



F5SMC STRATEGIC PLANNING CONSULTATION 2025 - 2030

Request for Quotations

Proposer Questions and Responses

March 28, 2024

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| <p>1. We're wondering about the balance between in-person and virtual meetings. From recent Commission meeting agendas, it looks like they are held in person with an option for members of the public to join virtually.</p> <p>(a) Is the expectation that the consultant will join all Commission meetings (including potential Special Sessions) in person?</p> <p>(b) Is there an expectation that community engagement meetings or focus groups will be in person?</p> | <p>(a) The expectation is that the selected consultant would be available for in person and virtual meetings. The meeting format will be determined in contract negotiations with the selected consultant and would be based on the selected consultant and the strategic process proposed, staff, Commission, and Strategic Ad Hoc members availability, and other required items on the Commission meeting agendas. At least 2 in person Commission meetings and 2 Ad Hoc meetings, for example, is one scenario for meeting format.</p> <p>(b) The expectation is that the selected consultant would be available for in person and virtual meetings. The community engagement meeting format will be determined in contract negotiations with the selected consultant and would be based on the selected consultant and the strategic process proposed.</p> |
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| <p>2. What sources of information are available to inform development of the 25-year timeline? Is there a need for the consultant to source/compile this information or is it already available and just needs to be synthesized into a timeline / context doc?</p> | <p>Synthesized into a document from several sources. This 25-year timeline is more of a general timeline of First 5's history and funded activities/projects.</p> |
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| <p>3. Has F5SMC produced a progress report in relation to the current strategic plan? This would be helpful information to inform future planning work (and to reflect on the plan format). If not, to what extent are data available in relation to the population and participant-level indicators specified in the plan?</p> | <p>This information will be provided to the successful applicant.</p> |
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