



Early Childhood Evaluation Advisory Subcommittee Meeting

October 16, 2023
3:30-4:30 p.m.

1700 S. El Camino Real
Miller Ream Room, 1st Floor
San Mateo, CA 94402

Participate via Zoom

Invite Link <https://smcgov.zoom.us/j/96567482022?pwd=ZzhaNjdqWS8vNUg2RnYvY0tKMzE5QT09>

Meeting ID: 965 6748 2022

Passcode: 571458

PLEASE NOTE: This meeting will be held in a hybrid format with both in-person and Zoom participation options for members of the public; Subcommittee members shall appear in person

*****HYBRID MEETING - IN-PERSON AND BY VIDEOCONFERENCE*****

This meeting of the Early Childhood Evaluation Advisory Subcommittee will be held in the Miller Ream Room on the first floor at 1700 S. El Camino Real, San Mateo, CA 94402. Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person in the Miller Ream room. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda.

Committee Members/F5SMC Commissioners: Louise Rogers (Chair), Noelia Corzo, Naveen Mahmood

Grantee Representatives: Heather Cleary, Peninsula Family Service; Carol Elliott, AbilityPath

EVALCORP Representatives: Kristen Donovan, Sally Lee, Devan Petersen

Staff: Kitty Lopez, Michelle Blakely, Jenifer Clark

Minutes: Jenifer Clark

AGENDA

	Item	Presenter
1.	Agenda Review & Announcements	Clark/All
2.	Approval of the Minutes of the May 15, 2023 Meeting of the Early Childhood Evaluation Advisory Committee (Attachment 2)	Rogers
3.	Discussion: Social Network Analysis of F5SMC Grantee and Partner Organizations	EVALCORP/ Clark
4.	Discussion: F5SMC FY 2022-23 Report to First 5 California (Attachments 4A and 4B)	Clark
5.	Next Steps	Rogers/All
6.	Adjourn	Rogers

Next Meeting Date:
TBD

Public Participation:

The 10/16/2023 Early Childhood Evaluation Advisory Subcommittee meeting may be accessed through Zoom online at the Zoom link at the top of this agenda. The 10/16/2023 Early Childhood Evaluation Advisory Subcommittee meeting may also be accessed via telephone by dialing 1 669 900 6833 US. Enter the meeting ID: 975 7768 2498 then press #. (Find your local number: <https://smcgov.zoom.us/j/97577682498>). Members of the public can also attend this meeting physically in the Miller Ream Room.

*Written public comments may be emailed to jdclark@smcgov.org, and such written comments should indicate the specific agenda item on which you are commenting.

*Spoken public comments will be accepted during the meeting in person or remotely through Zoom at the option of the speaker. Public comments via Zoom will be taken first, followed by speakers in person.

***Please see instructions for written and spoken public comments at the end of this agenda.**

***Instructions for Public Comment During Hybrid Meetings**

During hybrid meetings of the Early Childhood Evaluation Advisory Subcommittee, members of the public may address the Members of the Subcommittee as follows:

***Written Comments:**

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to jdclark@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received by 5:00 p.m. on the day before the meeting, it will be provided to the Members of the Early Childhood Evaluation Advisory Subcommittee and made publicly available on the agenda website under the specific item to which your comment pertains. If emailed comments are received after 5:00p.m. on the day before the meeting, the Research & Evaluation Specialist will make every effort to either (i) provide such emailed comments to the Subcommittee and make such emails publicly available on the agenda website prior to the meeting, or (ii) read such emails during the meeting. Whether such emailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

***Spoken Comments**

In person Participation:

1. If you wish to speak to the Early Childhood Evaluation Advisory Subcommittee, please raise your hand during the Public Comment portion of the meeting (for items not on the agenda) or during the discussion of the agenda item you wish to comment on. If you have anything that you wish distributed to the Subcommittee and included in the official record, please hand it to the Research & Evaluation Specialists who will distribute the information to the Subcommittee members and staff.

Via Teleconference (Zoom):

1. The 10/16/2023 Early Childhood Evaluation Advisory Subcommittee meeting may be accessed through Zoom online at the links and telephone numbers listed above.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the Early Childhood Evaluation Subcommittee Chair calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.

***Additional Information:**

For any questions or concerns regarding Zoom, including troubleshooting, privacy, or security settings, please contact Zoom directly.

Public records that relate to any item on the open session agenda for a regular Early Childhood Evaluation Advisory Subcommittee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Early Childhood Evaluation Advisory Subcommittee.

FIRST 5 SAN MATEO COUNTY**Early Childhood Evaluation Advisory Subcommittee****Meeting Minutes****May 15, 2023**

Commissioners Present:	Noelia Corzo, Louise Rogers (Chair)
Commissioners Absent:	Naveen Mahnood
Grantee Representatives Present:	Carol Elliott, AbilityPath (via Zoom); Heather Cleary, Peninsula Family Service
EVALCORP Representatives:	Kristen Donovan, Devan Petersen, Sally Lee, Sarah Stevens
F5SMC Staff:	Jenifer Clark, Kitty Lopez

1. Agenda Review & Announcements

The agenda was approved with no changes.

2. Approval of the minutes of the March 20, 2023 Early Childhood Evaluation Advisory Subcommittee

Minutes were approved with no changes.

3. Discussion: Friday C.A.F.É. Participant Focus Group Results

Sally Lee and her colleagues from EVALCORP presented the results of the Friday C.A.F.É. participant focus group results. Six focus groups were held, with a total of 16 participants across all groups. Participants reported that Friday CAFÉs have positive impacts in each of the four main program goal areas:

- Build connections through networking and peer support
- Spark innovative thinking to expand knowledge and practice in authentic connections with families
- Establish a professional identity for the family engagement field
- Facilitate a restorative experience to sustain and inspire family engagement practitioners

Focus group participants shared that Friday CAFÉs support their mental health by encouraging self-care and providing a space for restoration and social support. They also reported that the program improves their ability to provide high-quality services to children and families by educating participants about resources and strategies, as well as by learning from diverse perspectives. The most commonly reported barriers to participation were scheduling conflicts and needing to take time away from other work priorities.

When asked how the program could increase participation, focus group participants suggested increased outreach to educate family engagement practitioners about the opportunity to attend Friday CAFÉs and the value that the program provides. They also suggested offering CAFÉs in-person at least a couple of times per year and having interpretation services available.

Subcommittee members felt that virtual meeting technology has made it much more feasible to offer simultaneous interpretation, and suggested that this be explored going forward.

4. **Discussion: EVALCORP Scope of Work and Budget for FY 2023-24:**

The group reviewed the draft EVALCORP scope of work and budget for the upcoming fiscal year, and provided feedback on some of the proposed activities; in particular, the subcommittee was interested in having EVALCORP develop several small data products tailored to a variety of audiences rather than focus on a single public-facing “Annual Report”. F5SMC and EVALCORP will incorporate this feedback into the final Scope of Work, which will be brought to the June Commission meeting for review and approval.

5. **Next Steps**

Jenifer Clark and the EVALCORP team will revise the Scope of Work for the new contract.

The next meeting of the Early Childhood Evaluation Advisory Committee is scheduled to be held in person on July 17, 2023 from 3:30-4:30pm.



Annual Report AR-1
San Mateo Revenue and Expenditure Summary
July 1, 2022 - June 30, 2023

Revenue Detail

Category	Amount
Tobacco Tax Funds	\$4,991,616
First 5 IMPACT 2020 Funds	\$477,491
Small Population County Augmentation Funds	\$0
Home Visiting Coordination Funds	\$34,500
Refugee Family Support Funds	\$0
Other First 5 California Funds	\$71,878
Other First 5 California Funds Description Impact HUB Grant	
Other Public Funds	\$534,641
Other Public Funds Description Mental Health Services Act - Prop 63: \$247,540; Children's Health Initiative Refund: \$286,053; Wellness Grant: \$1,048;	
Donations	\$0
Revenue From Interest Earned	\$303,007
Grants	\$385,540
Grants Description Special Needs Grant - Sequoia Healthcare District: \$281,224; Help Me Grow Call Center Grant - Peninsula Healthcare District: \$50,000; Mental Health Grant: \$48,559; ECE Advisory Grant: \$500; SMC Children's Success Planning Project: \$5,257	
Other Funds	\$0
Other Funds	
Total Revenue	\$6,798,673

Improved Family Functioning

Service	Grantee	Program(s)	Children	Caregivers	Providers	Amount
General Family Support	Resource and Referral Agency (COE or Non-Profit)	<ul style="list-style-type: none"> Not Applicable (Parent Advocacy Training) 	0	6	0	\$3,176
General Family Support	County Office of Education/School District	<ul style="list-style-type: none"> Not Applicable (Family Engagement Systems Building; Practitioner and Provider Trainings) 	0	0	213	\$91,467
General Family Support	CBO/Non-Profit	<ul style="list-style-type: none"> Not Applicable (Father Cafes; Family Engagement Credential for providers; online parent training and support sessions) 	0	370	10	\$44,668
Intensive Family Support	CBO/Non-Profit	<ul style="list-style-type: none"> Not Applicable (Mental Health Home Visiting and Parents as Teachers) 	69	64	0	\$178,820
Intensive Family Support	Child Care Centers	<ul style="list-style-type: none"> Not Applicable (Parent-participation child care centers with wrap-around services including: mental health treatment, developmental playgroups, and parent education; serving low-income and homeless children and their families) Triple P 4-5 	325	413	0	\$359,999
Total						\$1,172,012

Service	Grantee	Program(s)	Children	Caregivers	Providers	Amount
Intensive Family Support	CBO/Non-Profit	<ul style="list-style-type: none"> Not Applicable (Mental Health services and wrap-around support for families experiencing domestic violence) 	54	48	0	\$364,440
Intensive Family Support	Family Resource Center	<ul style="list-style-type: none"> Not Applicable (Parent-participation toddler center with wrap-around services including: parent education and support groups, resource and referral, mental health support, parent-infant playgroups, and) 	11	18	10	\$94,442
Family Literacy and Book Programs	First 5 County Commission	<ul style="list-style-type: none"> Kit for New Parents 	0	1271	0	\$35,000
Total						\$1,172,012

Improved Child Development

Service	Grantee	Program(s)	Children	Caregivers	Providers	Amount
Quality Early Learning Supports	Resource and Referral Agency (COE or Non-Profit)	<ul style="list-style-type: none"> • Not Applicable (IMPACT) • Quality Counts California 	45	76	303	\$323,520
Quality Early Learning Supports	CBO/Non-Profit	<ul style="list-style-type: none"> • Not Applicable (Early Childhood Mental Health Consultation) • Quality Counts California 	101	24	75	\$110,000
Quality Early Learning Supports	CBO/Non-Profit	<ul style="list-style-type: none"> • Not Applicable (Family Child Care Home Association: Provider support and training) • Quality Counts California 	0	0	377	\$27,749
Quality Early Learning Supports	Child Care Centers	<ul style="list-style-type: none"> • Not Applicable (Wrap-around support for low-income families with children enrolled at the child care center, including mental health support, parent-child playgroups, and parent education) • Quality Counts California 	81	102	0	\$103,212
Quality Early Learning Supports	County Office of Education/School District	<ul style="list-style-type: none"> • Not Applicable (IMPACT and IMPACT Hub) • Quality Counts California 	0	0	628	\$1,018,060
					Total	\$1,582,541

Improved Child Health

Service	Grantee	Program(s)	Children	Caregivers	Providers	Unique Families	Amount
Oral Health Education and Treatment	CBO/Non-Profit	<ul style="list-style-type: none"> Other - Describe county commission local efforts 	1688	523	0	0	\$54,075
Oral Health Education and Treatment	Hospital/Health Plan	<ul style="list-style-type: none"> Other - Describe county commission local efforts 	692	0	0	0	\$48,628
Early Intervention	Hospital/Health Plan	<ul style="list-style-type: none"> Care Coordination and Linkage Not Applicable (Help Me Grow; Provider Outreach and Training) 	120	0	244	0	\$207,224
Early Intervention	CBO/Non-Profit	<ul style="list-style-type: none"> Care Coordination and Linkage Developmental Playgroups Mild-to-Moderate Supports Not Applicable (Help Me Grow; Parent education and support groups; outreach and marketing; provider training and TA; legal support services) 	1202	3261	677	0	\$738,312
Total							\$1,048,239

Improved Systems Of Care

Service	Grantee	Program(s)	Amount
Policy and Public Advocacy	Resource and Referral Agency (COE or Non-Profit)	<ul style="list-style-type: none"> • Early Learning • Not Applicable (Build Up for SMC Kids Early Learning Facilities Project) • Resilient Families and Communities • Revenue Sustainability 	\$150,193
Policy and Public Advocacy	Research/Consulting Firm	<ul style="list-style-type: none"> • Not Applicable (Communications and Planning) 	\$120,930
Policy and Public Advocacy	Research/Consulting Firm	<ul style="list-style-type: none"> • Child Health 	\$16,031
Policy and Public Advocacy	Research/Consulting Firm	<ul style="list-style-type: none"> • Early Learning • Not Applicable (Child Care Needs Assessment and Associated Research Efforts) 	\$33,499
Systems Building	Research/Consulting Firm	<ul style="list-style-type: none"> • Trauma-Informed Care/ACES 	\$208,325
Systems Building	Research/Consulting Firm	<ul style="list-style-type: none"> • Family Resiliency 	\$50,000
Systems Building	Research/Consulting Firm	<ul style="list-style-type: none"> • Early Identification and Intervention 	\$94,650
Systems Building	First 5 County Commission	<ul style="list-style-type: none"> • Early Identification and Intervention • Family Resiliency • Health Systems • Trauma-Informed Care/ACES 	\$546,502
Total			\$1,220,130

Expenditure Details

Category	Amount
Program Expenditures	\$5,022,922
Administrative Expenditures	\$1,158,833
Evaluation Expenditures	\$309,917
Total Expenditures	\$6,491,672
Excess (Deficiency) Of Revenues Over (Under) Expenses	\$307,001

Other Financing Details

Category	Amount
Sale(s) of Capital Assets	\$0
Other	\$0
Total Other Financing Sources	\$0

Net Change in Fund Balance

Category	Amount
Fund Balance - Beginning	\$13,075,335
Fund Balance - Ending	\$13,382,336
Net Change In Fund Balance	\$307,001

Fiscal Year Fund Balance

Category	Amount
Nonspendable	\$0
Restricted	\$0
Committed	\$4,696,584
Assigned	\$8,685,752
Unassigned	\$0
Total Fund Balance	\$13,382,336

Expenditure Note

No data entered for this section as of 10/12/2023 3:03:15 PM.



Annual Report AR-2
San Mateo Demographic Worksheet
July 1, 2022 - June 30, 2023

Population Served

Category	Number
Children Less than 3 Years Old	1,045
Children from 3rd to 6th Birthday	1,156
Children – Ages Unknown (birth to 6th Birthday)	2,185
Primary Caregivers	4,889
Providers	2,359
Total Population Served	11,634

Primary Languages Spoken in the Home

Category	Number of Children	Number of Primary Caregivers
English	1,219	1,504
Spanish	931	1,204
Cantonese	16	13
Mandarin	20	14
Korean	1	3
Other - Specify with text box Tagalog	1	1
Other - Specify with text box Bilingual English/Spanish	183	143
Other - Specify with text box Other	41	59
Unknown	1,974	1,948
Totals	4,386	4,889

Race/Ethnicity of Population Served

Category	Number of Children	Number of Primary Caregivers
Alaska Native/American Indian	5	3
Asian	289	303
Black/African-American	44	24
Hispanic/Latino	1,250	808
Native Hawaiian or Other Pacific Islander	21	18
White	260	236
Two or more races	67	54
Other – Specify with text box Other	72	75
Unknown	2,378	3,368
Totals	4,386	4,889

Duplication Assessment

Category	Data
Degree of Duplication	10%
Confidence in Data	Somewhat confident
Additional Details (Optional)	Past formal duplication assessments have found rates of 2-11%. Digital outreach touches are not included in deduplicated service numbers. Kits for New Parents are also not included in deduplicated service numbers.