



**FIRST 5 SAN MATEO COUNTY COMMISSION (F5SMC)  
PROGRAM, OPERATIONS AND PLANNING (POP) COMMITTEE MEETING**

**Monday, April 1, 2024  
4:00 – 5:00 p.m.**

**San Mateo County Office of Education  
101 Twin Dolphin Drive, 2<sup>nd</sup> Floor Conference Room  
Redwood City, CA 94065**

COMMISSION MEMBERS: Noelia Corzo, Nancy Magee, Nkia Richardson  
 PUBLIC MEMBER: Harvey Kaplan, Liz Scully  
 STAFF: Kitty Lopez, Michelle Blakely, Myra Cruz

**AGENDA**

	Item	Presenter
1.	Approval of the April 1, 2024 Program, Operations and Planning Committee Meeting Agenda	Corzo/Magee/ /Richardson
2.	Elect Program, Operations and Planning Committee Chair	Corzo/Magee/ Richardson
3.	Approval of the Minutes of the October 2, 2023 Program, Operations and Planning Committee Meeting ( <b>Attachment 3</b> )	Corzo/Magee/ Richardson
4.	Program, Systems and Strategic Planning Updates-Highlights <ul style="list-style-type: none"> <li>▪ Strategic Plan FY 2025- 2030</li> <li>▪ Early Mental Health Services Landscape in SMC</li> <li>▪ Universal Pre-Kindergarten Mixed Delivery Planning Committee Update</li> <li>▪ Baby Bonus Program Design Sprint: Counties Advancing Guaranteed Income for Families, Children, and Communities: SMC Design Team</li> <li>▪ Upcoming Commission Presentations and Staff Team Report Highlights</li> </ul> <b>(Attachment 4)</b>	Blakely/Lopez
5.	Adjourn	Corzo/Magee/ Richardson
<b>Next Meeting Date:</b> <i>June 3, 2024</i>		

**First 5 San Mateo County (F5SMC)  
Program, Operations and Planning (POP)  
COMMITTEE MEETING MINUTES**

**October 2, 2023  
Virtual Meeting Via Zoom**

Commissioners Present: Claire Cunningham, Nancy Magee, Nkia Richardson  
Public Member: Harvey Kaplan, Liz Scully  
Staff: Kitty Lopez, Michelle Blakely, Myra Cruz

The meeting was called to order at 4:04 PM.

**1. Approval of the October 2, 2023 Program, Operations, and Planning Committee Meeting Agenda:**

MOTION: Commissioner Richardson / SECOND: Commissioner Magee. Motion approved.

**2. Approval of the April 3, 2023 Program, Operations, and Planning Committee Meeting Minutes:**

MOTION: Commissioner Richardson / SECOND: Commissioner Magee. Motion approved.

**3. Programs, Communications, and Systems Updates**

• **Strategic Plan FY 23 – 25**

Kitty Lopez, F5SMC’s Executive Director and Michelle Blakely, F5SMC’s Deputy Director, shared the following:

- F5SMC is preparing the planning process for the next Strategic Plan (SP) for FY 2025 – 2030. The preparation and development take approximately 6 – 9 months before final presentation to the Commission for approval. This includes getting feedback from community & stakeholders, evaluating surveys and research, creating an Ad Hoc Committee by the Commission to assist and support a consultant who will facilitate the planning process and review the current landscape of services & systems. The Draft SP FY 25 - 30 timeline will be presented at the October 23, 2023 Commission meeting.

• **Communications Plan Priorities FY 23 – 25**

Michelle Blakely shared the communications plan, priorities, and strategies that were developed with its communications firm, VIVA Social Impact Partners. Blakely sought input from the Committee regarding utilizing “X” formerly Twitter. Discussion ensued. Committee expressed a lack of favor for using “X”, citing it as having no added value. They suggested looking into NextDoor and Thread platforms as alternatives.

• **Collaboration and Systems Highlights:**

- **Children Youth and Behavioral Health Round 2 and 3 Grant proposal updates:**

Blakely shared that funding awards and procurement release timelines have been delayed. The change in the timeline might affect our local planning timeline for early mental health systems work and environmental scan. F5SMC in partnership with SMC Behavioral Health and other partners are submitting a joint proposal focusing on system capacity and workforce development. The state has allocated four billion dollars to support mental health services for children and youth. First 5 SMC, along with partners, submitted a proposal to enhance infant and early mental health workforce capacity and services. We're working on strategic planning, seeking grants, and addressing gaps in youth mental health services. The funding and planning is evolving, and we'll provide updates as things progress.

- **Children's Funding Updates**

F5 and other local early learning partners will participate in the Children's Funding Institute's Children's Funding Projects team work sessions. (See attachment 13.1 on Children's Funding Institute). F5SMC acknowledges the significant need for increased funding in SMC for services and infrastructure supporting children birth through 5 (i.e workforce compensation, wages, and capacity). Several sectors are experiencing capacity challenges: childcare, early intervention, speech and language pathology, early mental health practitioners and professionals. SMC early learning advocates attending are: Sarah Kinahan of San Mateo County Office of Education, David Fleishman of 4Cs, Christine Thorsteinson of Silicon Valley Community Foundation, and Gina Quiney of Supervisor Ray Mueller's Office. The purpose is to learn more about what other counties and states are doing and explore additional ways to raise more local funding to support the sector and children 0-5. Commissioner Cunningham suggested seeking additional insights from other participants in California regarding how their local governments raise money since there are some restrictions on these activities in California.

- **Guaranteed Baby Income Pilot**

Kitty Lopez reminded the Committee that former Congresswoman Jackie Speier had attended our Commission Meeting last July 2023 to present the Guaranteed Baby Income Pilot Initiative – to eliminate child poverty in San Mateo County. The initiative aims to provide monthly financial assistance of \$300 to \$360 to a subset of Medi-Cal mothers, accompanied by wraparound support services such as CalFresh enrollment, medical home access, home visiting, and more, targeting a duration of 3 years. Hon. Speier convened a small group including SMC Health Chief, Louise Rogers, Lisa Chamberlain of Stanford Children's Health, and First 5 SMC to explore how to set up the infrastructure needed to support this initiative. First 5 SMC will serve as the potential operational coordinator; details are still being worked out. We're looking into having an outside entity to distribute the funds to the families. Lopez also shared that First 5 Sonoma County has done a similar pilot, and they will be sharing their information to us. The Committee suggested to also connect with Children Family Services as they are doing a guaranteed income pilot with foster youth in the county.

Meeting adjourned at 5:00 pm

**Date:** April 1, 2024

**To:** First 5 San Mateo County Program, Operations & Planning Committee (POP)

**From:** Kitty Lopez, Executive Director

**Re:** Program, Systems and Strategic Planning Updates-Highlights

- **Strategic Plan FY 2025- 2030**
  - **Early Mental Health Services Landscape in SMC**
  - **Universal Pre-Kindergarten Mixed Delivery Planning Committee Update**
  - **Baby Bonus Program Design Sprint: Counties Advancing Guaranteed Income for Families, Children, and Communities: SMC Design Team**
  - **Upcoming Commission Presentations and Staff Team Report Highlights**
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### **ACTION REQUESTED**

No Action. Discussion

### **BACKGROUND**

Program & Systems update provided as brief illustration of work in progress addressing the Commission's Strategic Plan 2020-2025 in the focus areas of: Quality Care and Education, Healthy Children, Resilient Families, and Policy, Advocacy and Communication, and update on strategic planning for FY 2025-2030.

### **PROGRAMS, COMMUNICATIONS AND SYSTEMS UPDATES:**

#### **Strategic Plan FY 2025-2030**

F5SMC has released an RFQ (Request for Quotation) for a qualified consultant to design and facilitate the strategic planning process resulting in a refreshed and updated five-year Strategic Plan for FY 2025-2030. Click the link to access the [Strategic Plan 2025 – 2030 Consultant Services RFQ](#) . Elements of the strategic planning process:

- Timeline May 1- October 31, 2024
- LTFP (Long-Term Financial Plan) Approval (for local Community Investments). June/July 2024.
- Strategic Plan Ad Hoc Committee Participation (2-4 Commissioners)
- Commission, Staff and Community Engagement
- Data, Research, Needs Assessments Information Synthesis

#### **Early Mental Health Services Landscape in San Mateo County**

Work has commenced to better understand the early mental health landscape in the county for the youngest children and their families. F5SMC Staff and Consultants from Learning for Action (LFA) Associates began the planning and internal launch phase consisting of grounding conversations, sharing relevant updates and discovery materials about the work, defining the purpose of the work & what success could look like, and exploring values and equity considerations. Discovery materials and updates that will be useful for LFA's review are insights and recommendations from F5SMC's Centering Parent Voice Human Design Project and United for Youth: Blueprint for School and Transition Age Youth Wellbeing Plan of Action. The Blueprint for Youth Wellbeing is jointly guided by the San Mateo County Office of Education, the Coalition for Safe Schools, SMC Health and communities, is entering the final state of the work to translate 4 work group recommendation into a cohesive county-wide plan. The work groups are TK/Elementary, Middle School, High School, and Transitional Age Youth. **See Attachment 4.1 for the TK/Elementary work groups priorities.** The F5SMC staff participated in the TK/Elementary work group. On April 18, 2024, members of the 4 work groups will provide feedback on the final draft of the blueprint for youth, guiding principles and priorities.

**UPK Mixed Delivery Planning Committee Update**

F5SMC Staff are participating in the Child Care Partnership/ the San Mateo County Office of Education, Universal Pre-Kindergarten Planning Committee. This week, the Child Care Coordinating Council (4Cs) of San Mateo County is partnering with the Child Care Partnership Council, to gather valuable insights and feedback from parents and guardians of young children regarding the implementation of Universal Pre-Kindergarten in SMC County. “Universal Pre-Kindergarten holds the potential to significantly impact childhood development and early education accessibility for families across our community. As the initiative moves forward, it is crucial to understand the perceptions, needs, and expectations of parents and caregivers; Their input will help shape the design and implementation of Universal Pre-Kindergarten to ensure it meets the diverse needs of families in San Mateo County. Responses will play a vital role in guiding the UPK planning committee as it strives to create an accessible and high-quality pre-kindergarten experience for all families in San Mateo County. The survey should take approximately 10 minutes to complete and is available in English and Spanish. Survey completion is by Friday, April 19th. English: <https://www.surveymonkey.com/r/2TFD973>

**Baby Bonus Program Design Sprint: Counties Advancing Guaranteed Income for Families, Children, and Communities: SMC Design Team**

SMC’s Baby Bonus Pilot Program (BBP) was selected for a 6-week design sprint & learning opportunity to explore the stabilizing effect of a guaranteed income and how the county can engage with pilots and policy work around the country. Results for America invited place-based teams to apply for this 6-week virtual Sprint led by Counties for a Guaranteed Income (CGI) and the National Association for Counties (NACo). Representatives for F5SMC, Health Plan of San Mateo, Stanford School Of Medicine and Human Service Agency comprise the SMC team for the virtual design sprint (March 21- April 25, 2024). Selected collaborative government and local practitioner teams committed to advancing financial stability through a guaranteed income will receive expert guidance on design, implementation, and sustainability of a guaranteed income pilot program. In addition to best practices and findings from other pilots, and networking with like jurisdictions, this is an opportunity to build a coalition of diverse individuals, organizations, and sectors that are all working in partnership to push funding for a guaranteed income forward nationally.

**Upcoming Commission Presentations and Staff Team Report Highlight**

- Home Visiting Systems Initiative
- Choose Children Campaign
- Center Parent Voices
- Trauma and Resiliency Systems Initiative Evaluation Activities
- Children’s Funding Group Update
- Medical-Learning Collaboration (F5 Association)

**ACTION REQUESTED**

No Action. Discussion

## United for Youth: Blueprint for School and Transition Age Youth Well-Being TK/Elementary Work Group

### Elementary School Priorities

Support schools in developing and implementing trauma-informed policies and practices and environments that promote student well-being

Support young children holistically through a family-centered approach

Invest in school and community workforce to bolster knowledge, skills, diversity, recruitment and retention

Improve early identification of children's BH needs and simplify referral processes

Improve connections to appropriate levels of culturally congruent care on a timeline that matches the urgency and intensity of need