

FIRST 5 SAN MATEO COMMISSION MEETING

HOW TO PARTICIPATE

- Commission and others, we recommend to be on the call Monday at 3:40 PM so we can test prior to the 4 PM meeting start time and ensure that you have connection.
- Please note that public is attending this meeting and they may join early so please keep that in mind
- Be sure to mute your microphone during the meeting until called upon to speak
- If you plan to join by phone, please let Myra Cruz or other First 5 Staff know the phone number in advance so we can identify you to the Commission, and we will rename your masked phone number to show your name instead. We highly encourage that you join early so we can make this change, OR you can email us your phone # ahead of time to ecruz@smcgov.org .
- **JOINING VIA ONLINE:**
For those attending the meeting on the Zoom videoconference, (click the link listed on the agenda), we will use the “raise hand” feature in order to organize any public comments. During the general public comment period, and for each item on the Regular Agenda, F5SMC Staff, will ask those members of the public who wish to comment to click the “raise hand” feature to raise your hand to speak on that agenda item.
- **JOINING BY PHONE:**
The phone number is listed on the agenda.
Press *6 to mute and unmute your phone
Press *9 if would like to speak. This would notify the staff that you would like to speak.

Please note that members of the public must wait for the prompt in connection with each Agenda item before using the raise hand function. For example, you cannot raise your hand at the beginning of the meeting for an Agenda item that is later in the meeting.

When you hear your name called, F5SMC Staff, will unmute your mic to begin speaking. You may only speak once per agenda item.

*** PUBLIC HEARING MEETING NOTICE***
FIRST 5 SAN MATEO COUNTY (F5SMC)
COMMISSION MEETING

On September 16, 2021, the Governor signed AB 361, which amended certain provisions of the Ralph M. Brown Act (Government Code section 54950, *et seq.*) to allow for local agency legislative bodies to conduct their meetings remotely either telephonically or by other electronic means under specified circumstances. Thus, pursuant to Government Code section 54953(e), the First 5 San Mateo County Commission meeting will be conducted via remote conferencing.

DATE: Monday, December 13, 2021

TIME: 4:00 PM – 6:00 PM

Join Zoom Meeting

Online:

<https://smcgov.zoom.us/j/91722273690?pwd=Y3ppL1NseGlxZ1BZd3VVL2c2Y1B TUT09>

Phone: US: +1 669 900 6833

Passcode: 990994, Webinar ID: 917 2227 3690

AGENDA		
Call to Order and Preliminary Business		
1	Roll Call	4:00 PM
2	Adopt a resolution finding that, as a result of continuing COVID-19 pandemic state of emergency, meeting in person for the First 5 San Mateo County Commission would present imminent risks to the health or safety of attendees (See Attachment 2a. and Attachment 2b.)	
3	Public Comment	
4	Action to Set Agenda for December 13, 2021 Meeting and Approve Consent Agenda Items <i>(This item is to set the final consent and regular agenda, and for the approval of the items listed on the consent agenda. All items on the consent agenda are approved by one action.)</i>	
5	Commission Announcements	4:05 PM
6	Storytelling: First 5 Work/Impact: Family Stories During COVID-19 Video Presentation	4:10 PM
Discussion Items		
7	Presentation: Children’s Health Initiative by Srija Srinivasan, Deputy Chief, San Mateo County Health, and Marmi Bermudez, Senior Manager for Health Coverage, Eligibility and Authorization, San Mateo Medical Center	4:15 PM
Action Items		
8	Presentation and Approval of First 5 San Mateo County’s FY 2020 – 21 Annual Program Report and Submission to First 5 California	4:40 PM

	by Jenifer Clark, Research and Evaluation Specialist, First 5 San Mateo County (See Attachment 8)	
9	Approval of First 5 San Mateo County 2022 Meetings Calendar (See Attachment 9)	4:55 PM
10	Approval of 2022 Committee Members for Finance and Administration Committee, Early Childhood Evaluation Advisory Committee, and Program, Operations, and Planning Committee (See Attachment 10)	5:00 PM
11	Nomination and Election of Chairperson and Vice Chairperson to Commission for 2022 (See Attachment 11)	5:05 PM
12	Approval of Recommendation to Board of Supervisors for Public Member Commissioners to Replace Retiring Public Member Commissioners Pam Frisella, Neel Patel, and Sandra Phillips-Sved: Naveen Mahmood, Nkia Richardson, and Sylvia Espinoza (See Attachment 12)	5:10 PM
Informational Items		
13	Farewell to Outgoing Commissioners and Presentation of Awards	5:15 PM
14	Report of the Executive Director (See Attachment 14)	5:20 PM
15	Committee Updates (See Attachment 15)	5:25 PM
16	Adjournment	5:30 PM
Other		
17	CLOSED SESSION <i>(The Commission will adjourn to closed session to consider the following item at this time during the meeting. At the conclusion of closed session, the Commission will reconvene in open session to report on any actions taken for which a report is required by law.)</i> <ul style="list-style-type: none"> ○ Public Employee Performance Evaluation (California Government Code Section 54957(b)) Title: Executive Director, F5SMC 	

* **Public Comment:** This item is reserved for persons wishing to address the Commission on any Commission-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Listed on the Consent Agenda; 3) Executive Director’s Report on the Regular Agenda; or 4) Subcommittee Members’ Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

Persons wishing to address a particular agenda item should speak during that agenda item. Speakers are customarily limited to two minutes, but an extension may be provided to you at the discretion of the Commission Chair.

The identified times are approximate and are intended to serve as a guide to the public and all First 5 meeting attendees regarding the approximate start times for any one section of the Agenda. The actual start and end times for an agenda item may differ from the noted times.

Public records that relate to any item on the open session agenda for a regular Commission meeting are available for public inspection. Those records that are distributed less than 72 hours

prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Commission. The documents are also available on the First 5 Internet Web site at www.first5.smcgov.org.

Individuals who require special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Myra Cruz, by 12 Noon on Friday, December 10, 2021 at 650.372.9500 x232 and/or ecruz@smcgov.org. Notification in advance of the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

Date: December 13, 2021
To: First 5 San Mateo County Commission
From: Kitty Lopez, Executive Director
Subject: **Resolution to make findings allowing continued remote meetings under Brown Act**

RECOMMENDATION:

Adopt a resolution finding that, as a result of the continuing COVID-19 pandemic state of emergency declared by Governor Newsom, meeting in person for the First 5 San Mateo County Commission would present imminent risks to the health or safety of attendees.

BACKGROUND:

On June 11, 2021, Governor Newsom issued Executive Order N-08-21, which rescinded his prior Executive Order N-29-20 and set a date of October 1, 2021 for public agencies to transition back to public meetings held in full compliance with the Brown Act. The original Executive Order provided that all provisions of the Brown Act that required the physical presence of members or other personnel as a condition of participation or as a quorum for a public meeting were waived for public health reasons. If these waivers had fully sunset on October 1, 2021, legislative bodies subject to the Brown Act would have to contend with a sudden return to full compliance with in-person meeting requirements as they existed prior to March 2020, including the requirement for full physical public access to all teleconference locations from which board members were participating.

On September 16, 2021, the Governor signed AB 361, a bill that formalizes and modifies the teleconference procedures implemented by California public agencies in response to the Governor's Executive Orders addressing Brown Act compliance during shelter-in-place periods. AB 361 allows a local agency legislative body to continue to use teleconferencing under the same basic rules as provided in the Executive Orders when certain circumstances occur or when certain findings have been made and adopted by the legislative body.

AB 361 provides that Brown Act legislative bodies must return to in-person meetings on October 1, 2021, unless they choose to continue with fully teleconferenced meetings because a specific declaration of a state or local health emergency is appropriately made. AB 361 allows legislative bodies to continue to conduct virtual meetings as long as there is a gubernatorially-proclaimed public emergency in combination with (1) local health official recommendations for social distancing or (2) adopted findings that

meeting in person would present an imminent risk to health or safety of attendees. AB 361 became effective on October 1, 2021 and will sunset on January 1, 2024.

AB 361 also requires that, if the state of emergency remains active for more than 30 days, the legislative body must make findings by majority vote every 30 days to continue using the bill's exemption to the Brown Act teleconferencing rules. The findings demonstrate the need for teleconferencing persists due to the nature of the ongoing public health emergency. Effectively, this means that legislative bodies must either agendaize a Brown Act meeting once every thirty days to make these findings, or, if a legislative body has not made such findings within the prior 30 days, the legislative body must re-adopt the initial findings if it wishes to conduct a remote meeting.

DISCUSSION:

California Department of Public Health and the federal Centers for Disease Control and Prevention caution that the Delta variant of COVID-19, currently the dominant strain of COVID-19 in the country, is more transmissible than prior variants of the virus, may cause more severe illness, and that even fully vaccinated individuals can spread the virus to others resulting in rapid and alarming rates of COVID-19 cases and hospitalizations (<https://www.cdc.gov/coronavirus/2019-ncov/variants/delta-variant.html>).

On September 28, 2021, in the interest of public health and safety, as affected by the state of emergency caused by the spread of COVID-19, the Board of Supervisors issued a finding that meeting in person would present imminent risks to the health or safety of attendees, and decided to invoke the provisions of AB 361 related to teleconferencing for Board meetings. The Board also strongly encouraged other County legislative bodies to make a similar finding and continue meeting remotely through teleconferencing.

In addition, on November 26, 2021, the World Health Organization ("WHO") classified a new variant of COVID-19 as a "Variant of Concern" and has named it Omicron. WHO has warned the global risks posed by Omicron are "very high," despite what officials described as a multitude of uncertainties. Cases have been identified in approximately 20 countries so far, including the United States, with the first case in the United States detected in California.

Accordingly, we recommend that the First 5 San Mateo County Commission avail itself of the provisions of AB 361 allowing continuation of online meetings by adopting findings to the effect that conducting in-person meetings would present an imminent risk to the health or safety of attendees. A resolution to that effect and directing staff to take

such other necessary or appropriate actions to implement the intent and purposes of the resolution, is attached hereto.

FISCAL IMPACT:

None

RESOLUTION NO.

RESOLUTION FINDING THAT, AS A RESULT OF THE CONTINUING COVID-19 PANDEMIC STATE OF EMERGENCY DECLARED BY GOVERNOR NEWSOM, MEETING IN PERSON FOR THE FIRST 5 SAN MATEO COUNTY COMMISSION WOULD PRESENT IMMINENT RISKS TO THE HEALTH OR SAFETY OF ATTENDEES

WHEREAS, on March 4, 2020, pursuant to Government Code section 8550, *et seq.*, Governor Newsom proclaimed a state of emergency related to the COVID-19 novel coronavirus, and subsequently, the San Mateo County Board of Supervisors (“Board”) declared a local emergency related to COVID-19, and the proclamation by the Governor and declaration by the Board remain in effect; and

WHEREAS, on March 17, 2020, Governor Newsom issued Executive Order N-29-20, which suspended certain provisions in the California Open Meeting law, Government Code section 54950, *et seq.* (the “Brown Act”), related to teleconferencing by local agency legislative bodies, provided certain requirements were met and followed; and

WHEREAS, on June 11, 2021, the Governor issued Executive Order N-08-21, which extended provisions of Executive Order N-29-20 that waive otherwise-applicable Brown Act requirements related to remote/teleconference meetings by local agency legislative bodies through September 30, 2021; and

WHEREAS, on September 16, 2021, Governor Newsom signed AB 361 into law, and AB 361 provides that a local agency legislative body subject to the Brown Act may continue to meet without complying with the otherwise-applicable requirements in the Brown Act related to remote/teleconference meetings by local agency legislative

bodies, provided that a state of emergency has been declared and the legislative body determines that meeting in person would present imminent risks to the health or safety of attendees, and provided that the legislative body makes such finding at least every thirty (30) days during the term of the declared state of emergency; and

WHEREAS, California Department of Public Health and the federal Centers for Disease Control and Prevention caution that the Delta variant of COVID-19, currently the dominant strain of COVID-19 in the country, is more transmissible than prior variants of the virus, may cause more severe illness, and that even fully vaccinated individuals can spread the virus to others resulting in rapid and alarming rates of COVID-19 cases and hospitalizations (<https://www.cdc.gov/coronavirus/2019-ncov/variants/delta-variant.html>); and

WHEREAS, on September 28, 2021, in the interest of public health and safety, as affected by the state of emergency caused by the spread of COVID-19, the Board issued a finding that meeting in person would present imminent risks to the health or safety of attendees, and decided to invoke the provisions of AB 361 related to teleconferencing for meetings of the Board; and

WHEREAS, the Board also strongly encouraged other County legislative bodies to make a similar finding and continue meeting remotely through teleconferencing; and

WHEREAS, in addition, on November 26, 2021, the World Health Organization (“WHO”) classified a new variant of COVID-19 as a “Variant of Concern” and has named it Omicron, and WHO has warned the global risks posed by Omicron are “very high,” despite what officials described as a multitude of uncertainties; and

WHEREAS, Cases have been identified in approximately 20 countries so far, including the United States, with the first case in the United States detected in California; and

WHEREAS, the First 5 San Mateo County Commission has an important governmental interest in protecting the health, safety and welfare of those who participate in its meetings; and

WHEREAS, in the interest of public health and safety, as affected by the emergency caused by the spread of COVID-19, the First 5 San Mateo County Commission finds that meeting in person would present imminent risks to the health or safety of attendees, and the First 5 San Mateo County Commission will therefore invoke the provisions of AB 361 related to teleconferencing for meetings of the First 5 San Mateo County Commission.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that

1. The recitals set forth above are true and correct.
2. The First 5 San Mateo County Commission finds that meeting in person would present imminent risks to the health or safety of attendees.
3. Staff is directed to take such other necessary or appropriate actions to implement the intent and purposes of this resolution.

* * * * *

First 5 San Mateo County Commission Meeting

CONSENT AGENDA

December 13, 2021

All items on the consent agenda are approved by one roll call motion unless a request is made at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent agenda.

- 4.1 Approval of the October 25, 2021 Commission Meeting Minutes
(See Attachment 4.1)

**First 5 San Mateo County (F5SMC)
COMMISSION MEETING MINUTES
October 25, 2021
Via Zoom**

Call to Order & Roll Call

1. Roll Call

Commission Members: Alexis Becerra, Ken Cole, Pam Frisella, Nancy Magee, Neel Patel, Louise Rogers, Sandra Phillips-Sved*

Youth Commission: Valeria Chavez-Franco

Absent: Rosanne Foust, Carol Groom

Staff: Kitty Lopez, Michelle Blakely, Emily Roberts, Mey Winata, Myra Cruz

County Counsel: Monali Sheth

**not present during roll call*

A quorum was present. Commissioner Rogers called the meeting to order at 4:01 PM; roll call was taken. The Commission welcomed new Youth Commissioner Valeria Chavez-Franco, and they introduced themselves.

2. Adopt a resolution finding that, as a result of continuing COVID-19 pandemic state of emergency, meeting in person for the First 5 San Mateo County Commission would present imminent risks to the health or safety of attendees

Commissioner Rogers presented and requested to adopt the resolution referring to Attachment 1a & 1b.

MOTION: COLE/ SECOND: FRISELLA
AYES: BECERRA, COLE, FRISELLA, MAGEE, PATEL, ROGERS
CHAVEZ-FRANCO (Youth Commission)
NOES: NONE
ABSTAIN: NONE

Motion approved

Public Comments: None

3. Public Comments: None

4. Action to Set Agenda for October 25, 2021 Meeting and Approve Consent Agenda Items

MOTION: MAGEE/ SECOND: PATEL
AYES: BECERRA, COLE, FRISELLA, MAGEE, PATEL, ROGERS
CHAVEZ-FRANCO (Youth Commission)
NOES: NONE
ABSTAIN: NONE

Motion approved.

5. Commission Announcement:

- Commissioner Frisella acknowledged Commissioner Patel regarding his interview with KTVU 2's news reporter explaining the impact of COVID-19 on young children.
- Commissioner Magee shared that San Mateo County Office of Education (SMCOE) is getting ready to support the schools for COVID-19 vaccinations for children ages 5 – 11 across the County. SMCOE along with San Mateo County partners will be having a webinar on Wednesday night (October 27th) for community members on what it means to get vaccination for a younger child. SMC Health will be also doing a similar webinar on Nov 4th in Spanish.

6. **Storytelling: First 5 Work/Impact**

Youth Commissioner, Valeria Chavez-Franco, shared a brief background about herself. Chavez-Franco is currently a Sophomore at Woodside Priory School. She participates in clubs, enjoys school, her favorite subjects are History and English, and she is passionate on community involvement. She was aware about the Youth Commission Board since seventh grade. Chavez-Franco also sits on the Youth for Restorative Justice Committee as well as being Youth Liaison to the County Board of Education. Supporting kids at young age is very important to her that got her interested in First 5 work. She excited to see all the changes F5SMC is making in the County to support young children. She has a younger sister and has seen how COVID-19 affected her sister which inspired her to help other children.

The Commission made comments.

Public Comment: None

7. **Presentation: Child Care Partnership Council**

Sarah Kinahan, Coordinator of Child Care Partnership Council (CCPC) shared updates on Child Care Partnership Council and highlighted the following:

- Background of CCPC.
- Complexity of the child care ecosystem.
- The CA Master Plan for early learning and care which involves research-informed solutions to support young children including goals and strategies in program, workforce, funding, and governance & administration.
- New state/federal funding.
 - Rate reform will move to one rate for all types of subsidized programs. For instance, in 2017 average early childhood education teacher wage was \$22 per hour versus \$43 per hour for kindergarten teacher.
 - New spaces and facilities expansion and repair
- Universal TK/PreK
 - Universal TK by 2015 – 2026 is included in state budget.
- Child care keeps our economy moving. The importance of early learning and care sector has only been elevated during the pandemic. Women make up the vast majority of workers in many essential industries such as education and retail work.
- Approximately 5,000 people work in the early learning and care section in San Mateo County and most of them are women of color.
- Impact of the COVID-19 on the early learning and care sector such as approximately 62% of 935 licensed programs are open and they are facing increased costs and decreased enrollment; 46 programs have permanently closed since last March. Without public investments, San Mateo County could lose 43,000 child care spaces due to the pandemic, an impact of \$3.6 billion on our economy.
- How COVID-19 has impacted parent child care choices.

- o CCPC's next steps such as conducting needs assessment in first half of 2022; make recommendations to San Mateo County for use of some ARPA funds on early learning and care sector.

Commission made comments and asked questions.

Public Comment: None

The Power Point Presentation can be found on the F5SMC's website, [October 25, 2021 Commission Meeting Presentations](#).

8. Ratification of decision by Executive Director Kitty Lopez and Deputy Director Michelle Blakeley, as First 5 San Mateo County voting members of Children's Health Initiative (CHI) Oversight Committee, to allocate \$171,750 of First 5 San Mateo County's share of funds held in the CHI Trust Fund for a contribution to the Immigrant Families Recovery Fund administered by Mission Asset Fund.

Kitty Lopez, F5SMC's Executive Director, read the written memo included in the [October 25, 2021 Commission Meeting Packet](#), and added the following:

- o The fund would help immigrant families with young children under 5 with whom Mission Asset Fund works that do not benefit from the \$300 Tax Credit that Federal government established for families with children.
- o Full discussion and presentation of the CHI will be held at the December 13, 2021 Commission Meeting.
- o No new monies from F5SMC have been utilized to support the Immigrant Families Recovery Fund administered by Mission Asset Fund.

Commission made comments and asked questions.

Public Comment: None

Lopez requested the Commission to ratify this agenda item.

MOTION: COLE/ SECOND: FRISELLA
 AYES: BECERRA, COLE, FRISELLA, MAGEE, PATEL, PHILLIPS-SVED
 CHAVEZ-FRANCO (Youth Commission)
 RECUSED: ROGERS
 NOES: NONE
 ABSTAIN: NONE

Motion approved.

9. Approval of the First 5 San Mateo County FY 20 – 21 Budget Close Out

Kitty Lopez shared that Finance Committee was unable to meet this month and the Budget Close Out is being presented to the full Commission. Lopez highlighted the key highlights in the written memo included in the [October 25, 2021 Commission Meeting Packet](#) as well as the detailed budget:

- o Tobacco tax revenue of \$5.959 M produces a net of 18% positive variance
- o IMPACT grant revenue of \$598K is \$5K higher than the planned grant budget due to its final year of grant execution.
- o Total actual revenue is 11% higher than the planned budget.

- Total expenditures of \$5.983 M represents a net 31% positive variance or \$2.706 M below the planned budget.
- Admin Cost Rate of 12% is within the Commission’s approved Admin Cost Rate Policy of 12%.

Public Comments: None

MOTION: MAGEE/ SECOND: BECERRA
 AYES: BECERRA, COLE, FRISELLA, MAGEE, PATEL, PHILLIPS-SVED, ROGERS
 CHAVEZ-FRANCO (Youth Commission)
 NOES: NONE
 ABSTAIN: NONE

10. **Presentation of First 5 San Mateo County Audit Report FY 2020 - 2021**

Kitty Lopez introduced F5SMC’s new audit firm, Rosalva Flores, Partner, Brown Armstrong Accountancy Corporation. Flores highlighted the results of the audit:

- Recapped the scope of services
- Reports:
 - Financial Statements: unmodified
 - Internal Control Over Financial Reporting, Compliance, and Other Matters: no noncompliance noted, no material weaknesses noted, no significant deficiencies
 - State Compliance: no findings
 - Required Communication to those charged with Governance: significant estimates reviewed, no disagreements with management, no corrected or uncorrected misstatements, and none that had an impact on implementation of GASB Statements
- Audit timeline and phases.
- Brown Armstrong’s response on significant risk areas.
- Financial statement review variances and trends
 - Tobacco revenue is less than prior year.
- Acknowledged the management with their assistance on the audit process.

Kitty Lopez thanked the fiscal team, Khanh Chau and Mey Winata, for their efforts on the audit preparation.

The Power Point Presentation can be found on the F5SMC’s website, [October 25, 2021 Commission Meeting Presentations](#).

Commission made comments and asked questions.

Public Comments: None

Approval of First 5 San Mateo County’s Basic Financial Statements for the Year Ending June 30, 2021 Audit Report and Its Submission to First 5 California and to California State’s Controller Office

MOTION: FRISELLA/ SECOND: PHILLIPS-SVED
 AYES: BECERRA, COLE, FRISELLA, MAGEE, PATEL, PHILLIPS-SVED, ROGERS
 CHAVEZ-FRANCO (Youth Commission)
 NOES: NONE
 ABSTAIN: NONE

Motion approved.

11. **Executive Director’s Report**

The Executive Director's written report was included in the [October 25, 2021 Commission Meeting Packet](#).

Lopez highlighted the following:

- Per Quality Counts San Mateo County Annual Report to First 5 CA and Preschool Development Grant, "providers have been noticing delays in skills and behaviors in preschool aged children because of the lack of social and peer interactions during the pandemic." A reminder of the toll of the pandemic and we are working to mitigate that.
- CORA is launching Community Response Team and their mission is to share resources and tools that improve the collective capacity and enhance services for families impacted by interpersonal violence.
- Michelle Blakely contributed to *Addressing Infant and Early Childhood Mental Health Needs: Opportunities for Community Solutions* Report released by the First 5 Association, First 5 Center for Children's Policy and The Children's Partnership.
- San Mateo County Recovery Initiative needs community's input on the top needs and priorities for an equitable recovery from the COVID-19 pandemic.
- F5SMC's and SMC Department of Child Support Services is working together to disseminate information about the Parentage Opportunity Program.

Lopez added the following verbal updates:

- Currently recruiting three new Commission Members to commence in January 2022. Thanked Commissioners Becerra, Cole, and Groom with recruitment process. We received seven applications. We will bring recommendation in the December Commission Meeting.
- Emily Roberts has been promoted to Senior Program Specialist. Her First 5 working title is Strategic Initiatives Projects Manager.

Public Comments: None

12. **Committee Updates**

The Committee Updates written report was included in the [October 25, 2021 Commission Meeting Packet](#).

Program, Operations and Planning (POP) Committee Meeting:

Commissioner Phillips-Sved shared that the Committee met on October 4th and the discussed the following:

- Adopted a resolution to continue meeting virtually
- Revisited Strategic Plan 2020 – 2025 on how to strengthen the languages in the Plan to focus on race, equity, diversity and inclusion, and the steps that F5SMC's had already taken.

Commissioner Rogers adjourned the meeting at 5:26 PM.

Date: December 13, 2021
To: First 5 San Mateo County Commission
From: Kitty Lopez, Executive Director
Re: Approval of First 5 San Mateo County's FY 2020-21 Annual Program Report and Submission to First 5 California

BACKGROUND

As part of First 5 California's (F5CA) Annual Report requirements, all First 5 County Commissions provide detailed information on fiscal and programmatic progress to the First 5 State Commission each year. Client data and program expenditure information from the First 5 San Mateo County (F5SMC) Annual Report for FY 2020-21 will be presented at today's meeting.

The State Commission expenditure and service categories are structured to emphasize the types of organizations that receive First 5 funding and to gather some limited information on evidence-based assessments and service models in use across the state. The State requests that county commissions provide an estimate of the unduplicated count of clients served, in addition to service counts by type of program.

CONSIDERATIONS

- F5SMC's Annual Report to First 5 California summarizes our annual activities in the format required by the State Commission. The report includes Finance, Evaluation, and Funded Strategy information on all First 5 San Mateo County projects.
- F5SMC is required to report fiscal and programmatic information based on F5CA's four Service Result Areas: Child Development, Child Health, Family Functioning, and Improved Systems of Care.
- The F5SMC Service Result Areas reports, County Highlights, and Evaluation Narrative are attached to this memo (**See Attachments: 8A AR1 Report FY 20-21, 8B AR2 Report FY 20-21, and 8C AR3 Report FY 20-21**).
- The financial information included in this report was developed based on our annual audit.
- First 5 San Mateo County received an extension on the report this year due to staff being out on medical leave. The report was due to First 5 California by December 7, 2021 and was submitted online pending approval by the F5SMC Commission.

FISCAL IMPACT

None.

RECOMMENDATION

Approve First 5 San Mateo County's FY 2020-21 Annual Program Report and Submission to First 5 California.



Annual Report AR-1
San Mateo Revenue and Expenditure Summary
July 1, 2020 - June 30, 2021

Revenue Detail

Category	Amount
Tobacco Tax Funds	\$5,959,458
First 5 IMPACT 2020 Funds	\$391,530
Small Population County Augmentation Funds	\$0
DLL Pilot Funds	\$0
Other First 5 California Funds	\$0
Other First 5 California Funds Description	
Other Public Funds	\$79,350
Other Public Funds Description Mental Health Services Act--Prop 63 grant of \$78,296; San Mateo County Wellness grant of \$1,054	
Donations	\$0
Revenue From Interest Earned	\$145,291
Grants	\$630,189
Grants Description HMG grant of \$130,196; HMG Call Center grant of \$35,000; Build-Up for Kids grant of \$130,000; ACES Aware grant of \$35,423; Special Needs grant of \$263,028; Mental Health grant of \$35,542; Equity grant of \$1000	
Other Funds	\$11,220
Other Funds Miscellaneous	
Total Revenue	\$7,217,038

Improved Family Functioning

Service	Grantee	Program(s)	Children	Caregivers	Providers	Amount
General Family Support	Resource and Referral Agency (COE or Non-Profit)	<ul style="list-style-type: none"> Not Applicable (Parent Advocacy Training) 	0	14	0	\$5,121
General Family Support	County Office of Education/School District	<ul style="list-style-type: none"> Not Applicable (Family Engagement Systems Building; Practitioner and Provider Training;) 	0	10	181	\$76,362
General Family Support	CBO/Non-Profit	<ul style="list-style-type: none"> Not Applicable (Father Cafes; Online Resource and Support Hub; Provider Training) 	0	481	14	\$43,166
Intensive Family Support	Child Care Centers	<ul style="list-style-type: none"> Not Applicable (Parent-participation child care centers with wrap-around services including mental health services, developmental playgroups, and parent education; serving low-income and homeless children and their families.) 	178	316	46	\$460,001

Total	\$948,179
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Service	Grantee	Program(s)	Children	Caregivers	Providers	Amount
Intensive Family Support	CBO/Non-Profit	<ul style="list-style-type: none"> Not Applicable (Mental health and home visiting services for families experiencing multiple risk factors, including domestic violence, substance use, parental mental health challenges, trauma, and toxic stress) 	193	315	0	\$363,529
Total						\$948,179

Improved Child Development

Service	Grantee	Program(s)	Children	Caregivers	Providers	Amount
Quality Early Learning Supports	Resource and Referral Agency (COE or Non-Profit)	<ul style="list-style-type: none"> Quality Counts California 	13	30	137	\$86,629
Quality Early Learning Supports	CBO/Non-Profit	<ul style="list-style-type: none"> Not Applicable (Early Childhood Mental Health Consultation and other mental health supports) Quality Counts California 	198	5	70	\$120,108
Quality Early Learning Supports	County Office of Education/School District	<ul style="list-style-type: none"> Quality Counts California 	1820	1820	2062	\$1,187,636
Total						\$1,394,373

Improved Child Health

Service	Grantee	Program(s)	Children	Caregivers	Providers	Unique Families	Amount
Oral Health Education and Treatment	Hospital/Health Plan	<ul style="list-style-type: none"> • Not Applicable (Virtual Dental Home; Planning and Partnership) 	38	0	0	0	\$23,234
Early Intervention	Hospital/Health Plan	<ul style="list-style-type: none"> • Care Coordination and Linkage • Not Applicable (Provider Training and Outreach) 	26	16	264	0	\$213,796
Early Intervention	CBO/Non-Profit	<ul style="list-style-type: none"> • Care Coordination and Linkage • Developmental Playgroups • Mild-to-Moderate Supports • Not Applicable (Help Me Grow) 	556	4872	1187	0	\$737,444
						Total	\$974,474

Improved Systems Of Care

Service	Grantee	Program(s)	Amount
Policy and Public Advocacy	Research/Consulting Firm	<ul style="list-style-type: none"> Child Health 	\$2,396
Policy and Public Advocacy	First 5 County Commission	<ul style="list-style-type: none"> Revenue Sustainability 	\$9,261
Policy and Public Advocacy	Research/Consulting Firm	<ul style="list-style-type: none"> Not Applicable (Communications) 	\$243,713
Policy and Public Advocacy	Resource and Referral Agency (COE or Non-Profit)	<ul style="list-style-type: none"> Early Learning Not Applicable (Build Up for San Mateo County Kids Early Learning Facilities Project) Revenue Sustainability 	\$229,584
Systems Building	Research/Consulting Firm	<ul style="list-style-type: none"> Early Identification and Intervention 	\$95,770
Systems Building	Research/Consulting Firm	<ul style="list-style-type: none"> Trauma-Informed Care/ACES 	\$81,157
Systems Building	Other Public	<ul style="list-style-type: none"> Not Applicable (Pre-K to 3rd Grade Articulation and Alignment) 	\$37,859
Systems Building	First 5 County Commission	<ul style="list-style-type: none"> Early Identification and Intervention Family Resiliency Health Systems Place-Based Trauma-Informed Care/ACES 	\$496,480
Total			\$1,196,220

Expenditure Details

Category	Amount
Program Expenditures	\$4,513,246
Administrative Expenditures	\$1,414,395
Evaluation Expenditures	\$248,428
Total Expenditures	\$6,176,069
Excess (Deficiency) Of Revenues Over (Under) Expenses	\$1,040,969

Other Financing Details

Category	Amount
Sale(s) of Capital Assets	\$0
Other	\$0
Total Other Financing Sources	\$0

Net Change in Fund Balance

Category	Amount
Fund Balance - Beginning	\$11,537,028
Fund Balance - Ending	\$12,577,997
Net Change In Fund Balance	\$1,040,969

Fiscal Year Fund Balance

Category	Amount
Nonspendable	\$0
Restricted	\$0
Committed	\$8,821,443
Assigned	\$3,756,554
Unassigned	\$0
Total Fund Balance	\$12,577,997

Expenditure Note

No data entered for this section as of 12/7/2021 4:56:43 PM.

Small Population County Funding Augmentation Expenditure Detail

Category	Amount	Comment
Program: Evidence-Based	\$0	
Program: Evidence-Informed	\$0	
Program: Other Funded	\$0	
Program: Professional Development, Training and Technical Assistance	\$0	
Administration	\$0	
Evaluation	\$0	
Other (Please Explain)	\$0	
Total	\$0	
If unspent funds occurred during the FY, please list amount and provide explanation.	\$0	



Annual Report AR-2
San Mateo Demographic Worksheet
July 1, 2020 - June 30, 2021

Population Served

Category	Number
Children Less than 3 Years Old	503
Children – Ages Unknown (birth to 6th Birthday)	85
Providers	3,834
Children from 3rd to 6th Birthday	2,399
Primary Caregivers	7,931
Total Population Served	14,752

Primary Languages Spoken in the Home

Category	Number of Children	Number of Primary Caregivers
English	523	677
Spanish	456	884
Cantonese	12	13
Mandarin	18	18
Korean	1	1
Vietnamese	1	2
Other - Specify with text box Tagalog	5	15
Other - Specify with text box Bilingual English/Spanish	38	51
Unknown	1,933	6,270
Totals	2,987	7,931

Race/Ethnicity of Population Served

Category	Number of Children	Number of Primary Caregivers
Alaska Native/American Indian	17	8
Asian	83	154
Black/African-American	48	64
Hispanic/Latino	566	1,006
Native Hawaiian or Other Pacific Islander	52	32
White	56	112
Two or more races	40	46
Other – Specify with text box	20	78
Unknown	2,105	6,431
Totals	2,987	7,931

Duplication Assessment

Category	Data
Degree of Duplication	5%
Confidence in Data	Somewhat confident
Additional Details (Optional)	In programs where clients went through an intake and triage process that resulted in different services or service intensities, I used numbers from intake/triage or the least intensive service level and did not include data reported for intensively-served clients. Past formal duplication assessments have found rates from 2-11%



Annual Report AR-3

San Mateo County Evaluation Summary and Highlights

July 1, 2020 - June 30, 2021

County Evaluation Summary

Evaluation Activities Completed, Findings, and Policy Impact

In FY 2020-21, First 5 San Mateo County (F5SMC) supported various research and evaluation activities, including individual-level data collection for clients participating in intensive services such as home visiting, care-coordination, and two-generation interventions at early learning centers. The main evaluation project was the baseline administration of our Trauma-Informed Organizational Practices Assessment. This tool enables agencies to examine whether their internal policies, procedures, and working environments are trauma-informed. Based on the Trauma Informed Approach Assessment for child serving organizations developed by the Michigan State Department of Health and Human Services, the assessment has 35 items across seven domains, and can be completed by staff at all levels and in all roles within the organization. The domains are: Safety; Trustworthiness & Transparency; Peer Support; Collaboration & Mutuality; Empowerment, Voice, & Choice; Cultural, Historical, Race, & Gender issues; and Administrative & Policy Support. Respondents also provide an overall assessment of where their organization is on a 4 point TIOA Developmental Rating Scale. More than 350 staff from 8 family- and child-serving agencies completed the TIOA. *60% of respondents are direct service staff *29% are supervisors *64% have been at their agency for 3 years or less; 36% for 4 years or more. Average tenure is longer at public agencies than at non-profit or community-based organizations. *53% of respondents identified as Black, Indigenous, or Person of Color. *54% reported English as their sole home language in childhood. Overall, respondents report relatively high scores for their agencies on the Trauma-Informed Organizational Practices Assessment, which is rated on a 4-point scale with 1 being the lowest score (less trauma-informed) and 4 being the highest (more trauma-informed). • The overall average score is 3.21. • The lowest score in Administrative & Policy Support, at 2.8 • The highest score is in Trustworthiness & Transparency, at 3.4 Respondents could indicate they did not know the answer to any item on the assessment. Domains where higher shares of respondents indicate that they don't know how their agency functions can help organizations identify areas where policies and practices may be informal, unclear, or not communicated to staff. The proportion of "I don't know" responses varied substantially by domain. • Overall, 10% of responses were "I don't know." • The proportion of "I don't know" responses was relatively consistent for most domains, at 6%-8%. • Proportions of "I don't know" responses are substantially higher in the Administrative & Policy Support and the Empowerment, Voice, & Choice domains, at 17% each. Findings from subgroup analyses include: *A clear pattern whereby staff at lower levels in the organizational hierarchy report higher scores (i.e. they perceive the organization to be more trauma-informed). *Staff with tenures of less than one year and those with more than 10 years tend to report higher scores than those with intermediate tenures. *Supervisors report lower scores than staff without supervisory responsibilities. *Women report lower scores than men. * Black and Latinx staff tended to report lower scores than staff of other racial/ethnic backgrounds. *Staff who only spoke languages other than English at home as children tended to report lower scores. *Respondents perceive that their organizations do a better job of implementing trauma- and resilience-informed environments and practices for clients than they do for staff. Agency-specific results are being used to guide the professional learning cohorts and coaching. Participating agencies are identifying areas of challenge and developing plans to improve their practices.

County Highlights

County Highlight

During FY 2020-21, First 5 San Mateo County (F5SMC) maintained its multi-faceted investments in programs supporting all aspects of a child's early years, including Quality Early Learning; Healthy Development; Resilient Families; and Policy, Advocacy, and Communications. Supported by \$4.5 million in community investments, our funded partners served nearly 15,000 children, parents, and providers. Highlights included: * Ongoing leadership and collaboration in efforts to support our community during Covid 19. F5SMC helped to secure and distribute \$5.3 million through the Child Care Relief Fund, including \$4.5 million from the CARES Act and \$530,000 in private contributions; met weekly to plan and coordinate efforts; and partnered in the distribution of emergency health and safety supplies. Throughout the year, partners drove 5,160 miles countywide to deliver over 7,000 items (such as diapers, gloves, masks, children's books) to more than 300 child care providers. * Launching the next phase of our Trauma- and Resiliency-Informed Systems Initiative, including administration of a Trauma-Informed Organizational Practices Assessment and Professional Learning Cohorts. The TIO Assessment was completed by over 350 staff across 8 organizations serving families with young children. Six organizations joined the inaugural Learning Cohorts. Cohorts meet monthly in small groups, and each participating agency receives tailored coaching to support staff as they interpret assessment results, develop goals and strategies for improvement, and work together to nurture a healing environment for clients and the workforce. *Continuing to sustain and develop high quality facilities to meet the County's increasing need for child care. This fiscal year the Build Up Initiative completed 425 new spaces; confirmed that 822 spaces will be added in the near future; and initiated planning for an additional 369 spaces.

Date: December 13, 2021
To: First 5 San Mateo County Commissioners
From: Kitty Lopez, Executive Director
Re: Approval of First 5 San Mateo County 2022 Meetings Calendar

ACTION REQUESTED

Approval of First 5 San Mateo County 2022 Meetings Calendar

BACKGROUND

As stated in the First 5 San Mateo County Commission Bylaws adopted on May 2021:

- Article VIII, Section 1, Regular and Special Meetings, the Commission shall meet regularly at times and places to be determined by the Commission. There shall be at least four meetings each calendar year, generally on the fourth (4th) Monday of the month. Special meetings may be called at a time and place designated by the Chair. The Commission staff shall give notices of regular and special meetings in accordance with the Brown Act.
- Article IX, Section 5, Committee Meetings, regular meetings of standing committees shall be held at times and places determined by the Commission. Special meetings may be held at any time and places as designated by the Chair of the Commission or the Chair of the Committee. A majority of the members of the committee shall constitute a quorum for that committee.

The following 2022 Commission and Committee schedule was developed based on meeting dates and times that have been established by the Commission members:

Commission Meetings:	4 th Monday of each month / 4:00 pm - 6:00 pm
Program, Operations & Planning:	1 st Monday of each month / 4:00 pm - 5:00 pm
Finance & Administration:	2 nd Monday of each month / 9:00 am – 10:00 am
Early Childhood Evaluation:	3 rd Monday (bi-monthly) / 3:30 pm - 4:30 pm

Meeting dates that deviate from the schedule above are due to holiday conflicts (**See Attachment 9.1**).

RECOMMENDATION

Approval of First 5 San Mateo County 2022 Meetings Calendar



2022 Commission and Committee Calendar

	Commission Meeting	Program, Operations & Planning	Finance & Administration	Early Childhood Evaluation Advisory
	Virtual Meeting, or SMC Office of Education 101 Twin Dolphin Drive 1st Floor Conf. Room Redwood City, CA 94065	Virtual Meeting, or SMC Office of Education 101 Twin Dolphin Drive 2nd Floor Conf. Room Redwood City, CA 94065	Virtual Meeting, or First 5 San Mateo 1700 S. El Camino Real, Ste. 405 San Mateo, CA 94402	Virtual Meeting, or First 5 San Mateo County 1700 S. El Camino Real, Ste. 405 San Mateo, CA 94402
	4th Monday (except December) 4:00pm - 6:00pm	1st Monday 4:00pm – 5:00pm	2nd Monday 9:00am – 10:00am	3rd Monday 3:30pm – 4:30pm
January	1-24	No Meeting	No Meeting	1-10 (1-17, MLK)
February	2-28	2-7	2-14	No Meeting
March	3-28	No Meeting	No Meeting	3-21
April	4-25	4-4	No Meeting	No Meeting
May	5-23	No Meeting	5-9	5-16
June	6-27	6-6	6-13	No Meeting
July	7-25	No Meeting	No Meeting	7-18
August	No Meeting	No Meeting	No Meeting	No Meeting
September	9-26	9-12 (9-5 Labor Day)	No Meeting	No Meeting
October	10-24	10-3	10-17 (10-10, Columbus Day)	10-17
November	No Meeting	No Meeting	No Meeting	No Meeting
December	12-12	12-5	No Meeting	No Meeting

Date: December 13, 2021
To: First 5 San Mateo County Commissioners
From: Kitty Lopez, Executive Director
Re: Approval of First 5 San Mateo County 2022 Committee Members

ACTION REQUESTED

Approval of First 5 San Mateo County 2022 Committee Members

BACKGROUND

The Committees provide technical assistance and professional expertise by reviewing materials and making recommendations for consideration by the full Commission. Members are appointed by a majority vote of the Commission and consist of a minimum of two Commissioners and a maximum of four, which is less than a quorum of the members of the Commission (In compliance with The Brown Act: California’s Open Meeting Law). Each Committee elects the Committee Chair and appoints public members as appropriate.

The following are appointment recommendations for the 2022 Committees:

First 5 San Mateo County Subcommittees

Committee	Committee Description	Members for 2022
Finance and Administration	Reviews the Commission’s financial operations including but not limited to the: annual budget, annual audit, long term financial planning, and investment strategies.	Rosanne Foust Alexis Becerra
Program, Operations and Planning <i>(also referred to as POP)</i>	Reviews program specific content areas and helps facilitate the successful implementation of the Commission’s Strategic Plan.	Nancy Magee Ken Cole
Early Childhood Evaluation Advisory	Reviews the implementation of First 5 San Mateo County’s outcome-based evaluation framework and helps the Commission use evaluation results to inform strategic decision making.	Louise Rogers Carole Groom

RECOMMENDATION

Approval of First 5 San Mateo County 2022 Committee Members

Date: December 13, 2021
To: First 5 San Mateo County Commissioners
From: Louise Rogers, Commission Chair
Re: Nomination and Election of Chairperson and Vice-Chairperson for 2022

ACTION REQUESTED

Nominate and Elect Chairperson and Vice-Chairperson for 2022

BACKGROUND

Each year the Commission takes action to appoint the Chairperson and Vice-Chairperson for First 5 San Mateo County. The following is taken from the approved Bylaws of the First 5 San Mateo County Commission, Article VI (Officers):

1. Officers:
 - a. The Chair shall preside over all business and meetings of the Commission, appoint chairs of standing and ad hoc committees, and exercise such other powers and perform such other duties as may be prescribed by the Commission.
 - b. The Vice Chair shall be a Commissioner, and in the Chair's absence or inability to act, shall preside at the meetings of the Commission. If both the Chair and Vice-Chair will be absent or unable to act at a meeting at which a quorum of the Commission will be present, the Chair may in advance of said meeting appoint a Commissioner to preside at said meeting over all business of the Commission, appoint chairs of standing and ad hoc committees, and exercise such powers and perform such other duties of the Chair as may be prescribed by the Commission.

2. Terms and Removal:

Officers of the Commission shall be chosen annually through an election to be held at the last scheduled meeting of each calendar year, unless an earlier election is necessary because of a vacancy or vacancies on the Commission. Officers shall serve from the date of their election until a successor is selected, or until an earlier removal or resignation.

Currently Louise Rogers serves as Commission Chair since 2020. Sandra Phillips-Sved as Commission Vice-Chair since 2020 and will be retiring off the Commission in December 2021. It has been the First 5 San Mateo Commission's practice that Chair and Vice-Chair serve a two-year term.

FISCAL IMPACT

None.

RECOMMENDATION

Nominate and Elect Chairperson and Vice-Chairperson for 2022

Date: December 13, 2021
To: First 5 San Mateo County Commissioners
From: Kitty Lopez, Executive Director
Re: Approval of Recommendation to Board of Supervisors for Public Member Commissioners to Replace Retiring Public Member Commissioners Pam Frisella, Neel Patel, and Sandra Phillips-Sved: Naveen Mahmood, Nkia Richardson, and Sylvia Espinoza

ACTION REQUESTED

Approval of Recommendation to Board of Supervisors for Public Member Commissioners to Replace Retiring Public Member Commissioners Pam Frisella, Neel Patel, and Sandra Phillips-Sved: Naveen Mahmood, Nkia Richardson, and Sylvia Espinoza

BACKGROUND

Whenever there is a pending public member vacancy on the First 5 Commission, a recruitment process is followed to replace the outgoing Commissioner(s). Commissioners Pam Frisella, Neel Patel, and Sandra Phillips-Sved will be retiring from their positions as public members of the First 5 Commission on December 31, 2021.

After a public announcement was made by the Clerk of the Board of Supervisors in June 2021, seven applications were received prior to the deadline date of October 15, 2021. One of the seven candidates decided to drop out of the interview process. The New Commissioner Interview Committee and Panel consisting of F5SMC's Executive Director Kitty Lopez, Deputy Director Michelle Blakely and Commissioners Alexis Becerra, Ken Cole, and Carole Groom interviewed the remaining six applicants on October 25, 2021 and November 8, 2021. Candidates were asked questions about their backgrounds, interest in First 5, issues facing young children and families in San Mateo County, issues facing First 5, and how each thought they could help further the work of the Commission and create stronger impact for children and families.

All applicants expressed an enthusiastic interest in serving on the First 5 Commission. After thoughtful deliberation, the Interview Committee & Panel is recommending the following candidates for the three F5SMC's Public Member Commissioners to commence in January 2022, following formal approval by the Board of Supervisors:

- Naveen Mahmood
- Nkia Richardson
- Sylvia Espinoza

This recommendation would go before the President of the Board, David Canepa, and the Board of the Supervisors for their final approval at the January 11, 2022 Board Meeting.

Their brief background is as follows:

- Naveen Mahmood, MD, MPH, FAAP: Current role is a Partner Physician-Pediatrician at Palo Alto Medical Foundation since 2002 and was a Staff Physician at Sequoia Hospital from 2006 - 2012.

“As a pediatrician the heart of my job is ensuring children's normal growth and development, providing anticipatory guidance and supporting families in providing the best possible care for their children. In addition to teaching Stanford pediatric residents, I have served on the YFES Board and have also established rural health clinics in Pakistan to provide basic healthcare, vaccinations, and health education primarily for maternal-child health. Additionally, I have served on the PAMF-Quality Improvement Committee, led Parent Education Series for the San Carlos School district, and have established and led a reading program for 4th grade gifted students at the Foster City Elementary School.”

- Nkia Richardson: Current role is the Executive Director at CASA San Mateo County since 2018. Other roles she held prior were Senior Deputy City Attorney of City of San Jose, California from January 2012 – August 2018 and an Attorney of Dependency Court Legal Services (now dba Children’s Law Center of California) in Monterey Park, California.

“I am passionate about creating opportunities for all children to thrive and reach their full potential... My lens as a former attorney and current advocate for young people in the child welfare and juvenile justice systems as well as my lived experiences as a mother, school trustee (The Carey School in San Mateo and Menlo School in Atherton) and resident of San Mateo County will provide a valuable perspective as a Commissioner... I am interested in efforts to ensure the Commission is pursuing its goals through an equity lens and with an understanding of the significance of trauma and the role it plays in the lives of young people.”

- Sylvia Espinoza: Current role has been an Associate Medical Director of the 25 Stanford Children’s Health outpatient pediatric clinics in the Bay Area since September 2016. She was a Staff Pediatrician at San Mateo Medical Center and Medical Director at Sequoia Teen Wellness Center from August 1999 through August 2016. She was a Board Member at the YMCA for a 3-year term, ending in 2010.

“I am a Pediatrician and I am originally from Venezuela. As an immigrant and a minority, I feel a deep sense of responsibility and civil duty to be able to give back. I think that having a position as a commissioner will give me an opportunity to help address the needs of less privileged immigrants and low-income children and families. It has been a joy and a great honor to be able to serve children and their families throughout my career.”

Fiscal Impact:

None

Recommendation

Approval of Recommendation to Board of Supervisors for Public Member Commissioners to Replace Retiring Public Member Commissioners Pam Frisella, Neel Patel, and Sandra Phillips-Sved: Naveen Mahmood, Nkia Richardson, and Sylvia Espinoza as Public Members of the First 5 San Mateo County Commission.

**FIRST 5 SAN MATEO COUNTY (F5SMC)
REPORT OF THE EXECUTIVE DIRECTOR
DECEMBER 2021**

STRATEGIC INVESTMENT FOCUS AREAS – UPDATE

QUALITY CARE AND EDUCATION

Silicon Valley Children’s Advocacy Network (SVCAN) San Mateo and Santa Clara Counties

SVCAN facilitated by Shelly Masur of the Council for Strong America, held their meeting on December 2nd and invited participants and community members to join Ready Nation California on December 13, 2021 at 11 am PST for the latest report release, "Women in the Workforce: The Key to California’s Economic Recovery". The release features California Assembly members Buffy Wicks and Sharon Quirk-Silva, with Arielle Julie, Senior Recruiter for Pinterest, and members of Ready Nation discussing the importance of collaboration between business leaders and policymakers to address the childcare crisis and support women's participation in the California workforce. Panelists will include: California Assemblywoman Buffy Wicks; California Assemblywoman Sharon Quirk-Silva; Arielle Julie, Lead Technical Recruiter at Pinterest; Giselle Hale, Chief Operating Officer - Political Data, Inc.; Kevin Carnes, President - Lakeshore Learning Materials and Sue Gaon, Vice President - Lakeshore Learning Materials. SVCAN is supported by Silicon Valley Community Foundation and Christine Thorsteinson and is co facilitated by Ted Lempert of Children Now.

The Child Care Partnership Council

The Child Care Partnership Council (CCPC) met on November 15, 2021. The agenda included a review and approval of Recommendations to the County’s allocation for American Rescue Plan Act (ARPA) pandemic relief funds, review, and approval of the CCPC annual self-evaluation, and updates and next steps from the Subcommittees: Workforce, Access, Quality, and Leadership and Impact (Michelle Blakely Chairs). Supervisor Dave Pine and Superintendent Magee are Co-Chairs.

HEALTHY CHILDREN

Adverse Childhood Experiences (ACEs) Aware Videos and Vignettes:

In November, First 5 SMC in partnership with the Health Plan of San Mateo and VIVA Social Impact Partners, released a video to promote screening for Adverse Childhood Experiences, or ACEs, in medical practices serving children on Medi-Cal. The culminating deliverable for First 5 SMC’s ACEs Aware Communications contract with the State is now available on the First 5 SMC website [here](#). The video features testimonials from local pediatric practitioners with experience screening. Vignettes of the same provider testimonials intended to target parents and primary caregivers are also available [here](#) and are translated into Spanish, Chinese, and Tagalog.

Children’s Oral Health Workgroup:

On November 3, co-chairs Emily Roberts and Eileen Espejo convened the COH Workgroup of the SMC Oral Health Coalition. The meeting included a legislative update and preparation for the upcoming presentation of the COH to the full Oral Health Coalition.

Help Me Grow (HMG) Physician Advisory Group:

First 5 SMC Commissioner and HMG Physician Champion Dr. Neel Patel convened local physicians and the HMG SMC team on November 8. The meeting provided opportunities to spotlight current opportunities to enhance the work of our local HMG system via medical providers with a particular focus on current continuous quality improvement goals focused on furthering equity and tailored outreach strategies.

SMC Oral Health Coalition:

First 5 SMC staff member Emily Roberts co-presented alongside other members of the COH to the full SMC Oral Health Coalition on November 9. The presentation included a recap of the work of the COH and its member agencies since mid-2019 and elevated strategies implemented during the COVID-19 pandemic to address the increased oral health burden created by the pandemic.

Sequoia Healthcare District Presentation:

On December 1, first 5 SMC staff member Emily Roberts presented to the Sequoia Healthcare District Board of Directors, who co-funds both First 5 SMC's Integrated System for Children with Special Needs and Trauma- and Resiliency-Informed Systems Initiatives. The presentation provided a synopsis of the outcomes from the first full year of their investment during FY2020-21 in partnership with First 5 SMC and other funding partners.

RESILIENT FAMILIES**Friday Café (Community and Family Engagement Update)**

The fall series of Friday Cafes began by exploring how COVID had impacted front-line family engagement workers and supporting them as they re-engaged with those they serve in person, but still with many COVID issues to manage. The final fall Friday Café, on December 3rd, focused on family treasures: the individual holiday traditions and practices each Friday Café participant has and how they can be utilized as resources in connecting with the families they serve.

The Friday Café Advisory Board will meet on December 8th during which input will be gathered regarding the deeper Friday Café evaluation plan that is being created. Evaluation of Friday Cafes will help inform the larger Family Engagement systems change effort in the Resilient Families Focus Area. The evaluation plan will be shared as the design is finalized.

POLICY & ADVOCACY UPDATES**Reduce Barriers to Access Today**

First 5 SMC signed onto a letter supported by Children Now and The Children's Movement of California addressed to Governor Newsom requesting to eliminate Medi-Cal premiums for 702,000 children and pregnant individuals that are subject to premium requirements in the FY 2021 – 22 budgets. (See Attachment 14.1)

FIRST 5 CALIFORNIA & FIRST 5 ASSOCIATION UPDATES

First 5 Association Summit: “Healing and Hope”

First 5 Staff are attending the F5 Association’s Annual Summit the week of December 7th. This year’s Summit is an opportunity for collective learning and connection with peers, while acknowledging the challenges of the last year and optimistically look ahead to 2022. Summit highlights include: Key notes by CA Surgeon General and F5 CA Commission Chair Nadine Burke Harris, MD, Junious Williams, JD of Collective Impact Forum and a Parent Leader Panel. Breakout Sessions included: The Critical role of Parents and Community Engagement in Advancing Equity & Justice, Adverse Childhood Experiences Healing, Authentic Engagement, Medical Management Policy, CA Black Infant Health Pilot Data and Collaboration among others. The Summit concludes Friday, December 10 with a Status Update and look Ahead from the new First 5 Association’s new federal policy advocate; a state legislative panel conversation on Sacramento Landscape and 2022 Priorities with Assemblymember Buffy Winks and Senator Connie Leyva; and finally a perspective from Governor Newsom’s Office.

COMMUNITY AND STATEWIDE EVENTS & UPDATES

Navigating Opportunities for Counties to Support Children and Families

On December 1, 2021, Kitty Lopez was one of the Early Childhood Panel speakers at the California State Association of Counties (CSAC) Annual Conference held at the Monterey Marriott Hotel in Monterey, California. Lopez presented the First 5 State Association Strategic Plan 2022 – 2024 and Responding to COVID-19 Pandemic focusing on Child Care efforts in San Mateo County. Other speakers were, Kim Johnson, Director of California Department of Social Services and Donna Sneeringer, Chief Strategy Officer of Child Care Resource Center. The workshop objectives were to examine the policy and funding landscape, detail county initiatives, and identify opportunities for counties to further support children and families.

SMC County-wide Equity- Social Equity Steering Committee and Workgroups

Kitty Lopez and Michelle Blakely along with county staff and partners are actively participating in and engaging in County Manager Mike Callagy and Equity Officer Shireen Malikfazeli’s countywide initiative to develop an action plan & tools to elevate and advance equitable practices, procedures, and engagement.

American Rescue Plan Act (ARPA) - SMC

SMC’s Office of Sustainability led by Peggy Jensen, Deputy County Manager, is working on developing a set of recommendations for funding to go before the Board of Supervisors in 2022. The process is being facilitated by BCG (Boston Consulting Group (BSG) funded by Silicon Valley Community Foundation. Michelle Blakely and Kitty Lopez are participating with other county leaders in developing a set of recommendations aimed to stabilize the effects of the pandemic and align and maximize CA state and other local and federal resources. ARPA funds are a one- time allocation. The research and information gleaned from this process will be helpful for future advocacy and longer-term planning and sustainability.

COMMUNICATIONS

What’s New on Our Website?

Family Stories Video During COVID-19 Pandemic

Check out these family stories as they share their experiences and challenges during the COVID-19 Pandemic (<https://first5sanmateo.org/family-story-project/>). These stories are translated in Chinese, Spanish and Tagalog. The family stories project is presented by First 5 San Mateo County and Silicon Valley Community Foundation.

Introducing First 5's Newest Youth Commissioner, Valeria Chavez-Franco. Learn more about her by checking out her blog at <https://first5sanmateo.org/introducing-first-5-smcs-newest-youth-commissioner-valeria-chavez/>.

Newsletter

On November 9, 2021, F5SMC sent its electronic newsletter. Among the highlights were acknowledgement to our outgoing Commissioners, Sandra Phillips-Sved, Neel Patel, and Pam Frisella, for their involvement and support to advance F5SMC's mission, vision, and strategic plan; an open letter, "Let's Get It Right," from former F5SMC's Commissioner, Harvey S. Kaplan; and First 5 Association's Strategic Plan 2022 - 2024. Click the link to access the newsletter: <https://conta.cc/3kmaFVG>

Social Media and Analytics Report (*See Attachment 14.2*)



Children Now

On a mission to build power for kids.



**The Children's
Movement
of California®**

Dear Governor Newsom,

Reduce Barriers to Access Today

The undersigned organizations are writing to request that the FY 2021-22 budget eliminate Medi-Cal premiums for 702,000 children and pregnant individuals that are subject to premium requirements. Eliminating the Medi-Cal premium requirement for infants, children, and pregnant individuals would align with the newly unveiled “North Star” principles of the California Health and Human Services Agency (CalHHS) to make health care affordable and accessible, tackle economic inequalities, and embody equity as a core value. It would also provide economic relief for families with household incomes between 160% and 322% FPL (from approximately \$35,000 to \$70,000 for a family of three). As a reference point, a single parent with two children would need to work three full-time minimum wage jobs to just barely afford the average cost of living in this state.

Health care affordability is a challenge for California families, and they want leaders to make it a top priority.

Approximately one out of three households in the state are finding it difficult to make ends meet, and more than half of young children (under age 6) live in households struggling to meet their basic needs. A recent poll from the California Health Care Foundation found that 82% of state residents say it’s “extremely” or “very” important for the governor and legislature to make health care more affordable. Recent surveys of Californians with limited incomes (<250% FPL), found that affordability is a major concern, with 63% of respondents saying that the cost of health care is an extremely/very serious problem. In terms of changes to improve health care, many respondents want reduced costs for health care, making health care more affordable, or making it free. In fact, Covered California is advertising that consumers can benefit from the increased financial help provided by the American Rescue Plan, which is enabling 700,000 people to get coverage for only \$1 per month. And because of the state’s investment this year in the California Premium Credit, starting next plan year, some Covered California consumers at higher incomes than Medi-Cal enrollees will have a \$0 net premium. By contrast, more than 482,000 families are required to pay \$13 or more per month for their child’s or infant’s Medi-Cal coverage. Many families with children, especially in communities of color, are still struggling economically to afford basic necessities like housing, food, child care, and diapers for their babies and want relief through better health care affordability.

Premiums are a barrier to Medi-Cal enrollment and continuous coverage.

Research from the Office of Health Policy of the U.S. Assistant Secretary for Planning and Evaluation, the Medicaid and CHIP Payment and Access Commission (MACPAC), health economists writing for the National Bureau of Economic Research, and academic researchers publishing in the journal Health Affairs all found that premiums prevent families from getting and keeping health coverage, an effect that is greatest among those with the lowest incomes and eligible for Medi-Cal. There may be an outdated assumption that families with limited incomes should have “skin in the game” and that premiums are a mechanism to hold families accountable and responsible for their health care, but the harsh reality is that Medi-Cal premiums act as a financial and administrative barrier for kids and expecting parents to getting and staying enrolled in coverage. The Medi-Cal premium policy therefore hinders children and pregnant individuals from accessing health care in a timely way, and may, in fact, exacerbate the anxiety and hardship families are already experiencing due to the pandemic.

It is estimated that non-payment of premiums account for nearly a quarter (24%) of the coverage “churn” that low-income children experience. This cycling on and off of coverage due to premium payment policies is “avoidable churn,” and leaches value from the beneficiaries who lose coverage, the county eligibility workers who must disenroll and re-enroll families, and the Medi-Cal program which already suffers from embarrassingly low performance and chronic eligibility system problems.

The State should discontinue this anachronistic policy. The former Department of Health Care Services Director Toby Douglas, who oversaw the transition of the Healthy Families Program into Medi-Cal in 2013 and is now a commissioner on the non-partisan MACPAC, recently questioned the value and utility of premiums for children and how they contribute to gaps in coverage. The current premium requirement policy in Medi-Cal is a holdover from the Healthy Families Program, which was administered very differently than Medi-Cal is now, and it does not fit in today’s vision of quality, affordable coverage that California has built since passage of the Affordable Care Act.

Elimination of Medi-Cal premium requirements would promote better access to health care, including important primary, preventive, and prenatal care.

Maintaining Medi-Cal premiums undermines the goals “to improve health outcomes and advance equity for Medi-Cal beneficiaries and other low-income people in the state” that the State has laid out through the billions of dollars allocated to reform and modernize Medi-Cal through CalAIM and other initiatives. The success of these reforms and quality improvement efforts hinges on eligible Medi-Cal members getting and staying enrolled, but premium requirements that offer no constructive value subvert those goals. Removing financial and

economic barriers to coverage allows families to better focus on accessing the health care services they need and navigating the multiple Medi-Cal delivery systems.

As you, California's elected leaders, consider next year's spending plan with a historic budget surplus, we implore you to make the roughly \$8 million General Fund investment in the FY 2021-22 budget to remove the administrative red tape and eliminate Medi-Cal premiums for children and pregnant individuals.

REPORT FOR NOV 1, 2021 - NOV 30, 2021

FIRST 5 SAN MATEO ANALYTICS

OVERVIEW

OVERVIEW - NOVEMBER

This month's F5SMC Communications focused on sharing compelling blog content, expressing gratitude and celebrating community. Communications efforts highlighted strong members of the San Mateo Community and their stories, and the developmental benefits of spending time with your children.

Website

November brought very consistent online activity, new users, and visits to the home page. 82% of the visitors to the site were new and the majority of site visits were referred by Facebook, both the desktop and mobile platforms. Number of pages per visit increased from an average of 1.7 last month to an average of 2.1, which indicates that site visitors are exploring multiple resources on the website.

Social Media

- At the end of November, F5SMC Facebook page had 1,603 total fans, up from 1573 at the end of last month. The engagement rate was 2.89%, which is slightly higher than last month. The top posts by engagement included the Throwback Fathers Day blog post, some evergreen content that highlights the services offered by F5SMC, and a public official raising the transgender pride flag over San Mateo.
- Instagram followers increased by 3 to 1203 in November. The top post celebrated Día de los Muertos and the benefits of spending time together for your children's development. The engagement rate of the top post was about 20% and the overall average engagement rate was 8.15%, up from last month and over double the year-over-year performance of last November.
- Twitter followers increased by 5 to 655. Impressions and engagement rates remained consistent with previous months in 2021, and increased year-over-year performance. There were 11 follower retweets.
- LinkedIn increased by 2 followers to 104. Engagement was 4.9%. The highest performing post was the ACEs blog post that highlights the benefits of ACEs screenings.

Email Marketing

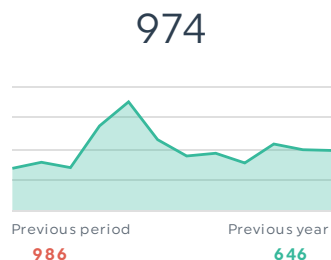
- The bimonthly Newsletter in November had an Open Rate of about 35%, which is right on track with the industry average for social services content. This is very consistent with the last newsletter as well.

WEBSITE ANALYTICS

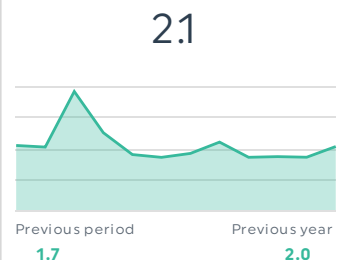
TOP PAGES BY PAGEVIEWS

Page Path	Pageviews
/	366
/about/	81
/staff/	72
/who-we-are/	70
/commission/	50
/advocacy-work/	49
/adverse-childhood-experiences/	48
/kit-for-new-parents/	48
/family-blog/	47
/family-story-project/	44
/resources/	42
/contact/	39
/es/los-tres-tipos-de-estres-y-como-afrontarlo/	32
/commissioners/	31
/news-updates/	30
/resource/car-seat-checks/	29
Total	2,021

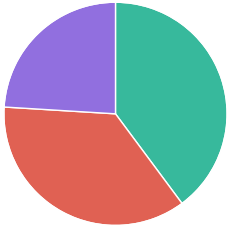
TOTAL SESSIONS



PAGES PER SESSION



TOP SOURCES BY SESSIONS



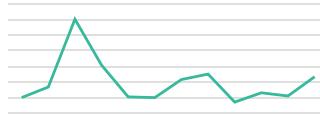
Medium	Sessions	Previous period
organic	388	404
(none)	352	408
referral	234	174
Total	974	

TOP REFERRERS BY SESSIONS

Source	Sessions	Previous period
m.facebook.com	143	67
facebook.com	26	16
l.facebook.com	18	21
lm.facebook.com	14	10
helpmegrowsmc.org	11	5
linkedin.com	3	4
lp.constantcontactpages.com	3	1
first5association.org	2	2
sanmateo4cs.org	2	2

AVERAGE SESSION DURATION

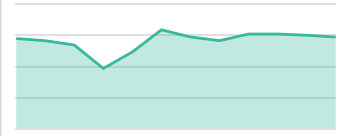
00:01:40



Previous period: 00:01:03 | Previous year: 00:01:14

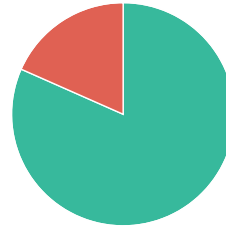
BOUNCE RATE

73.61%



Previous period: 75.05% | Previous year: 71.98%

NEW VS RETURNING

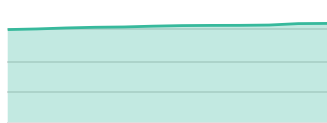


Visitor Type	Sessions
New Visitor	81.6%
Returning Visitor	18.4%

FACEBOOK INSIGHTS

FANS COUNT

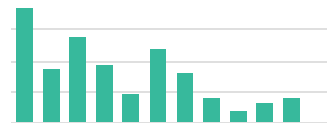
1,603



Previous period: 1,600 | Previous year: 1,482

FAN ADDS

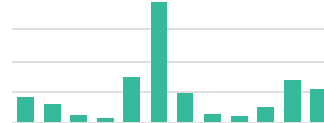
0



Previous period: 6 | Previous year: 5

PAGE IMPRESSIONS

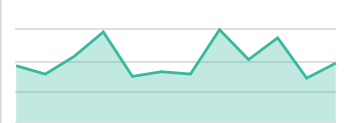
17,125



Previous period: 20,798 | Previous year: 5,191





PAGE ENGAGEMENT RATE

2.89%







Previous period: 2.16% | Previous year: 3.91%

TOP POSTS BY ENGAGEMENT RATE

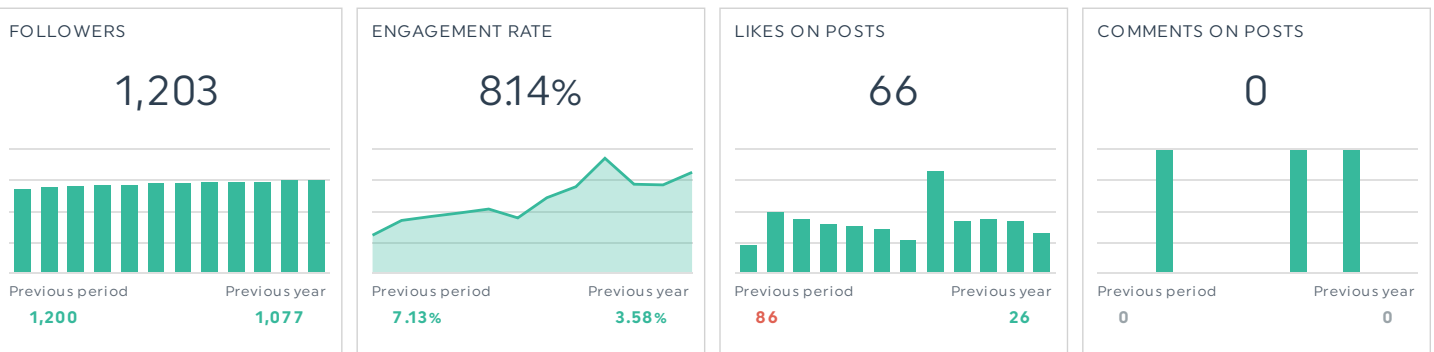
Post With Image	Engagement Rate	Total Reactions	Post Comments	Post Shares
 (id: 618117351594890_6399036063502961)	6.45%	0	0	0
 The more words your baby hears over time, the more words they learn. Especially now that your child is in school, try pivoting from screen time to reading time! It's a great way to challenge their	6.25%	4	0	0
 Together with our partners, we are transforming the early childhood system to ensure success for every child and guaranteeing better outcomes for San Mateo County. https://bit.ly/33kHFFQ (id: 618117351594890_6328800880526480)	5.88%	2	0	0
 San Mateo County fathers are the best fathers. Throwback Thursday to Father's Day. That holiday only comes once a year, but our love and support for strong San Mateo fathers (and our partners) is	5.68%	9	1	3

TOP POSTS BY IMPRESSIONS

1




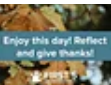
Post With Image	Post Impressions	Post Reach
 California is leading the nation in training and providing payment to Medi-Cal providers for conducting ACEs and toxic stress screenings to significantly improve the health and well-being across the state. Learn more about the imp ... (id: 618117351594890_6365967556809812)	9,811	5,424
 "First Five of San Mateo says it this way, 'Success For Every Child.' This has to be reflected in national policy and spending now to make it happen later. Investing in the health and well-being of children and families now makes ... (id: 618117351594890_6328800880526480)	4,591	2,373
 San Mateo County fathers are the best fathers. Throwback Thursday to Father's Day. That holiday only comes once a year, but our love and support for strong San Mateo fathers (and our partners) is all day, every day. Thank you to S ... (id: 618117351594890_6414903205249580)	356	352
 (id: 618117351594890_6382352835171284)	226	223

INSTAGRAM INSIGHTS



TOP POSTS BY ENGAGEMENT RATE

Post With Image

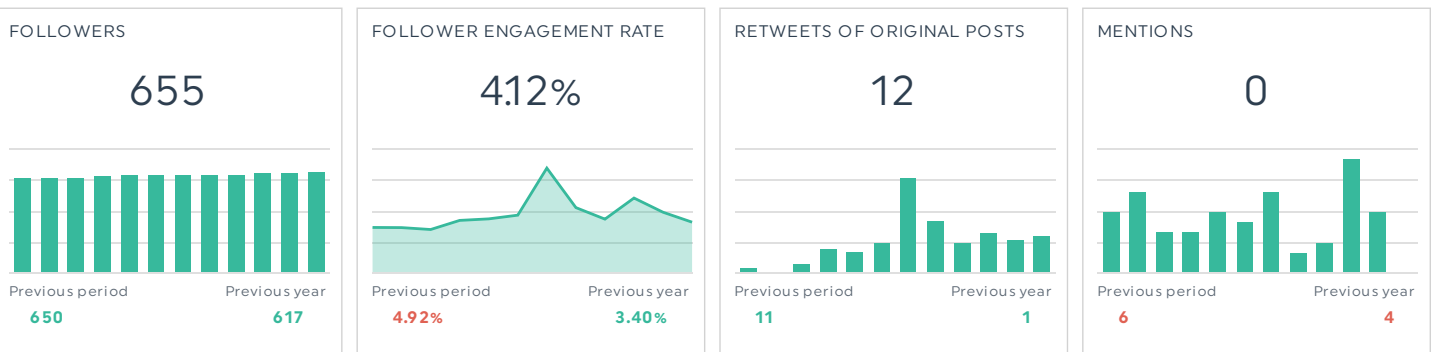
	San Mateo County Parks is hosting a Día De Los Muertos Celebration at Friendship Park to celebrate the Day of the Dead with an ofrenda, arts and crafts, children's story time, and more! All are welcome tomorrow, Tuesday, November 2nd, from 3 – 5 PM! Don't miss it!	19.23%	10	0
	You can build your children's brains with every word you speak to them and every warm interaction you share. #earlychildhood first5sanmateo.org/	15.00%	6	0
	"First Five of San Mateo says it this way, 'Success For Every Child.' This has to be reflected in national policy and spending now to make it happen later. Investing in the health and well-being of children and families now makes economic sense by preventing illness and disability in the lives of our future citizens." Read the rest of former commissioner, Dr. Harvey Kaplan's open letter about the future. . . . #future #children #climate #sfbayarea	12.50%	4	0
	Thanksgiving is a day for reflection and gratitude. Today we reflect on this place we call San Mateo County, and are grateful to the Ohlone People who are very much still here to keep their traditions and culture alive. And, we are grateful to our caregivers, our funders, our community leaders, and our families who are working together to make San Mateo County a beautiful and inclusive place for our children to learn, grow, and thrive. We hope that	12.50%	7	0

TOP POSTS BY IMPRESSIONS

Post With Image

		Impressions	Reach
	Do something good for your land today. Do something good for your indigenous communities today. It is Native American Heritage Day, and when we talk about equity and justice, we must highlight indigenous communities. Find a way to give back to the original stewards of this land today.	94	89
	When it comes to teaching racial equity and true self love, it is important to start early! Spanish IS a superpower, and it is important to talk about the ways it makes your child and your family powerful! Watch the video at the link in our bio!	93	87
	San Mateo County fathers are the best fathers. Throwback Thursday to Father's Day. That holiday only comes once a year, but our love and support for strong San Mateo fathers (and our partners) is all day, every day. Thank you to @StarVista and @FamilyConnections for supporting them, and capturing their stories.	73	70
	Thanksgiving is a day for reflection and gratitude. Today we reflect on this place we call San Mateo County, and are grateful to the Ohlone People who are very much still here to keep their traditions and culture alive. And, we are grateful to our caregivers, our funders, our community leaders, and our families who are working together to make San Mateo County a beautiful and inclusive place for our children to learn, grow, and thrive.	56	55

TWITTER INSIGHTS



IMPRESSIONS

3.6K

TOP RETWEETED POSTS

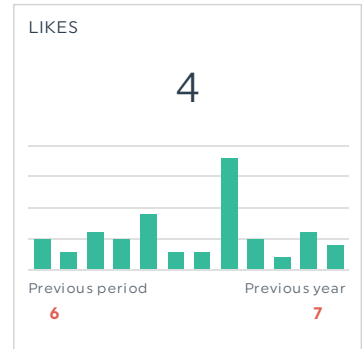
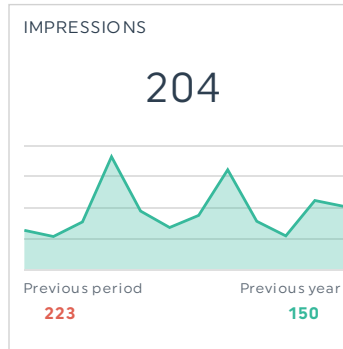
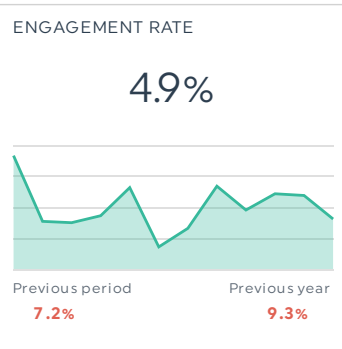
Post ^

● Get Your Child Tax Credit! Your FREE money is waiting for you. November 15th is the last day to s...	2
● Get Your Child Tax Credit! Your FREE money is waiting for you. November 15th is the last day to s...	1
● Get Your Child Tax Credit! Your FREE money is waiting for you. November 15th is the last day to s...	2
● Get Your Child Tax Credit! Your FREE money is waiting for you. November 15th is the last day to s...	1
● San Mateo County Parks is hosting a Día De Los Muertos Celebration at Friendship Park to celebr...	2
● Thank you to the Veterans who have made sacrifices for the freedoms we enjoy. There are so ma...	1
● The First 5 Association has released their new strategic plan, and talked about their process! Read ...	1
● When it comes to teaching racial equity and true self love, it is important to start early! Spanish I...	2

LINKEDIN INSIGHTS

FOLLOWERS

104



TOP POSTS BY ENGAGEMENT RATE (WITH IMAGE)

Post with image	Engagement Rate	Likes	Clicks
California is leading the nation in training and providing payment to Medi-Cal providers for conducting ACEs and toxic stress screenings to significantly improve the health and well-being across the state. Learn more about the impact of adverse childhood experiences and...	12.5%	1	2
The more words your baby hears over time, the more words they learn. Especially now that your child is in school, try pivoting from screen time to reading time! It's a great way to challenge their imaginations, develop their language, and get their own reading skills off to a...	8.7%	1	1
Almost every aspect of child-rearing — including feeding, diapering, and toilet training — is influenced by cultural beliefs and values. It's important to teach your kids that every family has their own normal and that underneath it we are all the same! Find a place to begin.	4.5%	0	1
Proud to be a part of the Big Lift!	4.5%	2	1
Thanksgiving is a day for reflection and gratitude. Today we reflect on this place we call San Mateo County, and are grateful to the Ohlone People who are very much still here to keep their traditions and culture alive. And, we are grateful to our caregivers, our funders, our...	0.0%	0	0
Do something good for your land today. Do something good for your indigenous communities today. It is Native American Heritage Day, and when we talk about equity and justice, we must highlight indigenous communities. Find a way to give back to the original...	0.0%	0	0

OPEN RATE

Campaign Name	Open Rate ▾		Opens		Sends		Clicks		Click Rate	
November Newsletter - First 5 SMC	34.90%	+34.90%	126	+126	387	+387	14	+14	0.04%	+0.04%

NOTES

1. Impressions are the number of times your content is displayed. Reach is the total number of people who see your content.



DATE: December 13, 2021
TO: First 5 San Mateo County (F5SMC) Commission
FROM: Kitty Lopez, Executive Director
RE: Committee Updates

Program, Operations and Planning (POP) Committee Meeting – December 6, 2021

- Commission Members: Ken Cole, Nancy Magee, Sandra Phillips-Sved (Chair), Harvey Kaplan (Public Member)
- Staff: Kitty Lopez, Michelle Blakely, Myra Cruz

1. Adopt a resolution finding that, because of the continuing COVID-19 pandemic state of emergency, meeting in person would present imminent risks to the health or safety of attendees

MOTION: Commissioner Phillips-Sved / SECOND: Commissioner Cole
 Motioned approved.

2. Program/Systems Updates:

- **Infant and Early Childhood Mental Health (IECMH) Summary**

Deputy Director, Michelle Blakely, shared that the report summary was included the POP packet and in the October 24th Commission Packet. Blakely shared that the First 5 Center for Children's Policy and The Children's Partnership released this report analysis focusing on early childhood mental health on a state level. They surveyed counties' community-based programs (not in the clinical settings and home visiting programs) who are providing services to infants, toddlers, and preschoolers. The report recommends funding and advocacy opportunities. There is a \$4.4 billion allocated in the CA state budget to fund Youth & Behavioral Health Initiatives, and they are determining the support and resources needed for community-based services to address children's mental health needs. This is one example of a funding opportunity.

Discussion ensued.

- **Home Visiting Initiative Update**

Hamai Consulting is finalizing the F5CA-F5SMC Home Visiting Landscape Survey (Phase 1). Over 12 HV agencies and 45+ parents and direct line home visitors have participated in focus groups and key stake holder interviews. A focus group for Farsi speaking parents was requested and held in San Bruno. A presentation on the landscape survey will be presented at the January 2022 Commission meeting.

3. Grantee Leads and Subs Contractor Agencies

Michelle Blakely shared that the staff is working with Deputy County Counsel Monali Sheth in reviewing processes and language in the F5SMC agreement template applicable to grantee lead agencies and subcontractors' agreements. The focus is on any specificity needed in material changes to scopes of work, budgets, for sub-contacting agencies. Updates will be provided.

4. F5SMC Staff Updates:

- **Race and Equity**

The staff is continuing to work with Adene and Johnny of With/In Collaborative and TRISI Consultant, Ken Epstein of T2/East Bay Agency For Children (EBAC). Kitty and Michelle are also part of County's Race & Equity Subcommittees to develop tools on race and equity and communication strategies.

- **Trauma Informed Resiliency Systems Initiative (TRISI)**

TRISI Co-hort meetings are ending in January 2022 and have had great participation from six agencies. The TRISI Core Team will be gathering feedback from participants as part of the evaluation of the pilot and design of any future co-horts. There will be a presentation in the January Commission Meeting from Hamai Consulting and T2/EBAC.

The meeting adjourned at 6:02 pm.