



Early Childhood Evaluation Advisory Subcommittee Meeting

October 17, 2022
3:30-4:30 p.m.

Join Zoom Meeting

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Webinar ID: 926 1604 4236

Committee Members/F5SMC Commissioners: Louise Rogers (Chair), Carole Groom, Naveen Mahmood

Grantee Representatives: Heather Cleary, Peninsula Family Service; Carol Elliott, AbilityPath

EVALCORP Representatives: Kristen Donovan, Sally Lee, Devan Petersen, Marcella Hernandez-Wild

Staff: Kitty Lopez, Michelle Blakely, Jenifer Clark

Minutes: Jenifer Clark

AGENDA

	Item	Presenter
1.	Adopt a resolution finding that, as a result of continuing COVID-19 pandemic state of emergency, meeting in person would present imminent risks to the health or safety of attendees (Attachments 1A and 1B)	Rogers
2.	Agenda Review & Announcements	Clark/All
3.	Approval of the Minutes of the July 18, 2022 Early Childhood Evaluation Advisory Committee (Attachment 3)	Rogers
4.	Presentation: Introduction to EVALCORP and Planned Evaluation Activities	EVALCORP Team
5.	Discussion: F5SMC Annual Report to F5 California for FY 2021-22 (Attachment 5)	Clark
6.	Next Steps	Rogers/All
7.	Adjourn	Rogers
Next Meeting Date(s): <i>TBD</i>		

* **Public Comment:** This item is reserved for persons wishing to address the Commission Early Childhood Evaluation Advisory Subcommittee on any Commission Early Childhood Evaluation Advisory Subcommittee related matters that are not otherwise on this meeting agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

Persons wishing to address a particular agenda item should speak during that agenda item. Speakers are customarily limited to two minutes, but an extension may be provided to you at the discretion of the Commission Early Childhood Evaluation Advisory Subcommittee Chair.

The identified times are approximate and are intended to serve as a guide to the public and all First 5 meeting attendees regarding the approximate start times for any one section of the Agenda. The actual start and end times for an agenda item may differ from the noted times.

Public records that relate to any item on the open session agenda for a regular Commission Early Childhood Evaluation Advisory Subcommittee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Commission. The documents are also available on the First 5 Internet Web site at www.first5.smcgov.org.

Individuals who require special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Jenifer Clark, by 12 Noon on Friday, October 14, 2022 at jdclark@smcgov.org. Notification in advance of the meeting will enable the Commission Early Childhood Evaluation Advisory Subcommittee to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

Date: October 17, 2022
To: Early Childhood Evaluation Advisory Committee
From: Kitty Lopez, Executive Director
Subject: **Resolution to make findings allowing continued remote meetings under Brown Act**

RECOMMENDATION:

Adopt a resolution finding that, as a result of the continuing COVID-19 pandemic state of emergency declared by Governor Newsom, meeting in person for the Early Childhood Evaluation Advisory Committee of the First 5 San Mateo County Commission would present imminent risks to the health or safety of attendees.

BACKGROUND:

On June 11, 2021, Governor Newsom issued Executive Order N-08-21, which rescinded his prior Executive Order N-29-20 and set a date of October 1, 2021 for public agencies to transition back to public meetings held in full compliance with the Brown Act. The original Executive Order provided that all provisions of the Brown Act that required the physical presence of members or other personnel as a condition of participation or as a quorum for a public meeting were waived for public health reasons. If these waivers had fully sunset on October 1, 2021, legislative bodies subject to the Brown Act would have to contend with a sudden return to full compliance with in-person meeting requirements as they existed prior to March 2020, including the requirement for full physical public access to all teleconference locations from which board members were participating.

On September 16, 2021, the Governor signed AB 361, a bill that formalizes and modifies the teleconference procedures implemented by California public agencies in response to the Governor's Executive Orders addressing Brown Act compliance during shelter-in-place periods. AB 361 allows a local agency legislative body to continue to use teleconferencing under the same basic rules as provided in the Executive Orders when certain circumstances occur or when certain findings have been made and adopted by the legislative body.

AB 361 provides that Brown Act legislative bodies must return to in-person meetings on October 1, 2021, unless they choose to continue with fully teleconferenced meetings because a specific declaration of a state or local health emergency is appropriately made. AB 361 allows legislative bodies to continue to conduct virtual meetings as long as there is a gubernatorially-proclaimed public emergency in combination with (1) local health official recommendations for social distancing or (2) adopted findings that

meeting in person would present an imminent risk to health or safety of attendees. AB 361 became effective on October 1, 2021 and will sunset on January 1, 2024.

AB 361 also requires that, if the state of emergency remains active for more than 30 days, the legislative body must make findings by majority vote every 30 days to continue using the bill's exemption to the Brown Act teleconferencing rules. The findings demonstrate the need for teleconferencing persists due to the nature of the ongoing public health emergency. Effectively, this means that legislative bodies must either agendaize a Brown Act meeting once every thirty days to make these findings, or, if a legislative body has not made such findings within the prior 30 days, the legislative body must re-adopt the initial findings if it wishes to conduct a remote meeting.

DISCUSSION:

On September 28, 2021, in the interest of public health and safety, as affected by the state of emergency caused by the spread of COVID-19, the Board of Supervisors issued a finding that meeting in person would present imminent risks to the health or safety of attendees, and decided to invoke the provisions of AB 361 related to teleconferencing for Board meetings. The Board also strongly encouraged other County legislative bodies to make a similar finding and continue meeting remotely through teleconferencing.

Relevant data suggest that the Omicron variant of COVID-19 is more transmissible than the Delta variant. Indeed, local rates of transmission of COVID-19 continue to remain in the "high" tier as measured by the Centers for Disease Control. Requiring large numbers of individuals to gather, and potentially travel long distances, for in-person public meetings could potentially, and unnecessarily, expose numerous people to COVID-19, further contribute to the ongoing surge in cases caused by the Omicron variant, compound disruptions to our economy, and undermine public health measures during the current State of Emergency.

Accordingly, we recommend that the Early Childhood Evaluation Advisory Committee of the First 5 San Mateo County Commission avail itself of the provisions of AB 361 allowing continuation of online meetings by adopting findings to the effect that conducting in-person meetings would present an imminent risk to the health or safety of attendees. A resolution to that effect and directing staff to take such other necessary or appropriate actions to implement the intent and purposes of the resolution, is attached hereto.

FISCAL IMPACT:

None

RESOLUTION NO.

RESOLUTION FINDING THAT, AS A RESULT OF THE CONTINUING COVID-19 PANDEMIC STATE OF EMERGENCY DECLARED BY GOVERNOR NEWSOM, MEETING IN PERSON FOR THE EARLY CHILDHOOD EVALUATION ADVISORY COMMITTEE OF THE FIRST 5 SAN MATEO COUNTY COMMISSION WOULD PRESENT IMMINENT RISKS TO THE HEALTH OR SAFETY OF ATTENDEES

WHEREAS, on March 4, 2020, pursuant to Government Code section 8550, *et seq.*, Governor Newsom proclaimed a state of emergency related to the COVID-19 novel coronavirus, and subsequently, the San Mateo County Board of Supervisors (“Board”) declared a local emergency related to COVID-19, and the proclamation by the Governor and declaration by the Board remain in effect; and

WHEREAS, on March 17, 2020, Governor Newsom issued Executive Order N-29-20, which suspended certain provisions in the California Open Meeting law, Government Code section 54950, *et seq.* (the “Brown Act”), related to teleconferencing by local agency legislative bodies, provided certain requirements were met and followed; and

WHEREAS, on June 11, 2021, the Governor issued Executive Order N-08-21, which extended provisions of Executive Order N-29-20 that waive otherwise-applicable Brown Act requirements related to remote/teleconference meetings by local agency legislative bodies through September 30, 2021; and

WHEREAS, on September 16, 2021, Governor Newsom signed AB 361 into law, and AB 361 provides that a local agency legislative body subject to the Brown Act may continue to meet without complying with the otherwise-applicable requirements in the Brown Act related to remote/teleconference meetings by local agency legislative

ATTACHMENT 1B

bodies, provided that a state of emergency has been declared and the legislative body determines that meeting in person would present imminent risks to the health or safety of attendees, and provided that the legislative body makes such finding at least every thirty (30) days during the term of the declared state of emergency; and

WHEREAS, on September 28, 2021, in the interest of public health and safety, as affected by the state of emergency caused by the spread of COVID-19, the Board issued a finding that meeting in person would present imminent risks to the health or safety of attendees, and decided to invoke the provisions of AB 361 related to teleconferencing for meetings of the Board; and

WHEREAS, the Board also strongly encouraged other County legislative bodies to make a similar finding and continue meeting remotely through teleconferencing; and

WHEREAS, relevant data suggest that the Omicron variant of COVID-19 is more transmissible than the Delta variant; and

WHEREAS, indeed, local rates of transmission of COVID-19 continue to remain in the “high” tier as measured by the Centers for Disease Control; and

WHEREAS, requiring large numbers of individuals to gather, and potentially travel long distances, for in-person public meetings could potentially, and unnecessarily, expose numerous people to COVID-19, further contribute to the ongoing surge in cases caused by the Omicron variant, compound disruptions to our economy, and undermine public health measures during the current State of Emergency; and

WHEREAS, the Early Childhood Evaluation Advisory Committee of the First 5 San Mateo County Commission has an important governmental interest in protecting the health, safety and welfare of those who participate in its meetings; and

WHEREAS, in the interest of public health and safety, as affected by the emergency caused by the spread of COVID-19, the Early Childhood Evaluation Advisory Committee of the First 5 San Mateo County Commission finds that meeting in person would present imminent risks to the health or safety of attendees, and the Early Childhood Evaluation Advisory Committee of the First 5 San Mateo County Commission will therefore invoke the provisions of AB 361 related to teleconferencing for meetings of the San Mateo County Commission.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that

1. The recitals set forth above are true and correct.
2. The Early Childhood Evaluation Advisory Committee of the First 5 San Mateo County Commission finds that meeting in person would present imminent risks to the health or safety of attendees.
3. Staff is directed to take such other necessary or appropriate actions to implement the intent and purposes of this resolution.

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FIRST 5 SAN MATEO COUNTY
Early Childhood Evaluation Advisory Subcommittee
Meeting Minutes
July 18, 2022

Commissioners Present: Louise Rogers (Chair), Carole Groom, Naveen Mahmood
Staff: Michelle Blakely, Jenifer Clark, Kitty Lopez

1. **Resolution regarding meeting remotely due to the COVID-19 pandemic State of Emergency**
The resolution passed.
2. **Agenda Review & Announcements**
The agenda was approved with no changes.
3. **Approval of the minutes of the May 16, 2022 Early Childhood Evaluation Advisory Subcommittee**
Minutes were approved with no changes.
4. **Update: Request for Qualifications for Evaluation Consultation and Support Services**
Members received an update on the procurement process for evaluation consultation and support services. After reviewing the bids that were received and interviewing two finalists, staff is recommending awarding the contract to EVALCORP. Committee members discussed the various activities on the scope of work, and were particularly interested in how the consultant might help deepen our focus on data collection and evaluation through an equity lens. Overall it will be helpful to have the EVALCORP team bring new perspective and ideas to our research and evaluation activities.
5. **Discussion: Equity Indicators Project: Key Informant Interview**
Members reviewed a draft Data Request and Interview Protocol for the Equity Indicators Project, intended to be conducted with leadership at our grantee agencies. Commissioners expressed some concerns regarding the amount of information being requested, which could be quite burdensome to agencies to pull together given staffing and resource constraints. Commissioner Rogers shared that, since the Health System has pivoted to equity measures, perspectives within the organization have been shifting. Simply having the conversation with our community partners about how to examine their work through an equity lens may have a large impact over time.

The group also discussed the dynamics between the non-profit board members, leadership, and staff. Since the project is planning to ask for the perspectives of each of these three groups, any data requests should be carefully constructed to ensure that each group is being asked questions that they are best positioned to answer. Individuals and agencies are all at different stages on their “equity journey” and the project needs to be sensitive to that.

Several recommendations came out of the conversation, including:

- Make sure that data requests are reasonable for our community partners
- Ensure that the project is not framed as a judgment of individuals or agencies
- Ask our partners how learning more about working with an equity lens may prove helpful to them, so that we can tailor the project to provide value for participants
- Prepare some communications materials to explain the project, what it entails and why it is important so that partners can have some understanding of the goals and commitments
- Reach out to partners, in particular to the grantee representative of this subcommittee, to get their thoughts and feedback

6. Next Steps

- The EVALCORP contract will be taken to the full Commission for approval at its meeting on July 25, 2022.
- Solicit feedback from community partners and develop communications materials for the Equity Indicators Project.

The next meeting of the Early Childhood Evaluation Advisory Committee is scheduled to be held on Monday, October 17th at 3:30 pm.

Numbers Served: Quality Early Learning

	EQ+IP StarVista	EQ+IP 4Cs	EQ+IP SMCOE	TOTAL
Children 0-2	47	6	-	53
Children 3-5	260	7	-	267
Children age Unk	-	1	-	1
Parents/CG	6	25	-	31
Other Family	-	-	-	-
Providers	74	240	405	719
TOTAL	387	279	405	1,071

Race/Ethnicity and Language, for children and parents

AN/AI	-	-	-	-
Asian	49	2	-	51
Black/African American	11	2	-	13
Hispanic/Latino	101	20	-	121
Pacific Islander	3	-	-	3
White	72	5	-	77
Multiracial	30	-	-	30
Other	12	8	-	20
Unk	35	2	-	37
TOTAL	313	39	-	352
English	128	22	-	150
Spanish	111	17	-	128
Cantonese	-	-	-	-
Mandarin	8	-	-	8
Korean	1	-	-	1
Vietnamese	2	-	-	2
Tagalog	24	-	-	24
Other	21	-	-	21
Unk	18	-	-	18
TOTAL	313	39	-	352

Numbers Served: Resilient Families

	Parents at Table (4Cs)	Family Connections	PFS TCDC	Puente	SMCOE FE SysSupport	Izzi Early Ed	CORA	Healthy Homes	TOTAL
Children 0-2	-	57	41	12	-	-	24	38	172
Children 3-5	-	54	59	-	-	-	44	39	196
Children age Unk	-	-	-	1	-	-	-	-	1
Parents/CG	3	167	39	20	-	325	64	138	756
Other Family	-	10	-	-	-	-	38	-	48
Providers	-	-	19	6	211	10	-	4	250
TOTAL	3	288	158	39	211	335	170	219	1,423

Race/Ethnicity and Language, for children and parents/caregivers only									
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AN/AI	-	8	5	-	-	-	-	-	13
Asian	1	1	2	-	-	3	11	12	30
Black/African American	2	-	12	-	-	-	2	10	26
Hispanic/Latino	-	231	61	31	-	102	93	122	640
Pacific Islander	-	3	7	-	-	-	-	15	25
White	-	13	35	2	-	1	14	8	73
Multiracial	-	13	17	-	-	4	2	6	42
Other	-	4	-	-	-	1	-	3	8
Unk	-	5	-	-	-	214	10	39	268
TOTAL	3	278	139	33	-	325	132	215	1,125
English	3	58	69	2	-	12	71	124	339
Spanish	-	210	61	26	-	78	57	89	521
Cantonese	-	-	-	-	-	-	-	-	-
Mandarin	-	-	-	-	-	-	-	-	-
Korean	-	-	-	-	-	-	-	-	-
Vietnamese	-	-	-	-	-	-	-	-	-
Tagalog	-	-	7	-	-	1	1	-	9
Other	-	8	2	5	-	23	3	2	43
Unk	-	2	-	-	-	211	-	-	213
TOTAL	3	278	139	33	-	325	132	215	1,125

Numbers Served: Healthy Children

	AbilityPath	Legal Aid	LifeSteps	SCH RoundTable	SCH Provider Outreach	StarVista	Ravenswood	Sonrisas	TOTAL
Children 0-2	-	21	67	14	-	26	46	-	174
Children 3-5	-	30	26	18	-	41	353	-	468
Children age Unk	815	-	-	-	-	8	-	469	1,292
Parents/CG	7,843	67	632	49	-	1,448	-	452	10,491
Other Family	9,882	-	3	-	-	-	-	-	9,885
Providers	321	220	-	56	239	16	-	-	852
TOTAL	18,861	338	728	137	239	1,539	399	921	23,162

Race/Ethnicity and Language, for children and parents/caregivers only									
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AN/AI	-	-	-	-	-	-	-	-	-
Asian	290	2	61	-	-	-	16	-	369
Black/African American	32	2	-	4	-	2	5	-	45
Hispanic/Latino	452	82	43	26	-	130	314	-	1,047
Pacific Islander	21	-	-	-	-	-	17	-	38
White	134	7	55	23	-	-	24	-	243
Multiracial	40	-	-	-	-	-	5	-	45
Other	81	7	17	28	-	4	-	-	137
Unk	7,608	18	549	-	-	1,387	18	921	10,501
TOTAL	8,658	118	725	81	-	1,523	399	921	12,425
English	1,192	31	55	27	-	9	190	-	1,504
Spanish	332	78	-	26	-	1,506	201	-	2,143
Cantonese	2	-	23	-	-	-	-	-	25
Mandarin	4	2	21	-	-	-	-	-	27
Korean	-	-	-	-	-	-	-	-	-
Vietnamese	4	-	2	-	-	-	-	-	6
Tagalog	2	-	4	-	-	-	-	-	6
Other	32	-	71	28	-	8	8	-	147
Unk	7,090	7	549	-	-	-	-	921	8,567
TOTAL	8,658	118	725	81	-	1,523	399	921	12,425

Total Numbers Served, Duplicated

Attachment 5

	Early Learning	Health	Family Engagement	TOTAL
Children 0-2	53	174	172	399
Children 3-5	267	468	196	931
Children age Unk	1	1,292	1	1,294
Parents/CG	29	10,491	756	11,276
Other Family	2	9,885	48	9,935
Providers	719	852	250	1,821
TOTAL	1,071	23,162	1,423	25,656

Race/Ethnicity and Language, for children and parents only				
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AN/AI	-	-	13	13
Asian	51	369	30	450
Black/African American	13	45	26	84
Hispanic/Latino	121	1,047	640	1,808
Pacific Islander	3	38	25	66
White	77	243	73	393
Multiracial	30	45	42	117
Other	20	137	8	165
Unk	37	10,501	268	10,806
TOTAL	352	12,425	1,125	13,902
English	150	1,504	339	1,993
Spanish	128	2,143	521	2,792
Cantonese	-	25	-	25
Mandarin	8	27	-	35
Korean	1	-	-	1
Vietnamese	2	6	-	8
Tagalog	24	6	9	39
Other	21	147	43	211
Unk	18	8,567	213	8,798
TOTAL	352	12,425	1,125	13,902