



Early Childhood Evaluation Advisory Subcommittee Meeting

May 13, 2024
3:30-4:30 p.m.

1700 S. El Camino Real
Miller Ream Room, 1st Floor
San Mateo, CA 94402

Participate via Zoom
Invite Link <https://smcgov.zoom.us/j/91343563733>
Meeting ID: 913 4356 3733

*****HYBRID MEETING - IN-PERSON AND BY VIDEOCONFERENCE*****

This meeting of the Early Childhood Evaluation Advisory Subcommittee will be held in the Miller Ream Room on the first floor at 1700 S. El Camino Real, San Mateo, CA 94402. Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person in the Miller Ream room. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda.

F5SMC Commissioners: Louise Rogers (Chair), Manufou Liaiga-Anoa'i, Naveen Mahmood

Grantee Representatives: Heather Cleary, Peninsula Family Service; Carol Elliott, AbilityPath

EVALCORP Representatives: Devan Petersen, Sally Lee

Staff: Kitty Lopez, Michelle Blakely, Jenifer Clark

Minutes: Jenifer Clark

AGENDA

	Item	Presenter
1.	Agenda Review & Announcements	Clark/All
2.	Approval of the Minutes of the March 18, 2024 Meeting of the Early Childhood Evaluation Advisory Committee (Attachment 2)	Rogers
3.	Updates: Ongoing Research & Evaluation Activities <ul style="list-style-type: none"> • TRISI Evaluation Support • Data Collection Pilot for Client-Level Data and Systems Improvement Activities 	All
4.	Discussion: Social Network Analysis with F5SMC Partner Organizations	EVALCORP
5.	Next Steps	Rogers/All
6.	Adjourn	Rogers
Next Meeting Date(s): July 15, 2024 October 21, 2024		

Public Participation:

The Early Childhood Evaluation Advisory Subcommittee meeting may be accessed through Zoom online at the Zoom link at the top of this agenda. The Early Childhood Evaluation Advisory Subcommittee meeting may also be accessed via telephone by dialing 1 669 900 6833 US. Enter the meeting ID: 975 7768 2498 then press #. (Find your local number: <https://smcgov.zoom.us/j/97577682498>). Members of the public can also attend this meeting physically in the Miller Ream Room.

*Written public comments may be emailed to jdclark@smcgov.org, and such written comments should indicate the specific agenda item on which you are commenting.

*Spoken public comments will be accepted during the meeting in person or remotely through Zoom at the option of the speaker. Public comments via Zoom will be taken first, followed by speakers in person.

***Please see instructions for written and spoken public comments at the end of this agenda.**

***Instructions for Public Comment During Hybrid Meetings**

During hybrid meetings of the Early Childhood Evaluation Advisory Subcommittee, members of the public may address the Members of the Subcommittee as follows:

***Written Comments:**

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to jdclark@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received by 5:00 p.m. on the day before the meeting, it will be provided to the Members of the Early Childhood Evaluation Advisory Subcommittee and made publicly available on the agenda website under the specific item to which your comment pertains. If emailed comments are received after 5:00p.m. on the day before the meeting, the Research & Evaluation Specialist will make every effort to either (i) provide such emailed comments to the Subcommittee and make such emails publicly available on the agenda website prior to the meeting, or (ii) read such emails during the meeting. Whether such emailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

***Spoken Comments**

In person Participation:

1. If you wish to speak to the Early Childhood Evaluation Advisory Subcommittee, please raise your hand during the Public Comment portion of the meeting (for items not on the agenda) or during the discussion of the agenda item you wish to comment on. If you have anything that you wish distributed to the Subcommittee and included in the official record, please hand it to the Research & Evaluation Specialists who will distribute the information to the Subcommittee members and staff.

Via Teleconference (Zoom):

1. The Early Childhood Evaluation Advisory Subcommittee meeting may be accessed through Zoom online at the links and telephone numbers listed above.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the Early Childhood Evaluation Subcommittee Chair calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.

***Additional Information:**

For any questions or concerns regarding Zoom, including troubleshooting, privacy, or security settings, please contact Zoom directly.

Public records that relate to any item on the open session agenda for a regular Early Childhood Evaluation Advisory Subcommittee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Early Childhood Evaluation Advisory Subcommittee.

FIRST 5 SAN MATEO COUNTY

Early Childhood Evaluation Advisory Subcommittee

Meeting Minutes

March 18, 2024

Commissioners Present:	Louise Rogers (Chair), Manufou Liaiga-Anoa'i, Naveen Mahmood
Grantee Representatives Present:	Heather Cleary, Peninsula Family Service; Carol Elliott, AbilityPath
EVALCORP Representatives:	Kelly Goods, Sally Lee, Sarah Stevens
F5SMC Staff:	Michelle Blakely, Jenifer Clark, Kitty Lopez

1. Agenda Review & Announcements

The agenda was approved with no changes

There were two updates and announcements:

- **The Baby Bonus Project:** Louise Rogers provided an update on the Baby Bonus Project. The start-date for the project has been pushed back to January 1, 2025. This extended timeline has allowed the Evaluation Committee to apply for an NIH funding opportunity to support the work. If the grant application is successful, it could bring in up to \$500,000/year over five years.
- **Evaluation Enhancement Data Collection:** Jenifer Clark and the EVALCORP team provided training opportunities to our grantees and subcontractors on the pilot data collection tools over the past few weeks. Agencies have received the final versions of the tools and are able to implement them starting this week. Concerns have been raised regarding the length of the tools and the sensitive nature of some of the questions being asked. F5SMC and EVALCORP are in the process of developing mechanisms for implementing staff to share their feedback about the surveys, and this feedback will be incorporated for FY 2024-25 data collection.

2. Approval of the minutes of the January 8, 2024 Early Childhood Evaluation Advisory Subcommittee

Minutes were approved with no changes.

3. Discussion: Parent Focus Group Results

The EVALCORP team presented the results of the Parent Focus Groups conducted earlier this year. Despite significant outreach on the part of our partner organizations to parents who receive F5SMC-funded services and offering incentives for focus group participation, only 6 parents were engaged. While this reduced the number of parent perspectives included in this qualitative effort, it allowed each conversation to explore participants' unique experiences more deeply. Key findings included:

- Formal sources of support that provide childcare linkage and assistance with basic needs are perceived as most useful to families
- Families' current needs include: affordable childcare (particularly for infants), after school programs, and recreation opportunities; financial and housing assistance; and help with navigating systems and services
 - Parents reported that they don't know what services are available to them and that they are not always eligible for services that they need. They have difficulty finding up-to-date information for agencies such as phone numbers, hours of operation, and services offerings.
 - Application processes are long, confusing, and sometimes come with expensive registration fees.
 - Staff turnover at agencies further disrupts the process of connecting to services, leading to referrals getting dropped or families having to start over with a new contact who is unaware of the history.
- Families see a need for training service providers on how to provide culturally competent, empathetic and trauma-informed care
 - Parents report that they appreciate opportunities to provide feedback about the services they receive and suggestions for improvement
 - Parents would like to be heard and received with compassion when they share their family's story with agency staff, which does not always happen.
 - Translation and interpretation services in the family's preferred language are not always available or accurate
 - Some parents reported that they did not have a sense of belonging in their community, and that it would be helpful if community leaders and institutions would do some work to cultivate more welcoming environments

The group discussed how many of the needs identified by the parents during these interviews are targeted by F5SMC activities and programs. For example, we support access to affordable and high-quality childcare through Build-Up, Sueños Unidos, Peninsula Family Service, and 4Cs Enhanced Referrals program. Help Me Grow, Healthy Homes, and CORA work to connect families to services and provide support with systems navigation. The TRISI project focuses on educating and supporting service providers in ways that enable them to provide more trauma-informed care to their clients. Finally, the Baby Bonus project will provide direct financial and systems navigation support to families. While there is still a lot of work to do to meet families' needs, these interviews provide some assurance that F5SMC and our partner organizations are addressing issues that families identify as important priorities.

4. **Next Steps**

The next meeting of the Early Childhood Evaluation Advisory Subcommittee is scheduled to be held in person in the Miller Ream Room on May 13, 2024.