



Early Childhood Evaluation Advisory Subcommittee Meeting

January 11, 2021
3:30-4:30 p.m.

Join Zoom Meeting

Online: <https://smcgov.zoom.us/j/95730015780>

Phone: +1 669 900 6833

Meeting ID: 957 3001 5780, Passcode: 995310

Committee Members/F5SMC Commissioners: David Canepa, Neel Patel, Louise Rogers

Grantee Representatives: Heather Cleary, Peninsula Family Service; Carol Elliott, AbilityPath

Staff: Kitty Lopez, Michelle Blakely, Jenifer Clark

Minutes: Jenifer Clark

AGENDA

	Item	Presenter
1.	Agenda Review & Announcements	Clark/All
2.	Approval of the October 19, 2020 Early Childhood Evaluation Advisory Subcommittee Meeting Minutes (Attachment 2)	Rogers/All
3.	Elect Committee Chair for 2021	Rogers
4.	Discussion: Indicators with an Equity Lens for the County Manager's Office (Attachment 4)	Clark/All
5.	Updates: Ongoing Research & Evaluation Activities <ul style="list-style-type: none"> Trauma-Informed Organizational Assessment Qualitative Study on Access to Child Care for Children with Special Needs and Challenging Behaviors Evaluation Planning for Current Contract Cycle 	Clark
6.	Next Steps	Rogers/All
7.	Adjourn	Rogers
Next Meeting Date(s): March 15, 2021 May 17, 2021		

FIRST 5 SAN MATEO COUNTY**Early Childhood Evaluation Advisory Subcommittee****Meeting Minutes****October 19, 2020**

Commissioners Present: David Canepa, Neel Patel, Louise Rogers
Grantee Representative(s): Heather Cleary, Carol Elliot
Staff: Michelle Blakely, Jenifer Clark, Kitty Lopez

1. Agenda Review & Announcements

The agenda was approved with no changes.

2. Discussion: F5SMC Annual Report to First 5 California

The Early Childhood Evaluation Advisory Committee reviewed the F5SMC Annual Report to the State for FY 2019-2020, including information on revenue, expenditures, funded programs, and clients served. Commissioner Canepa noted that the people identifying as Asian are underrepresented in our client numbers compared to proportions of residents of San Mateo County (6% of clients served vs. 23% of county residents). The group discussed possible explanations for this, including: on average, households headed by people identifying as Asian tend to have higher incomes; whether there is a need to increase outreach in the North County region; and whether there may be challenges related to providing culturally and linguistically appropriate services. The Annual Report will be presented for full Commission review and approval at the meeting on October 26th.

3. Updates: Ongoing Research & Evaluation Activities

The group received updates on various ongoing research and evaluation activities, including:

- **Qualitative Study on Access to Child Care for Children with Special Needs and Challenging Behaviors:** The group reviewed the parent interview protocol for this study. Topics of discussion included the literacy level of the protocol and how best to inform potential participants that they will receive a gift card in appreciation of their participation. We want to provide gift cards in order to be respectful of the time and energy it takes to participate in this type of project. However, it is important that families do not feel coerced into participation by the need or desire for the stipend.
- **Watch Me Grow Roundtable Network Analysis:** The group reviewed some preliminary results of the Network Analysis and discussed implications for the care coordination and systems building work being done. In particular, we talked about how service providers at multiple organizations can be supported to work together to coordinate care for shared clients when there may be systemic barriers that individual line staff do not have the ability to address.
- **Evaluation Planning for the Current Contract Cycle:** Jenifer Clark has initiated conversations with individual grantees around program evaluation for the current funding cycle.

4. Next Steps

- The F5SMC Annual Report to F5CA will be presented to the full Commission at its meeting on October 26th for review and approval, and thereafter submitted to the State.
- The next meeting of the Early Childhood Evaluation Advisory Committee will be determined in December, when the meeting schedule for the 2021 calendar year is finalized by the full Commission.

Discussion: Indicators with an Equity Lens for the County Manager's Office

The County Manager's Office has requested that each Department develop performance indicators that can be viewed through an equity lens; that is, indicators that can tell us something about how well County resources are supporting populations impacted by systems of oppressions such as white supremacy and heteropatriarchy.

In discussions both internally and with our assigned CMO Management Analyst, we have explored the following as possible measures:

- Number of clients served through F5SMC-funded programs, disaggregated by race/ethnicity and language.
 - It would be interesting to see whether this could be further refined to examine how the proportions of the clients we serve by race/ethnicity and language maps against the proportions of those populations within the County who live in low-income households or high-need communities.
- Proportion of F5SMC funds targeted to neighborhoods identified as high-need or under-resourced.
 - These neighborhoods would be identified through existing work such as the Communities Collaborating for Children's Success (CCCS) project, the Big Lift, or the California Strong Start Index.
 - Such a measure would require grantee organizations to provide information about the neighborhoods where their clients reside. This is quite straightforward for place-based partners like Puente de la Costa Sur and Family Connections; organizations that support early learning providers may also be able to easily provide a zip code or address for participating agencies. Programs that provide home visiting or care coordination services throughout the County may find this challenging if they do not already collect clients' addresses or zip codes in a way that is easy to analyze.
- Proportion of F5SMC funds flowing to agencies that embody different types of equity. For example:
 - Number of people of color, women, LGBTQ+ people, or immigrants on the Board or in executive leadership positions.
 - Proportions of staff who speak the languages/are members of the cultures of the clients served by the agency.
 - Existence of active and engaged community advisory bodies to shape program development, service delivery practices, family engagement work, etc.
 - And I'm sure there are many more characteristics we could consider!