings total SPIP FY 23-25 Carry Over to \$800K
Healthy Children	19540-6156		188,456	188,456		These agreements / amendments ended 10.31.2025
Quality Care and Education Grant Management and Other Evaluation Projects	19540-6263		346,624	346,624		These agreements / amendments ended 10.31.2025
	19540-6265		33,544	33,544		These agreements / amendments ended 10.31.2025
Healthy Children	19540-6156	150,000	100,000	(50,000)	-33%	
Grant Management and Other Evaluation Projects	19540-6265		25,000	25,000		
Policy Advocacy, Communications & Systems Change	19540-6814	115,000	100,000	(15,000)	-13%	
Emerging Projects	19540-6814	60,000	6,376	(53,624)	-89%	

	ORG/ACCT#	FY25-26 Adopted Budget	FY25-26 Revised Budget	FY25-26 Revised Budget (+/-) vs. FY25-26 Adopted Budget (\$)	FY25-26 Revised Budget (+/-) vs. FY25-26 Adopted Budget (%)	Notes to FY2025-26 Revised Budget
E1. Other Grant Appropriations - Non Baby Bonus Program		1,400,000	2,347,710	947,710	68%	Various new Other Grant award executions (non-Baby Bonus)
F5 San Benito IMPACT LEGACY Grant FY25-26	19540-6126		261,605	261,605		
F5 San Benito IMPACT HUB TA FY23-25	19540-6126		48,206	48,206		
County of San Mateo BHRS - Mental Health Services MHSA #4 FY25-26	19540-6141	900,000	900,000	0	0%	execution of \$1 M MHSA grant, which will end 6.30.2026.
Peninsula Healthcare District - Help Me Grow SMC CY2025	19540-6161	50,000	53,000	3,000	6%	
Sequoia Healthcare District - Special Needs FY25-28	19540-6131		336,600	336,600		
Sequoia Healthcare District - Mental Health Grant FY25-28	19540-6131		298,300	298,300		
Children and Youth Behavior Health Initiatives - Round 2	19540-6161	450,000	450,000	0	0%	
E2. Other Grant Appropriations - Baby Bonus Program		2,015,000	1,272,273	(877,067)	-44%	The pace of enrollment has changed.
SMC Health, Family Health Services - Baby Bonus Dividend Program**	Salaries & Benefits	182,700	182,700	0	0%	Community Health Planner - WOC position
Health Plan of San Mateo - Baby Bonus Program	6135 / 6264 / 6266	1,240,000	202,033	(1,037,967)	-84%	
County CEO - Measure K - Baby Bonus Program	6135 / 6264 / 6266		134,340			
Silicon Valley Community F. - CZI - Baby Bonus Program	6135 / 6264 / 6266	300,000	320,200	20,200	7%	Grant term ends 6.30.2026
Sobrato Family Foundation - Baby Bonus Program	6135 / 6264 / 6266	180,000	140,000	(40,000)	-22%	
Jackie Speier Foundation - Baby Bonus Program	6135 / 6264 / 6266					
Sequoia HealthCare District - Baby Bonus Program	6135 / 6264 / 6266		243,000	243,000		Grant term ends 6.30.2026
Peninsula Healthcare District - Baby Bonus Program	6135 / 6264 / 6266	112,300	50,000	(62,300)	-55%	
F. Program Operations		1,340,226	1,390,226	50,000	4%	
Program Shared Operating Budget		210,050	210,050	0	0%	
Program Staff S&B & Shared Admin Staff Time		916,830	966,830	50,000	5%	Excluding WOC - Community Health Planner position for the Baby Bonus Program
Evaluation Staff S&B		213,346	213,346	0	0%	
Total Program Appropriations (D1+D2+D3+E1+E2+F)		7,680,226	7,652,177	-162,389	-2%	Major contributions to 2% net decrease in Total Program Appropriations are associated with the increases in MHSA grant execution offset with lower Baby Bonus Program due to enrollment pace has changed.
ADMIN APPROPRIATIONS						
G. Admin Shared Operating Budget		210,050	210,050	0	0%	
H. Admin Staff S&B		631,226	631,226	0	0%	
Total Administrative Appropriations		841,276	841,276	0	0%	
Administrative Cost Rate %		10%	10%			
TOTAL APPROPRIATIONS (NET APPROPRIATIONS')		8,521,502	8,493,454	-162,389	-2%	Major contributions to 2% net decrease in Total Program Appropriations are associated with the increases in MHSA grant execution offset with lower Baby Bonus Program due to enrollment pace has changed.
ENDING FUND BALANCE (ENDING RESERVES')		11,037,498	12,459,294	1,556,137	13%	Major contributions to 13% net increase in Ending Fund Balance are associated with Beginning Fund Balance Adjustment, MHSA grant execution offset with lower Baby Bonus Program execution.

Color Coding

Shared Budget/Shared Cost	
Revenue ; Fund Balance	
Appropriations	
Salaries & Benefits	

Schedule 1- FY 2025-26 REVISED OPERATING BUDGET

Attachment 5C

	ORG / ACCT#	FY25-26 Budget	FY25-26 Revised Budget	FY25-26 Revised Budget (+/-) vs. FY25-26 Adopted Budget (\$)	FY25-26 Revised Budget (+/-) vs. FY25-26 Adopted Budget (%)	Notes to FY2025-26 Budget
I. Services and Supplies						
Outside Printing & Copy Svc	19510-5191	1,000	1,000	0	0%	
General Office Supplies	19510-5193	8,000	7,000	(1,500)	-19%	
Photocopy Lease & Usage	19510-5196	5,000	3,500	(1,000)	-20%	
Direct Communication Expenses	19510-5132	1,671	1,671	0	0%	
Computer Supplies	19510-5211	10,000	10,000	0	0%	New laptop replacements
Software License /Maintenance Expenses	19510-5215	1,090	1,090	0	0%	Slit to ISD account 6752 with budget of \$6,782 Update with services charge FY25-26 tab
County Memberships - (e.g. F5 Assn Dues)	19510-5331	33,200	33,200	0	0%	F5CA Association membership due increase
Auto Allowance	19510-5712	11,000	11,000	0	0%	
Meetings & Conference Expense	19510-5721	8,000	8,000	0	0%	
Commissioners Meetings & Conference Exp	19510-5723	5,000	5,000	0	0%	
Other Business Travel Expense	19510-5724	8,000	8,000	0	0%	
Dept. Employee Training Expense	19510-5731	5,327	5,327	0	0%	
Wellness grant	19510-5856	0	1,072	1,072		
Other Professional Services	19510-5858	28,500	27,428	(1,072)	-4%	County Controller Office Service agreements
Sub Total - Services & Supplies		125,788	123,288	(2,500)	-2%	-
II. Other Charges						
Telephone Service Charges	19510-6712	434	434	0	0%	
Automation Services - ISD	19510-6713	36,664	36,664	0	0%	Slit to ISD accounts 6752,6754,6758,6763,6770
Annual Facilities Lease	19510-6716	80,000	80,000	0	0%	Rent Amendment
General Liability Insurance	19510-6725	22,059	22,059	0	0%	
Official Bond Insurance	19510-6727	298	298	0	0%	
Human Resources Services	19510-6733	264	264	0	0%	
Countywide Security Services	19510-6738	756	756	0	0%	
All Other Service Charges	19510-6739	60,210	60,210	0	0%	
Card Key Services	19510-6751	962	962	0	0%	
ISD Prvd Software Lic/Maint	19510-6752	6,789	6,789	0	0%	
Data Backup & Recovery Subsc	19510-6754	636	946	310	49%	
Desktop Support Subscription	19510-6758	8,150	8,150	0	0%	
Virtual Private Network Subs	19510-6763	303	332	29	10%	
Virtual Server Subscription	19510-6770	3,602	3,948	346	10%	
A-87 Expense	19510-6821	73,185	75,000	1,815	2%	
Sub Total - Other Charges		294,312	296,812	2,500	1%	Increase in county service costs
Total Operating Budget		420,100	420,100	-	0%	
Program Shared Operating Budget		210,050	210,050	-	0%	Allocation rate 50% to Program
Admin Shared Operating Budget		210,050	210,050	-	0%	Allocation rate 50% to Admin

Schedule 2 - FY 2025-26 REVISED SALARIES & BENEFITS BUDGET

Attachment 5C

Program Staff & Shared Admin Staff	916,830	966,830	50,000	5%	27% Admin staff time allocated to Program; hiring the vacant position.
Evaluation Staff	213,346	213,346	0	0%	
Admin Staff	631,226	631,226	0	0%	
F5SMC Salaries and Benefits	\$ 1,761,402	\$ 1,811,402	\$ 50,000	3%	Including 5% COLA and 19% Healthcare cost increases
Baby Bonus Dividend Program - WOC	\$ 182,700	\$ 182,700	5,497	3%	

Color Coding

Shared Budget/Shared Cost



Revenue ; Fund Balance



Appropriations



Salaries & Benefits

