

Early Childhood Evaluation Advisory Subcommittee Meeting

March 18, 2024

3:30-4:30 p.m.

1700 S. El Camino Real
Miller Ream Room, 1st Floor
San Mateo, CA 94402

Participate via Zoom

Invite Link <https://smcgov.zoom.us/j/98081512643>

Meeting ID: 980 8151 2643

*****HYBRID MEETING - IN-PERSON AND BY VIDEOCONFERENCE*****

This meeting of the Early Childhood Evaluation Advisory Subcommittee will be held in the Miller Ream Room on the first floor at 1700 S. El Camino Real, San Mateo, CA 94402. Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person in the Miller Ream room. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda.

F5SMC Commissioners: Louise Rogers (Chair), Manufou Liaiga-Anoa'i, Naveen Mahmood

Grantee Representatives: Heather Cleary, Peninsula Family Service; Carol Elliott, AbilityPath

EVALCORP Representatives: Kristen Donovan, Sally Lee

Staff: Kitty Lopez, Michelle Blakely, Jenifer Clark

Minutes: Jenifer Clark

AGENDA

	Item	Presenter
1.	Agenda Review & Announcements	Clark/All
2.	Approval of the Minutes of the January 8, 2024 Meeting of the Early Childhood Evaluation Advisory Committee (Attachment 2)	Rogers
3.	Updates: Ongoing Research & Evaluation Activities <ul style="list-style-type: none"> • Baby Bonus Project • Data Collection Pilot for Client-Level Data and Systems Improvement Activities 	All
4.	Discussion: Parent Focus Group Findings	EVALCORP
5.	Next Steps	Rogers/All
6.	Adjourn	Rogers
Next Meeting Date(s): <i>May 13, 2024</i> <i>July 15, 2024</i>		

Public Participation:

The Early Childhood Evaluation Advisory Subcommittee meeting may be accessed through Zoom online at the Zoom link at the top of this agenda. The Early Childhood Evaluation Advisory Subcommittee meeting may also be accessed via telephone by dialing 1 669 900 6833 US. Enter the meeting ID: 975 7768 2498 then press #. (Find your local number:

<https://smcgov.zoom.us/j/97577682498>). Members of the public can also attend this meeting physically in the Miller Ream Room.

*Written public comments may be emailed to jdclark@smcgov.org, and such written comments should indicate the specific agenda item on which you are commenting.

*Spoken public comments will be accepted during the meeting in person or remotely through Zoom at the option of the speaker. Public comments via Zoom will be taken first, followed by speakers in person.

***Please see instructions for written and spoken public comments at the end of this agenda.**

***Instructions for Public Comment During Hybrid Meetings**

During hybrid meetings of the Early Childhood Evaluation Advisory Subcommittee, members of the public may address the Members of the Subcommittee as follows:

***Written Comments:**

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to jdclark@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received by 5:00 p.m. on the day before the meeting, it will be provided to the Members of the Early Childhood Evaluation Advisory Subcommittee and made publicly available on the agenda website under the specific item to which your comment pertains. If emailed comments are received after 5:00p.m. on the day before the meeting, the Research & Evaluation Specialist will make every effort to either (i) provide such emailed comments to the Subcommittee and make such emails publicly available on the agenda website prior to the meeting, or (ii) read such emails during the meeting. Whether such emailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

***Spoken Comments**

In person Participation:

1. If you wish to speak to the Early Childhood Evaluation Advisory Subcommittee, please raise your hand during the Public Comment portion of the meeting (for items not on the agenda) or during the discussion of the agenda item you wish to comment on. If you have anything that you wish distributed to the Subcommittee and included in the official record, please hand it to the Research & Evaluation Specialists who will distribute the information to the Subcommittee members and staff.

Via Teleconference (Zoom):

1. The Early Childhood Evaluation Advisory Subcommittee meeting may be accessed through Zoom online at the links and telephone numbers listed above.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the Early Childhood Evaluation Subcommittee Chair calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.

***Additional Information:**

For any questions or concerns regarding Zoom, including troubleshooting, privacy, or security settings, please contact Zoom directly.

Public records that relate to any item on the open session agenda for a regular Early Childhood Evaluation Advisory Subcommittee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Early Childhood Evaluation Advisory Subcommittee.

FIRST 5 SAN MATEO COUNTY

Early Childhood Evaluation Advisory Subcommittee

Meeting Minutes

January 8, 2024

Commissioners Present:	Louise Rogers (Chair), Naveen Mahmood
Grantee Representatives Present:	Heather Cleary, Peninsula Family Service
EVALCORP Representatives:	Kelly Goods, Sally Lee
F5SMC Staff:	Michelle Blakely, Jenifer Clark, Kitty Lopez

1. Agenda Review & Announcements

The agenda was approved with one change to the order of items. The group will be discussing client-level data collection forms before moving on the discussion of the Social Network Analysis.

There were two updates and announcements:

- **The Baby Bonus Project:** Kitty Lopez provided an update on evaluation planning for the Baby Bonus project. The overall project is currently in the planning phase, with implementation slated for July 2024. A team at Stanford University led by Dr. Lisa Chamberlain is spearheading the evaluation design, with participation from Jenifer Clark at F5SMC and outside experts including Dr. Greg Duncan, an economist at UC Irvine involved with the Baby's First Years program evaluation. That program recently published its first results showing that unconditional cash gifts to poor families has positive impacts on their infants' brain activity at one year of age.
- **Committee Membership:** Kitty Lopez shared that new Commissioner Manufou Liaiga-Anoa'i will be joining the Early Childhood Evaluation Advisory Subcommittee once she has been formally appointed to the Commission.

2. Appointment of Committee Chair for Calendar Year 2024

Commissioner Rogers was nominated and graciously agreed to continue in this role.

3. Approval of the minutes of the May 15, 2023 Early Childhood Evaluation Advisory Subcommittee

Minutes were approved with no changes.

4. Discussion: Client-Level Data Collection

The group reviewed the data collection surveys that will be piloted during the next several months by grantees who provide direct services to children 0-5 and/or their parents/caregivers. There are two surveys: one for parents/caregivers who receive shorter term, light-touch services; and a more detailed form for those who receive longer-term services delivered in a one-on-one setting. The group discussed topics including: the benefits of collecting information

from families in a manner that allows for multivariable data analysis; the challenge of balancing the need for useful information and imposing duplicative or onerous data collection requirements; ensuring that the current service delivery context is considered when interpreting results; the imperative of using and sharing data back with those who contribute and collect it; and how best to implement longitudinal data collection practices.

These surveys will be piloted over the remainder of the fiscal year, and, based on feedback from families and service providers, can be revised prior to full implementation during fiscal year 2024-25. Based on grantee requests surveys will be initially available in English, Spanish, Simplified Chinese, French, and Brazilian Portuguese. Requests for additional languages will be addressed as they come in.

5. **Discussion: Social Network Analysis of F5SMC Grantee and Partner Organizations**

This topic was held over due to time constraints.

6. **Next Steps**

The EVALCORP team will incorporate Committee feedback into the client-level data collection tools. EVALCORP staff and Jenifer Clark will provide training opportunities to all grantee staff who will be piloting these tools.

The next meeting of the Early Childhood Evaluation Advisory Subcommittee is scheduled to be held in person in the Miller Ream Room on March 18, 2024.